

TUNKHANNOCK AREA SCHOOL DISTRICT
TUNKHANNOCK, PENNSYLVANIA

BOARD OF SCHOOL DIRECTORS
WORK SESSION/BOARD MEETING
HIGH SCHOOL LIBRARY
THURSDAY, SEPTEMBER 13, 2018

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comments on Agenda Items Only
- IV. Congratulations – TASD is a 2018 Grant Winner in the amount of \$6,800.00 from the Highmark Foundation (p5)
- V. Approval of Minutes
 1. Recommend that a resolution be adopted to approve the Board Minutes of the August 23, 2018 Public Work Session/Board Meeting as presented. (pp6-19)

Motion by _____ Seconded by _____
- VI. Superintendent's Report
 1. Recommend that a resolution be adopted to approve the resignation of Tracey Scialpi, Special Education Teacher, release date pending. (p20)

Motion by _____ Seconded by _____
 2. Recommend that a resolution be adopted to approve the resignation of Nicole Gruver, Cafeteria Worker effectively immediately. (p21)

Motion by _____ Seconded by _____
 3. Recommend that a resolution be adopted to approve the resignation of Michelle Simons, Cafeteria Worker effective 9/4/18. (p22)

Motion by _____ Seconded by _____
 4. Recommend that a resolution be adopted to approve a sabbatical leave of absence for employee #785.

Motion by _____ Seconded by _____

5. Recommend that a resolution be adopted to approve the appointment of Co-Curricular Positions/Advisors as presented. All clearances & TB testing are on file in the Superintendent's office as required by Board Policy. (p23)

Motion by _____ Seconded by _____

6. Recommend that a resolution be adopted to approve the appointment of 2018-19 Extra Curricular position/s as listed. Clearances and TB testing on file in the Superintendent's office as required by Board Policy.

a. Samantha Stephens Assistant Field Hockey Coach \$2,351.67*

*Prorated amount due to starting after season started

Motion by _____ Seconded by _____

7. Recommend that a resolution be adopted to approve volunteers for the 2018-19 school year as presented. All clearances and TB testing are on file in the Superintendent's office as required by Board Policy except as noted. (p24)

Motion by _____ Seconded by _____

8. Recommend that a resolution be adopted to approve Rich Seaberg as School Safety and Security Coordinator as required by Act 44.

Motion by _____ Seconded by _____

9. Recommend that a resolution be adopted to approve mentor teachers/administrators as listed.

- a. Gloria Shebby (Karri Franko)
- b. Krista Pasko (Cecelia Cronin)
- c. Todd Bosscher (Brittany Wood)
- d. Joanne Yanchick

Motion by _____ Seconded by _____

10. Recommend that a resolution be adopted to increase the hours of the paraprofessionals listed from 6.5 hrs/day to 7 hrs/day.

- a. Christine Swilley
- b. Pilar Williams

Motion by _____ Seconded by _____

11. Recommend that a resolution be adopted to approve a revision of starting salary for Brittany Wood, High School Dean of Students due to submission of additional credits. Effective 9/6/18 starting salary to be \$49,581.00 plus \$5,000.00 stipend - B+24, Step 1.

Motion by _____ Seconded by _____

12. Recommend that a resolution be adopted to approve Charles Richter at a salary of \$25.00 per hour for live streaming of Board and Administrative Events.

Motion by _____ Seconded by _____

13. Recommend that a resolution be adopted to approve conference attendance as listed:

- a. Jennifer Dominick Computer Science Discoveries – Code.org \$1,171.44 (pp25-26)

Motion by _____ Seconded by _____

14. Awarding of tenure effective 9/17/18.

- a. Thurston Sick

15. Recommend that a resolution be adopted to approve School/Van Drivers for the 2018-2019 school year as listed. Clearances and TB testing are on file in the Director of Transportation's office as required by Board Policy except as noted.

- a. Patricia Finkler – Brown's Van Service
b. Michele Vasicak – Buranich's
c. Cindy Miner – Walter's Transportation
d. Melody Bruce – Brown's Van Service – pending Act 151

Motion by _____ Seconded by _____

VII. Committee Reports

<u>Ad Hoc (Building Closure) Committee</u>	<u>Philip Farr</u>
<u>Advisory Senate</u>	<u>Bill Prebola</u>
<u>Budget & Finance Committee</u>	<u>John Burke</u>
<u>Building & Grounds Committee</u>	<u>Bill Weidner</u>
<u>Cafeteria Committee</u>	<u>Lori Bennett</u>
<u>Curriculum Committee</u>	<u>Holly Arnold</u>
<u>Extra Curricular Committee</u>	<u>Bill Prebola</u>
<u>Human Resources</u>	<u>John Burke</u>
<u>Intermediate Unit Representative</u>	<u>Lori Bennett</u>
<u>Legislative Chairman</u>	<u>Bill Prebola</u>
<u>Negotiations Committee</u>	
<u>Act 93</u>	
<u>Teacher's</u>	
<u>Support</u>	
<u>Policy Committee</u>	<u>Holly Arnold</u>
<u>Sick Leave Bank Committee (Support Staff)</u>	<u>Bill Weidner</u>
<u>Technology Committee</u>	<u>Rob Parry</u>
<u>Transportation & Safety Committee</u>	<u>Rob Parry</u>
<u>PSBA Liaison</u>	<u>Holly Arnold</u>

VIII. Unfinished Business

IX. New Business

1. 2018 PSBA Officer Elections
2. First Reading – Board Policy 217 Pupil Graduation Requirements (pp27-29)
3. Recommend that a resolution be adopted to approve a dual enrollment agreement with Lackawanna College. (pp30-36)

Motion by _____ Seconded by _____

X. Additional Public Comments

XI. Adjournment

Motion by _____ Seconded by _____

CONGRATULATIONS!



