

TUNKHANNOCK AREA SCHOOL DISTRICT  
SUPPLEMENTAL AGENDA

BOARD OF SCHOOL DIRECTORS  
WORK SESSION/BOARD MEETING  
HIGH SCHOOL AUDITORIUM  
THURSDAY, AUGUST 20, 2020

1. Appointment of Barbara Sick as Assistant Boys/Girls Golf Coach (greater than 20 rostered) for the 2020-2021 school year. Salary \$1959.00.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

2. Recommend that a resolution be adopted approving a sabbatical leave for employee #766 for the first and second semester of the 2020-2021 school year. (p2)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

3. Recommend that a resolution be adopted approving Sarah Bowman as a long term substitute teacher, pending receipt of clearances, for the first semester of the 2020-2021 school year - Salary to be determined.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

4. Recommend that a resolution be adopted approving a Service Agreement between the Luzerne Intermediate Unit and TASD for English Language Development instruction to English learners for the 2020-2021 school year. (p3)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

5. Recommend that a resolution be adopted approving the Luzerne Intermediate Unit 18 Title III Consortium Memorandum of Understanding. (pp4-6)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

6. Recommend that resolution be adopted approving an increase in salary for student technology interns. Amount to be determined.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

7. Recommend that a resolution be adopted giving the Superintendent permission to update the "Phased School Reopening Health and Safety Plan" to include the mask guidelines that were updated by the state on August 16, 2020.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

8. Recommend that a resolution be adopted appointing Mary Gene Eagen as Acting Principal of the STEM Academy for 2020-2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

9. Recommend that a resolution be adopted giving the Superintendent permission to apply to the state for Flexible instruction Days.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

August 19, 2020

Ms McPherson,

I am writing to request an educational sabbatical for two (2) semesters for the 2020-2021 school year. I will be completing a master's degree in Effective Teaching through Wilkes University.

The 21 credits I will complete are:

ED 5026 Engaging 21<sup>st</sup> Century Learners to Promote Student Interaction (6 credits)

ED 5027 Effective and Responsive Teaching and Assessment (6 credits)

ED 525 Introduction to Educational Research (3 credits)

ED 539 Advanced Studies in Teaching and Learning (3 credits)

ED 513 Comparative Foundations of Education (3 credits)

Thank you for your consideration,

Claire Kilker

H.S. Family Consumer Science

**English Language Development Instruction  
Contract for Service Agreement**

It is the understanding of the Luzerne Intermediate Unit and the School District that the signatures affixed to this form indicate that the Luzerne Intermediate Unit will provide English Language Development instruction to English Learners as per 22 Pa. Code §4.26 BEC for Educating English Learners. The School District agrees to pay the hourly rate(s) listed below for services provided, including ELD instructional hours, two hours of teacher prep per week, assessment administration, and district/school level meetings requiring the ESL teacher's attendance to ensure an appropriate and compliant educational program.

**School District:** Tunkhannock School District

**School Buildings Included:**

**School Year:** 2020-2021

**Hourly Rate:** Districts may utilize either option or a combination of both.

Option 1- \$76.00

Option 2- \$89.00

**Instructional Hours per Day at Option 1:** 170 # of days x (\$76.00 x 4 hours) = \$76 x 4 = \$304/day

**Instructional Hours per Day at Option 2:** \_\_\_\_\_ # of days x (\$89.00 x hours) =

**Projected cost for 170 days of instruction: \$ 51,680.00**

**Signature Section:**

Assistant to the Executive Director  
Luzerne Intermediate Unit

\_\_\_\_\_  
(Date)

ESL/ELD Coordinator  
Luzerne Intermediate Unit

Annie Moran

08/19/20

\_\_\_\_\_  
(Date)

District Administrator

\_\_\_\_\_  
(Date)

## Luzerne Intermediate Unit 18 Title III Consortium Memorandum of Understanding (MOU)

The Luzerne Intermediate Unit 18 and its member Local Educational Agencies (LEA) have agreed to the following conditions as they pertain to the Title III requirements set forth by the Pennsylvania Department of Education.

1. All English as a Second Language/English Language Development (ESL/ELD) instruction is scientifically based, aligned to PA ELP Standards, and meets the proficiency needs of all English Learners (ELs) enrolled in an ESL/ELD program.
2. All member LEAs agree to disseminate the WIDA Can Do Descriptors to all teachers who have EL students in class, and to provide professional development on the use of this resource across the content areas.
3. All member LEAs agree to disseminate the PA English Language Development (ELD) Standards to all teachers who have EL students in class, and to provide professional development on the use of this resource across the content areas.
4. All member LEAs ensure that all current ELs take the ACCESS 2.0 test yearly.
5. All member LEAs will provide appropriate parent notification about the administration and results of the WIDA ACCESS for ELs test. Notifications will be sent home in the preferred language of the EL parents/guardians, as found on the WIDA website (<https://www.wida.us/>).
6. All member LEAs will maintain the following information on all ESL student records:
  - a. Dates entered the country and ESL
  - b. EL status
  - c. Language (including parents' preferred method of communication)
  - d. WIDA ACCESS scores
  - e. Screener results
  - f. Home Language Survey
  - g. Monitoring forms (done quarterly)
  - h. Parent Refusal Form (if applicable)
7. IU18 will notify non-public entities about their opportunity to participate in Title III funded supplemental programs, and will administer the W-APT to assess non-public school students for eligibility of Title III services. IU18 and corresponding LEAs will offer consultation and supplemental services to the non-public school when applicable.
8. It is the responsibility of all member LEAs to provide high quality professional development pertaining to English Learners to all teachers, principals, and other

administrators. A portion of the IU18 Title III consortium's grant will go towards offering high quality, researched based professional development sessions on-site at IU 18. **At least one member from the LEA must be present at these sessions.** These sessions will be offered throughout the school year, and will be free for consortium members.

9. It is the responsibility of all member LEAs to provide parent/guardian outreach, as well as opportunities for parent/guardian involvement.
10. A portion of Title III funding will be prorated per LEA based on EL student population to be used on the following as needed:
  - a. Supplemental materials, including but not limited to ESL instructional laptops, tablets, or other devices, software programs, materials designed to support literacy development, visual/graphic supports, manipulatives, and picture dictionaries.
  - b. Parent/Family outreach such as family nights and open houses
  - c. Reimbursement for substitute teachers who are hired to enable the district to provide faculty and/or administration with professional development pertaining to ELs
11. Member LEAs will analyze EL student data yearly, and will share data with IU18 as necessary to facilitate program evaluation at the consortium level.
12. The Luzerne Intermediate Unit's ESL Coordinator will manage the Title III Grant for the Luzerne Intermediate Unit 18 Title III consortium, and will continue to serve as a liaison to the PDE for all member LEAs.

**Luzerne Intermediate Unit 18 Title III Consortium  
Memorandum of Understanding  
Signature of Agreement Page**

The \_\_\_\_\_ School District has agreed to the terms set forth in the attached Memorandum of Understanding.

\_\_\_\_\_  
LEA Authorized Signature

\_\_\_\_\_  
Date

*Annie Moran*  
\_\_\_\_\_

IU18 Authorized Signature

07/01/20  
\_\_\_\_\_  
Date