

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
April 12, 2018**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss personnel issues.

Public Comment on Agenda Items Only

None.

Enrollments

Enrollment statistics were provided for information only.

Minutes

Resolution # 1 : A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the minutes of the meetings listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. March 8, 2018 Public Work Session/Board Meeting as presented.
2. March 22, 2018 Public Work Session/Board Meeting as presented.

Superintendent's Report

Resolution # 2 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the items from the Superintendent's Report as indicated below. Voting: Motion carried unanimously - see resolution number two in the minute book.

1. Retirement of Lorrie Robinson, Mehoopany Cafeteria, effective 6/30/18.
2. Mary Lou Franko, LPN as a substitute nurse for the 2017-18 school year. Clearances and TB testing are on file in the Superintendent's Office.

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3. Volunteers as listed. Clearances and TB testing are on file in the Superintendent's Office as listed. (see Exhibit B attached)
4. Overnight field trip listed.
 - a. Scott Howell Robotics MAR Championship 4/4-7

Resolution # 3 : A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the Statement of Charges for Employee #1171 having concluded that the charges, as alleged, are sufficient to support termination if proved at a hearing. Mr. Farr read the charges aloud. Voting: Motion carried unanimously - see resolution number three in the minute book.

Resolution # 4 : A motion was made by Mr. Weidner and seconded by Dr. Prebola to approve the Appointment of a Shane Powers as Chief Operating Officer at an annual salary of \$102,724.00. Voting: Motion carried (7 – Yes, 1 – No) - see resolution number four in the minute book.

Resolution # 5 : A motion was made by Dr. Prebola and seconded by Mrs. Arnold to approve the award of Base Bids for the Renovations of Roslund Elementary and the District Administration Building in the aggregate amount of \$625,776.00 to the #1 Ranked contractor for each of the four contracts listed in Exhibit B attached. Voting: Motion carried (7 – Yes, 1 – No) - see resolution number four in the minute book.

The Board referred the Alternative Adds to the Building and Grounds Committee for review and recommendation.

Committee Reports

Budget & Finance: Mr. Burke requested and the Board agreed to schedule a committee meeting for 6PM on April 26th in the Administration Board Room.

Unfinished Business

None.

New Business

Resolution # 6 : A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the Bus/Van contract amounts as presented. Voting: Motion carried (7 – Yes, 1 – Abstain) - see resolution number six in the minute book.

Resolution # 7 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the donation of the Mehoopany School Bell to the Mehoopany Township Supervisors. The bell will be displayed at the Mehoopany Library. Voting: Motion carried unanimously - see resolution number seven in the minute book.

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As required by PDE, the Board announced the review the update of *Memorandum of Understanding By and Between TASD and Local Law Enforcement*, including a review of Board Policy 249 Bullying/Cyberbullying.

Resolution # 8 : A motion was made by Mr. Swilley and seconded by Mr. Weidner to authorize Heather McPherson and Mary Gene Eagen to act on behalf of the Tunkhannock Area Board of School Directors for the purpose of Federal Program Grant applications and other grant applications as they become available. Voting: Motion carried unanimously - see resolution number eight in the minute book.

The following item was tabled: Pending qualification of the Robotics Team for the FRC World Championship in Detroit, recommend that \$4,000.00 be made available to the team to fulfill the registration fee requirements

Resolution # 9 : A motion was made by Mr. Weidner and seconded by Dr. Prebola to approve the distribution of a student/parent survey of current 6th grade students. Voting: Motion carried unanimously - see resolution number nine in the minute book.

Mr. Farr turned the floor over to Mr. Don Brominski from UGI Penn Natural Gas who made a presentation to the Board on a proposed Public Utility Right-of-Way for natural gas pipeline on District property.

Public Comment

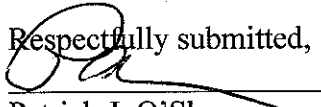
None.