2018 Grant Winner

Highmark Foundation is proud of the work you are doing to create a healthy school environment.



\$6,800.00

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
August 23, 2018**

The Tunkhannock Area School District Board of Directors met on the above date in the High School Library. The following members were present:

Board Member:	Present	Absent
Philip Farr, President		✓
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Weidner called the meeting to order at 7:37 PM and then led the Pledge of Allegiance.

Mr. Weidner stated that the Board met in Executive Session immediately prior to the meeting to discuss personnel issues and tonight’s meeting was being live streamed.

Public Comment on Agenda Items Only

None.

Student Spotlight

Art teachers Barbara Sick and Lance Montross announced the names of students who won Peer’s Choice and Judge’s Choice awards. Awards were presented to each student through the generous financial donations of Dr. Ann Way, retired TASD Assistant Superintendent and her brother & sister-in-law John and Kay Simon.

Minutes

Resolution # 1 : A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve the minutes of the meeting listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. July 19, 2018 Public Work Session/Board Meeting as presented.

Business and Finance

Resolution # 2 : A motion was made by Mrs. Arnold and seconded by Mr. Swilley to approve the Business and Finance items listed. Voting: Motion carried (6 – Yes, 1 – No) - see resolution number two in the minute book.

1. Treasurers’ Reports as presented.

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
August 23, 2018

- a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve
 - g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Title IV
 - l. Activities Accounts
 - m. Pre K Funds
 - n. General Fund Checking Account
2. Payrolls as presented:
- a. District
 - July 10, 2018 \$763,032.08
 - July 25, 2018 \$739,752.05
 - b. Cafeteria
 - July 10, 2018 \$1,952.97
 - July 25, 2018 \$1,952.97
 - c. Chapter I
 - July 10, 2018 \$16,630.43
 - July 25, 2018 \$16,630.43
3. Ratify wire/ACH/fund transfers as presented.
4. Ratify district bills as presented in the amount of \$900,795.00.
5. Bills as presented:
- a. District - \$575,899.33
6. District financial reports as presented.

<i>Superintendent's Report</i>

Resolution # 3 : A motion was made by Mrs. Arnold and seconded by Mrs. Bennett to approve the items from the Superintendent's Report as indicated below. Voting: Motion carried unanimously - see resolution number three in the minute book.

- 1. Resignation of William Peckins, Assistant Maintenance Supervisor, effective 8/17/18.
- 2. Resignation of Tara Kasperowski, Music Director of the Spring Musical, effective for the 2018-19 school year.
- 3. Resignation of Tara Hartman, Assistant Field Hockey Coach, effective 8/10/18.

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
August 23, 2018

For lack of a motion, no action was taken on a request for a sabbatical leave for employee #785.

Resolution # 4 : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to approve the items from the Superintendent’s Report as indicated below. Voting: Motion carried unanimously - see resolution number four in the minute book.

1. Appointments, pending receipt of clearances, of the following positions.
 - a. Brittany Wood – High School Dean of Students - \$46,332.00 + \$5,000.00 Stipend – B, Step 1
 - b. Karri Franko – High School Social Studies Teacher - \$46,332.00 – B, Step 1
 - c. Cecelia Cronin – Speech/Language Pathologist K-12 - \$53,660.00 + \$500.00 Stipend – M, Step 1
 - d. Brendan Tomaino – School Security Officer - \$39,000.00 – 200 day contract

Resolution # 5 : A motion was made by Mrs. Gregory and seconded by Mr. Burke to approve items from the Superintendent’s Report as indicated below. Voting: Motion carried (5 –Yes, 2 – No) - see resolution number five in the minute book.

1. Co-Curricular Positions/Advisors (See Exhibit A attached)
2. Extra-Curricular Positions, pending receipt of additional clearances/paperwork
 - a. Mark Sickler – Assistant Junior High Football Coach \$3,324.00
 - b. Tom Johnson – Equipment Manager \$3,076.00
3. Kieran Bedford – School-To-Career Student Assistant – Technology Department – \$7.25/hr not to exceed 30 hours per week for the 2018-19 school year
4. Support Staff Substitutes for the 2018-19 school year (See Exhibit B attached)
5. Volunteers (See Exhibit C attached)
6. Conference attendance as listed.
 - a. Jason Azarovich Intro to Responsive Classrooms \$100.00
 - b. Katina Brown Intro to Responsive Classrooms \$100.00
 - c. Ashley Napoli Intro to Responsive Classrooms \$100.00
 - d. Marion Parry Intro to Responsive Classrooms \$100.00

Superintendent McPherson announced that the following teachers will be awarded tenure effective 8/24/18.

1. Anne DeMarco
2. Jennifer Gallup
3. Kinsy Lukasavage
4. Courtney Leaidicker
5. Dana McHugh
6. Justin Muthler

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
August 23, 2018

Resolution # 6 : A motion was made by Mrs. Arnold and seconded by Mrs. Bennett to approve School Bus/Van Driver for the 2018-19 school year. All clearances and TB testing are on file in the Director of Transportation's Office. (See Exhibit D attached). Voting: Motion carried unanimously - see resolution number six in the minute book.

Consolidation & Construction Projects Update: Ms. Shane Powers provided an update on the progress of the consolidation and construction projects.

Superintendent McPherson presented the power point presentation that was shown at the August 21, 2018 Parent Informational Night.

Committee Reports

An Extra Curricular committee meeting was scheduled for September 13, 2018 at 6:00 pm in the High School Library.

Unfinished Business

Don Brominski, UGI Penn Natural Gas Representative, provided additional information on the possible adoption of a resolution on the revised proposed UGI Penn Natural Gas Public Utility Right-of-Way. No action was taken for lack of a motion.

New Business

The TASD Visa Account statements were provided for information only.

Resolution # 7 : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to approve new business items as listed. Voting: Motion carried (6 – Yes, 1 – No) - see resolution number seven in the minute book.

- a. Approved the name "Tunkhannock STEM Academy" as the official name of the current Central Administration Center located at 41 Philadelphia Avenue
- b. Nursing Service contracts for the 2018-19 school year with
 1. Bayada Home Health Care
 2. Interium Health Care of NEPA
- c. Payment Application #3 for the renovation projects from capital reserve funds
 1. Scranton Electric Heater & Cooling Services Inc. - \$28,269.00
 2. Scranton Electric Heating & Cooling Services Inc. - \$8,934.00
 3. Spectrum Electrical - \$12,725.28
 4. A Pickett Construction Inc. - \$210,569.03
- d. Letter of Engagement and Agreement for Appraisal Services with Gregory Rodenbach, CRC Real Estate Services.
- e. Budget Transfers
 1. STEM Academy (See Exhibit E attached)
 2. High School (See Exhibit F attached)
- f. Physician Services from Rodger Sayre, MD (Geisinger Tunkhannock) for the 2018-19 school year

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
August 23, 2018

- g. Dual Enrollment Agreement with Johnson College from 7/1/18 to 6/30/19
- h. Nonexclusive Student Affiliation Agreement with Lackawanna College's Occupational Therapy Assistant Program
- i. Memorandum of Understanding with the Technical Assistance Program (TAP) Activities for the 2018-19 school year
- k. Therapeutic Education Agreement with The Children's Service Center of Wyoming Valley, Inc. for the 2018-19 school year
- l. Partial Agreement with The Children's Service Center of Wyoming Valley, Inc. for the 2018-19 school year
- m. Appointment of delegates to the Tax Collection Committee on behalf of the Tunkhannock Area School District
- n. Donation of all remaining trophies and memorabilia from the Mill City Elementary School to the Lake Winola Fire Company
- o. Donation of old football jerseys to the Gridiron Club.

Supplemental Agenda

Resolution # 8 : A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve supplemental agenda items. Voting: Motion carried unanimously – see resolution number eight in the minute book.

- a. Contingent upon the execution of a Settlement Agreement and Release being received from Employee #1171 to rescind the employee's termination dated May 10, 2018 and replace it with a resignation for same employee.
- b. Joseph Gaughan, upon receipt of clearances, as a part time security officer for after school activities and events - \$25.00/hour

<u>Public Comment</u>

Jeannette Yatsko commented on the letter sent home to parents regarding new procedures for student bus drop offs.

Tracey Kamora commented on late run plans for the upcoming school year.

Dr. Prebola invited all to attend the Fall Fund Raising event sponsored by the Tunkhannock Area School District Foundation. It will be held October 27, 2018 from 6:00 pm to 10:00 pm at Stone Hedge Country Club. Funds raised by the Foundation benefit students of the Tunkhannock Area School District.

Mr. Weidner announced at the conclusion of the meeting the Board would be going into Executive Session for personnel issues and would not be returning.

A motion to adjourn was made at 9:12 pm by Mr. Swilley and seconded by Dr. Prebola. Motion carried on all ayes.