A motion to adjourn was made at 8:36 pm by Mr. Swilley and seconded by Mrs. Arnold. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	Abstain	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent								
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	No	No	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,


Patrick J. O'Shea
Board Secretary

Attachments: Exhibits A, B & Conflict of Interest Memo from Mrs. Bennett

**Volunteers 04-12-2018
2017-18 School Year**

Volunteers	
Last	First
Cole	Karen
Dominick	James
Howell	Brandon
Jerome	Betsy
Kintner	Deborah
Lee*	Judith
Milner	Lori
Wall	Elaine
Whytashek	Brandi
Wright	Dorothy
Zalewski	Karen
Zalewski	Tom

*Board approved but must submit additional information prior to volunteering.

EXHIBIT A

BID TABULATION -
Renovations of Roslund Elementary School and District Administration Bldg.

BID TABULATION

Renovations of Roslund Elementary School and District Administration Bldg.

Project Name: TASD Renovations
Bids Reviewed By: Karen McMicken
Date: 4/9/2018

Rank	Contract 01 - General Construction	BASE BID	Admin. Bldg. Alt. No. 3	Total Including ALL Alternates
1	A. Pickett Construction	\$ 349,800.00	ADD \$ 7,600.00	\$ 357,400.00
2	Mar Paul Inc.	\$ 359,000.00	\$ 6,400.00	\$ 365,400.00
3	D&M Construction	\$ 379,000.00	\$	\$ 379,000.00

Rank	Contract 02 - HVAC	BASE BID	Admin. Bldg. Alt. No. 2	Admin. Bldg. Alt. No. 3	Total Including ALL Alternates
1	Scranton Electric Heating & Cooling Service, Inc.	\$ 144,500.00	ADD \$ 26,000.00	ADD \$ 28,000.00	\$ 198,500.00
2	Bognet, Inc.	\$ 169,000.00	\$ 39,000.00	\$ 52,000.00	\$ 260,000.00
3	LH Reed & Sons, Inc.	\$ 175,626.00	\$ 34,610.00	\$ 29,632.00	\$ 239,868.00

Rank	Contract 03 - Plumbing	BASE BID	Total Including ALL Alternates
1	Scranton Electric Heating & Cooling Service, Inc.	\$ 33,626.00	\$ 33,626.00
2	G. Weinberger Co.	\$ 35,197.00	\$ 35,197.00
3	Bognet, Inc.	\$ 36,898.00	\$ 36,898.00

Rank	Contract 04 - Electrical	BASE BID	Roslund Elem Alt. No. 1	Admin. Bldg. Alt. No. 1	Admin. Bldg. Alt. No. 2	Admin. Bldg. Alt. No. 3	Admin. Bldg. Alt. No. 4	Total Including ALL Alternates
1	Spectrum Electrical Services, Inc.	\$ 97,850.00	ADD \$ 1,417.00	ADD \$ 12,000.00	ADD \$ 3,191.00	ADD \$ 2,266.00	ADD \$ 4,144.00	\$ 120,858.00
2	Everon Electrical Contractors, Inc.	\$ 124,430.00	\$ 490.00	\$ 19,300.00	\$ 1,900.00	\$ 2,000.00	\$ 3,500.00	\$ 151,620.00
3	Urban Electrical Contractors, Inc.	\$ 126,000.00	\$ 1,600.00	\$ 9,700.00	\$ 2,800.00	\$ 200.00	\$ 3,300.00	\$ 143,600.00

All Contracts (using lowest bidder) TOTAL: \$ 625,776.00 \$ 1,417.00 \$ 12,000.00 \$ 29,191.00 \$ 37,866.00 \$ 4,144.00 \$ 710,394.00
 Bullet proof glass NIC: \$ 55,600.00
 OH & P 5% \$ 768,774.00

TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS IS A TRUE AND CORRECT TABULATION OF THE THREE (3) LOWEST BIDDERS PER CONTRACT.


Construction Manager, Walter G. Dana

EXHIBIT B

Conflict of Interest Abstention Memorandum

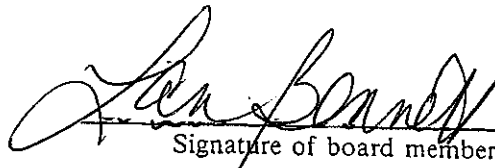
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Lois Bennett board member
DATE: 4/12/2018

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Bus/Van Contracts

My conflict/reason for abstaining is as follows:

Family member is a Bus/Van
contractor.


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.