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
August 23, 2018

ROLL CALL VOTE

Resolution #	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent							
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	No	Yes	Yes	No	Yes	Yes	Yes
Phil Farr	Absent							

Respectfully submitted,



Caroline Lawson
Board Secretary

Attachments: Exhibits A, B, C, D, E & F

CO-CURRICULAR ACTIVITIES				
<u>CLASSIFICATION</u>	<u>NAME OF ADVISOR</u>	<u>GENDER</u>	<u>DESCRIPTION</u>	
Advisors:				2018-2019
FBLA	Jason Keown	B/G	9th-12th	\$1,004
FFA	Steve Traver	B/G	9th-12th	\$1,004
FCCLA	Lori Bishop	B/G	9th-12th	\$1,004
High School Class Advisors	Colleen Mislevy	B/G	Senior Class	\$1,136
High School Class Advisors	Angie Burke	B/G	Junior Class	\$988
High School Class Advisors	Tommasina Fiorillo	B/G	Sophomore Class	\$740
High School Class Advisors	Samantha Cyphers	B/G	Freshman Class	\$513
8th Grade Class Advisors	Katie Wisnosky	B/G	8th Grade Class	\$500
National Honor Society (NHS)	Ellyn Harvey	B/G	9th-12th	\$840
Newspaper	Staci Wiernusz	B/G	HEAD	\$1,876
Robotics	Scott Howell	B/G	9th-12th	\$1,284
Student Council	Staci Wiernusz	B/G	HEAD	\$1,480
Student Council	Cindy Klein	B/G	Assistant	\$819
Skills USA	Jason Keown	B/G	9th-12th	\$1,004
Yearbook	Staci Wiernusz	B/G	HEAD	\$2,468
Auditorium Tech (HS Sound/Lighting)	Jeff Howell	B/G	HEAD	\$1,776
Drama (Play) HS				
Dramatics	Jeremy Kemmerer	B/G	HEAD	\$2,273
Drama (Musical) HS				
Dramatics	Jeremy Kemmerer	B/G	HEAD	\$2,563
Dramatics	Ken Luckey	B/G	Pit Orchestra	\$1,284
Instrumental Activities & Specialized Groups (HS)				
Marching Show Band - Fall	Ken Luckey	B/G	HEAD	\$3,758
Marching Band -Spring	Ken Luckey	B/G	HEAD	\$988
Marching Band - Summer	Ken Luckey	B/G	HEAD	\$1,876
Concert Band	Ken Luckey	B/G	HEAD	\$1,480
Jazz Band	Ken Luckey	B/G	HEAD	\$692
Marching Band Assistant Director	Kevin Kreinberg	B/G	Assistant	\$2,595
Marching Band Drumline Instructor	Tara Kasperowski	B/G	Assistant	\$2,595
Marching Band Musical Assistant	Mackenzie Anderson	B/G	Assistant	\$2,595
Marching Band Choreographer	Jeff Howell	B/G	Assistant	\$2,595
Strings	Ken Luckey	B/G	HEAD	\$2,273
Chorus	Tara Kasperowski	B/G	HEAD	\$3,652

SUPPORT STAFF SUBSTITUTES
2018-19

Exhibit B

Billings	Gertrude
Bunnell	Susan
Butler	Jacquelyn
Coolbaugh	Linda
DeSoo	Brenda
Franko	Mary Louise
Harvey	Robin
Holly	Tina
Howell	Ginger
Hunter	Sandra
Kuback	Stephanie
Mateus	Heather
Meyers	Crystal
Powell	Leigh
Price	Arlene
Slusser	Laurie
Swenson	Lynda
Tague	Stephanie
Theobald	Allison
Tupper	Vicki
Vangabeck	Susan
Westfield	Donna
Williams	Carol
Woods	Kelly

Volunteers 08-23-18
2018-19 School Year

Volunteers Last	First
Bonnice	Levi
Bonnice	Melissa
Brown	Cheyenne
Corby	Sharon
Finkler	Patricia
Olson	Marcy
Sherwood	Dina
Stapleton	Gregory
Stapleton	Richelle

Exhibit C

* Indicates updated clearances are/will be needed or pending additional information

Exhibit D

Last Name	First	Contractor
Bennett	Vicky	AEBrown - Bus
Hadsall	Richard	AEBrown - Bus
Hoover	Brenda	AEBrown - Bus
Boice	Mark	AEBrown - Bus Sub
Brown	Albert	AEBrown - Bus Sub
Stredny	Deborah	AEBrown - Bus Sub
Chapin	Glenda	Brown's - Bus
Dooley	Miles	Brown's - Bus
Gray	Lynda	Brown's - Bus
Kenia	Diane	Brown's - Bus
Kitchnefsky	Dale	Brown's - Bus
Miner	Randi	Brown's - Bus
Warpus	Brenda	Brown's - Bus
Price	Linda	Brown's - Bus / Van
Ball	Joseph	Brown's - Bus/Van Sub
Brown	Joseph	Brown's - Bus/Van Sub
Kenia	Brandy	Brown's - Bus/Van Sub
Askew	William	Brown's - Van
Belcher	Bobbi Sue	Brown's - Van
Buechel	Robert	Brown's - Van
Coolbaugh	Gerald	Brown's - Van
Coolbaugh	Linda	Brown's - Van
Crispell	Robert	Brown's - Van
Davis	Nicole	Brown's - Van
Flower	Debra	Brown's - Van
Hutchins	Gail	Brown's - Van
King	Gary	Brown's - Van
McGavin	Lisa	Brown's - Van
Posten	LeRoy	Brown's - Van
Roberts	Judi	Brown's - Van
Sick	Joseph	Brown's - Van
Spickerman	Brett	Brown's - Van
Spickerman	Miriah	Brown's - Van
Testa	Lois	Brown's - Van
Brown	Wendy	Brown's - Van Sub
Caraftis	Yvonne	Brown's - Van Sub
Golden	David	Brown's - Van Sub
Haraschak	Andrew	Brown's - Van Sub
Henn	Susan	Brown's - Van Sub
Kitchnefsky	Michelle	Brown's - Van Sub
Posten	Barbara	Brown's - Van Sub
Yakoski	Megan	Brown's - Van Sub
Tarantini	Frank	Buranich - Bus
Miller	Paul	Buranich - Bus Sub

Womer	Roseanne	Buranich - Bus Sub
Stevens	Nancy	Buranich - Bus
Barry	Peter	Buranich - Bus
Buranich	Diane	Buranich - Bus
Derhammer	Elizabeth	Car
Kudrako	Agnes	Car
McKenna	Patrick	Car
Myers	Richard	Car
Stapleton	Richelle	Car
Trivelpiece	Arthur	Car
Wintermute	Michael	Car
Kuback	Hope	Hadsall - Bus
Harvey	Donald	Forward Trans
Brown	Christina	Forward Trans - Van
Corby	David	Forward Trans - Van
Corby	Dianne	Forward Trans - Van
Gilpin	Carol	Forward Trans - Van
Malak	Claudia	Forward Trans - Van
Peters	Margaret	Forward Trans - Van
Rusinko	Kellie	Forward Trans - Van
Brown	Harold	Forward Trans - Van Sub
Gerrity	Jule	Forward Trans - Van Sub
Husband	Cynthia	Forward Trans - Van Sub
Husband	Jack	Forward Trans - Van Sub
Jollimore	Daniel	Forward Trans - Van Sub
Puzio	Georgia	Forward Trans - Van Sub
Rusinko	Judy	Forward Trans - Van Sub
Uren	Ronald	Forward Trans - Van Sub
Bennett	Jeffrey	Bennett - Bus
Garrison	Benjamin	Garrison - Bus
Johnson	Deborah	Garrison - Bus
Sherman	Becky Jo	Garrison - Bus
Wilson	Michael	Garrison - Bus
Garrison	Deborah	Garrison - Sub Bus
Brown	Della	Open Sub - Bus/Van
Day	Heather	Open Sub - Bus/Van
Gregory	James	Open Sub - Bus/Van
Hawk	Edward	Open Sub - Bus
Monsey	Phyllis	Open Sub - Bus/Van
Morgan	Nicolette	Open Sub - Bus/Van
Traver	Karen	Open Sub - Bus/Van

Purdy	Albert	Purdy - Bus/Van Sub
Purdy	Roger	Purdy - Bus
Purdy	Ronald	Purdy - Van / Bus Sub
Shupp	Dale	Smarkusky - Bus
Snyder	Sandra	Smarkusky - Bus
Smarkusky	Mary	Smarkusky - Bus Sub
Smarkusky	William	Smarkusky - Bus Sub
Bennett	Robert	Smith - Bus
Lewis	Lynn	Smith - Bus
Smith, Jr.	Carl	Smith - Bus Sub
Sickler	Scott	Sickler - Bus Sub
Sickler	Susan	Sickler - Bus
Traver	Brian	Traver - Bus
Traver	Steven	Traver - Bus Sub
Hallock	Jody	Walters - Aid
Walters	Kevin	Walters - Bus
Walters	Kimberly	Walters - Bus
Walters	Roger	Walters - Bus
Wertman	Brenda	Walters - Bus
Wertman	James	Walters - Bus
Walters	Christina	Walters - Bus
Brewer	Bonnie	Walters - Sub Bus/Van
Kuder	Ricky	Walters - Sub Bus/Van
Fisher	Adam	Walters - Van
Fisher	Samantha	Walters - Van
Henderson	Melissa	Walters - Van
Ramey	Lisa	Walters - Van
Rogers	Dawn	Walters - Van
Verbjar	Jan	Walters - Van
Walters	Marjorie	Walters - Van
Walters	Thomas	Walters - Van
Wilson	Kathleen	Walters - Van
Testa	John	Walters - Van / Bus Sub
Sickler	Marion	Walters - Van Sub
Walters	Charlene	Walters - Van Sub
Walters	Kenneth	Walters - Van/Bus

Aiello Nicholas
 Wormer Richard

Exhibit E

Board approval need for budget transfer for the STEM Academy

Purpose: Purchase specialized class supplies (Art and Technical Education)

From Account code:

10-1110-519-000-23-523-000-000-0000-\$4,310

To Account code:

10-1110-610-000-23-523-020-000-0000-\$1965

10-1350-610-000-23-523-100-000-0000-\$2345

Purpose: Purchase specialized class supplies (Music)

From Account code:

10-3210-432-000-23-523-000-000-0000-\$500.00

To Account code:

10-1110-610-000-23-523-000-000-0000-\$500.00

Sincerely,



Kelly Carroll

STEM Academy Principal

8-17-2018

Board Approval needed for budget transfers for the High School:

Purpose Everase Corp. for Black Board Resurfacing:

From code:

10-1110-550-000-30-830 \$3,166

10-1101-610-000-30-830-020 \$3,000

10-1110-756-340-20-520 \$4,048

To code:

10-1110-432-000-30-830 \$10,214

Sincerely,



Todd Bosscher

High School Principal

8-15-2018

Intermediate Co-Curricular Positions
2018-19

Lisa Burgess	Head Student Activities	\$2,394.00
Sara Ergott	Head Student Council Advisor	\$1,364.00
Laura Kalmanowicz	Student Council Assistant	\$761.00
Kevin Kreinberg	Yearbook	\$1,522.00
Kevin Kreinberg	Instrumental Activities 7/8	\$2,172.00
Mackenzie Anderson	Instrumental Activities 5/6	\$988.00
Betsy Sprout	Chorus 7-8	\$888.00
Darice Januszewicz	Chorus 5-6	\$888.00
Kevin Kreinberg	Auditorium Sound/Lighting Technician	\$1,776.00

Volunteers 09-13-2018
2018-19 School Year

Last	First	Activity or School
Anderson	Robyn	All
Berry	Andrew	Inter/HS
Berry	Darcy	Inter/HS
Buckley	Lori	HS
Cordes	Stacy	Inter/HS
Darrow	April	All
Davis	Billie Jo	All
Davis	Don	Athletics
Dymond	Al	Robotics
Dymond	Dan	Robotics
El	Tabitha	All
Golden	Shannon	Prim
Graves	Holly	Prim/Inter
Gregory	Beth	Inter/HS
Gregory	Shana	All
Gregory*	Tracey	All
Gundling	Michelle	All
Hodge	Tina	HS
Hopfer	Dustin	All
Hopfer	Gerald	All
Hopfer	Jodi	All
Holdredge	John	HS
Hug	Roert	HS
Jollimore*	Margaret	Prim
Kamora*	Tracy	Inter/HS
Keefe	John	Prim/Inter
Kristunas	Lauren	Prim
LaChase	Nicholas	HS
Landon	Barbara	Prim
Landon	James	Prim
Laughinghouse	James	Robotics
Melan	William	Athletics
Meyes	Crystal	Prim
Minzak	Holly	Prim/Inter
Mock	Clifford	Robotics
Montross	Paola	Inter/Acad
Murphy	Molly	HS
Mynes	Tracy	Inter/Acad
Murray	Nicole	Prim/Inter
Newschwanger	Colleen	Inter
Otto	Alan	HS
Otto	Lori Mayo	HS
Pettis	Adrienne	Inter
Pietrowski	Edward	Athletics
Ramaage	Christine	HS

Volunteers 09-13-2018
2018-19 School Year

Reposa	Kailey	HS
Rezykowski	Cynthia	Prim
Robinson	Denise	Inter
Romanuski	Lynn	Prim/Inter
Shaver	Betty Ann	Inter/Acad
Shaver SR	Thomas	Inter/Acad
Stang	Theresa	Prim
Tague	Jason	All
Tague	Stephanie	All
Tempest	Mary	Inter
Tschantz	Eric	HS
Tupper	Vicki	Inter
VanHouten	Eric	Inter/HS
VanHouten	Jonelle	Inter/HS
Wall	Elaine	All
Welles	Charles	Inter/HS
Wynne	Kellie	Athletics
Zalewski	Karen	All
Zalewski	Linda	Prim/Inter
Zalewski	Thomas	HS
* Indicates updated clearances are/will be needed		

Conference Request Form

General Info

User: JENNIFER DOMINICK
 Building: 7th Grade Academy
 Submitted: 8/21/2018 4:35 pm
 Dates: 9/22/2018 to 1/12/2019
 Reference ID: D12791-A0-L71787543

Conference Information

Title of Conference: Computer Science Discoveries - Code.org
 Description: The following three meetings/classes are in conjunction with the one week conference I attended over the summer. These follow up classes are important because it allows for the cohort of teachers to discuss curriculum strategies and objectives that are being followed through. These times also allow for us to discuss different curriculum needs with our area facilitator.
 Conference Website: <https://code.org/administrators>
 If website is not available, please attach an agenda or brochure.

Dates and Locale

of Meetings: 3

#	Date	Time	Location
1.	Sat Sep 22, 2018	8:00 am to 3:30 pm	Location: 200 Yale Avenue Morton Pa
2.	Sat Nov 3, 2018	8:00 am to 3:30 pm	Location: 200 Yale Avenue Morton Pa
3.	Sat Jan 12, 2019	8:00 am to 3:30 pm	Location: 200 Yale Avenue Morton Pa

Conference/Workshop Provider

Provider: Delaware County Intermediate Unit

Maximum Allowances

Food: 84.00
 Lodging: 459.60
 Transportation: 0.00
 Registration: 0.00
 Mileage .545/mile: 627.84
 Misc/Tolls: 0.00
 If other, please explain: 0
 Substitute Needed? Yes
 Number of days substitute will be required: 3
 Total expenses from this request: \$1171.44

Goals and Objectives

Select at Least One District Objective: **Goal : District Goals**
 Developing a Learning Culture
 Planning/Delivering Standards Aligned, Performance-Driven Curricu
 Powerful Instructional Strategies

REQUIRED

How will this professional development support your learning and your practice as an educator in at least one of the above four areas:
 The above 3 classes will strongly support the curriculum within the computer lab. Computer Science is the focus and these meetings are instrumental in allowing the summer cohort to discuss strategies, implementations, and student learned objectives.

You Must Accept the Guidelines To Submit this Form.

I Accept: I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department
 Admin Only-Code

Finish

Administrators Section

Approval Summary

Book	Policy Manual
Section	200 Pupils
Title	Copy of Graduation Requirements
Number	217
Status	
Legal	<ol style="list-style-type: none"> 1. 24 P.S. 1611 2. 24 P.S. 1613 3. 22 PA Code 4.13 4. 22 PA Code 4.24 5. Pol. 100 6. 24 P.S. 1614 7. 22 PA Code 11.27 8. Pol. 113 9. 22 PA Code 4.52 10. Pol. 102 11. Pol. 127 12. 22 PA Code 11.4 13. 22 PA Code 11.8 14. 22 PA Code 11.5 15. Pol. 213 16. Pol. 216 17. Pol. 212
Adopted	May 20, 2010

Purpose

The Board will acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding diplomas and certificates at graduation ceremonies.

Authority

The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by this Board as part of the district's Strategic Plan.^{[1][2][3][4][5]}

The Board shall permit a student with a disability, who has attended four (4) years of high school, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, even if the student's Individualized Education Plan (IEP) prescribes

continued educational services. The student may receive a high school diploma when s/he completes his/her Individualized Education Plan (IEP).[6][7][8]

To participate in the district's formal graduation program, a student must meet all graduation requirements regarding credits, college and career readiness requirements and state assessments prior to his/her participation in the program. Additionally, all other requirements must be met prior to graduation participation.[4][9]

A list of all candidates for the award of a diploma shall be submitted to the Board for its approval.

A requirement for graduation shall be the completion of required assessments, work, and studies representing the instructional program assigned to grades 9 through 12, which are aligned to established academic standards.[2][10][11]

The Board requires that each candidate for graduation shall have earned twenty-six (26) credits.

The fourth year of high school shall not be required for graduation if a student has completed all requirements for graduation and attends a postsecondary institution as a full-time student.[12][13]

A student may qualify for graduation by attending a district school part-time when officially enrolled part-time in a postsecondary institution.[14][13]

Delegation of Responsibility

The Superintendent or designee shall be responsible for planning and executing graduation ceremonies that appropriately recognize this important achievement.

Guidelines

Accurate recording of each student's achievement of academic standards shall be maintained, as required by law and state regulations.[15][16]

Students shall be informed of graduation requirements they are required to complete.

Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements. [17]

A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

Diplomas For Eligible Veterans

In order to honor and recognize eligible veterans who left high school prior to graduation to serve in World War II or the Korean War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.[1]

Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.

The Superintendent shall submit to the Board for its approval the names of veterans of World War II and the Korean War who are eligible for a high school diploma.

Last Modified by Carolyn Lawson on September 7, 2018

**Lackawanna College Proposal for
Dual Enrollment Agreement
with the Tunkhannock School District**

The following proposed agreement outlines the terms and conditions of a dual enrollment program offered by Lackawanna College to Tunkhannock High School.

1. Term of Contract

The term of this agreement shall exist from July 1, 2018 through June 30, 2019.

2. Student Eligibility

- A. Students who meet all of the following criteria are qualified to participate in the program:
 - a. The student is a high school junior or senior.
 - b. The student is making satisfactory progress toward fulfilling applicable secondary school graduation requirements, as determined by the school district.
 - c. The student demonstrates readiness for college-level coursework in the intended subject area, as determined by Lackawanna College. The College will determine readiness based on recommendations from the school district, standardized test scores and a placement exam, if necessary.
- B. Students who reside in the Tunkhannock School District but who are either being home schooled or attend a private/charter school may be permitted to enroll in the dual credit courses if they meet the testing standards in 2.C. and receive approval from both Lackawanna College and the Tunkhannock School District.
- C. In order to remain in the program, the student must maintain a secondary school grade point average of 3.5 in the applicable subject area of study. The student also must maintain a minimum grade of 2.0 (73% or above) in each dual enrollment course in which the student is enrolled.

3. Courses Offered

The following criteria apply to all courses by this agreement:

- A. The courses are non-remedial.

- B. The courses are either in a core academic subject or will be given equal elective credit at Tunkhannock School District for those courses instructed by the Tunkhannock School District. All courses not instructed at Tunkhannock will be reflected on student transcripts as college or university credit, but no grade shall be posted on the transcript. Core subjects *include English, Reading or Language Arts, Mathematics, Science, Foreign Language, Civics & Government, Economics, Arts, History and Geography.*
- C. The courses offered are identical to traditional Lackawanna College courses including the use of the exact curriculum, assessment tools and instructional materials.
- D. The courses enforce prerequisite coursework requirements identical to those enforced for the courses when dual enrollment students are not enrolled.
- E. The courses are regularly accepted in transfer by accredited colleges and universities throughout the nation.

4. Location

Classes offered through this dual enrollment contract will be held, unless otherwise stipulated, at Tunkhannock High School.

5. Classes Offered

The school district, in accordance with Lackawanna College, will select a tentative list of classes to be offered. Below is a list of courses selected by the district for the 2018-19 academic year. Additional classes may be added as long as they concur with the requirements under 3.B. (See Attached Course List)

Course 1: College Algebra – MTH 120

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 2: Introduction to Psychology – PSY 105

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 3: Introduction to Computer Applications – CIS 105

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 4: Pre-Calculus – MAT 220

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 5: History I – HIS 105

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 6: Introduction to Literature – ENG 110

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 7: General Chemistry I – CHM 120

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 8: General Chemistry I Lab – CHM 121

Location: Tunkhannock High School

Instructor(s):

College Credit: 1 credit

Course 9: General Physics I – PHY 120

Location: Tunkhannock High School

Instructor(s):

College Credit: 3 credits

Course 10: General Physics I Lab – PHY 121

Location: Tunkhannock High School

Instructor(s):

College Credit: 1 credit

Course 11: Principles of Accounting– ACC 105

Location: Tunkhannock High School
Instructor(s):
College Credit: 3 credits

The following additional courses will be offered to Tunkhannock students at the Lackawanna College Main Campus in Scranton:

- ENG 105 – College Writing
- COM 125 – Effective Speaking
- SSC 105 - Introduction to Sociology
- PHL 105 – Introduction to Philosophy
- MAT 135 – Introduction to Statistics and Data Analysis

6. Financial Information

- A. Maximum number of dual enrollment students to be enrolled in these courses per semester N/A

- B. Total approved cost for these courses: \$100 per credit hour
 - a. Allowable Tuition \$100 per credit hour
 - b. Books \$as per market price
 - c. Fees \$0

C. The costs for all dual enrollment courses will be paid directly to the college by the enrolled students at the time of registration. Students are directly responsible for the purchase of the textbook(s) required for each course in which they are enrolled.

7. Student Credit

Students will not be allowed to enroll in more than 12 post-secondary credits through dual enrollment per academic year. However, 6 additional credits may be taken during summer sessions.

In order to successfully complete a course listed in the agreement, students must earn a minimum grade of 2.0 (C) (73% or above).

The school district will award credits for and recognize courses that are successfully completed under the agreement fulfilling the previously identified graduation requirements.

The College will award postsecondary credit to students who successfully complete courses identified in this agreement. The College will transcript this credit in a manner similar to

other students who take courses at the institution. If a dual enrollment student becomes a regularly enrolled student at the college following graduation from Tunkhannock High School, Lackawanna College shall recognize those credits and they will be applied toward the student's degree requirements. Also, if a student does enroll at Lackawanna College after graduation, the fees that are required for undergraduate enrollment will be waived.

8. Promotional Materials

Both the College and the School District agree to provide a mechanism for communicating the educational and economic benefits of higher education as well as the requirements for participation and enrollment procedures for dual enrollment to students and parents.

Lackawanna College admissions representatives agree to visit each dual enrollment class.

Lackawanna College will host or co-host an information session on dual enrollment for students and parents.

9. Additional Administrative Responsibilities

The following individuals will be responsible for the tasks listed below:

A. Registration- Admissions Staff

A Lackawanna College representative will visit Tunkhannock High School to register all applicants for each semester. A ten day grace period will be observed from the date of registration for any student wishing to add or drop a class. All student registrations must be received by a date TBD.

B. Record Keeping- College Registrar's Office

Lackawanna College's Registrar's Office will keep comprehensive records of the courses taken and grades received by dual enrollment students.

C. Fiscal Transactions- Due to loss of state funding, enrolled students will be fully responsible for all tuition, fees, books and other costs associated with dual enrollment courses. The costs for all dual enrollment courses will be paid directly by the student to Lackawanna College. Students will be required to pay their tuition balance at the time of registration. If a student is unable to make a payment at that time, full payment MUST be received by a date TBD. Any student that has not paid by this deadline will be automatically withdrawn from the course and credit will not be awarded for the course(s) in which they were enrolled. The

college will directly inform the high school of all withdrawals on the mentioned dates.

- D. Library Privileges- Lackawanna College will grant Tunkhannock High School students, enrolled in dual enrollment classes, access to the campus library facilities.

Signature Page

Tunkhannock High School and Lackawanna College agree not to unlawfully discriminate on the basis of race, nationality, ethnicity, religion, gender, age, or disability in any undertaking pursuant to this agreement.

Tunkhannock School District:

Superintendent Date

President, Board of School Directors Date

Lackawanna College:

Lackawanna College Enrollment Supervisor Date

Lackawanna College Admissions Director Date