

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
September 8, 2016

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<u>Board Member:</u>	<u>Present</u>	<u>Absent</u>
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip		✓
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

Mr. Farr announced that an Executive Session was held just prior to this meeting to discuss some personnel issues.

Public Comment on Agenda Items Only

None.

Student Spotlight

Mr. Farr announced that this month's spotlight is on the State Champion Tunkhannock Girls Softball team.

Enrollments

Mr. Farr called everyone's attention to the continued declining enrollment.

Minutes

Mr. O'Shea noted that the minutes needed to be amended. On the last page of the minutes, the voting recap erroneously lists votes 14, 15 and 16. These three votes need to be deleted from the vote recap.

Resolution # 1 A motion was made by Mr. Parry and seconded by Mr. Weidner to approve minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. August 18, 2016 Public Work Session/Board Meeting as amended.

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
September 8, 2016

Business & Finance

Resolution # 2 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the Business and Finance items listed below. Voting: Motion carried unanimously - see resolution number two in the minute book.

1. Recommended that a resolution be adopted to approve district Treasurers' Reports as presented.
 - a. Scholarship Accounts
 - b. Cafeteria
 - c. Activities Accounts
 - d. Community Funded Sports Account

Superintendent's Report

Resolution # 3 : A motion was made by Mr. Swilley and seconded by Mr. Parry to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

1. Recommended that a resolution be adopted to approve the resignation of Sandy (Martin) Frisco, High School Clerical Aide effective 8/24/16
2. Recommended that a resolution be adopted to approve the resignation of Victoria Borel-McHale, MTSS staff effective immediately.
3. Recommended that a resolution be adopted to approve the resignation of Eric Janiszewski, Boys Varsity Lacrosse Coach effective immediately.
4. Recommended that a resolution be adopted to approve Nicole Ferguson as Middle School Certified School Nurse, effective 9/26/16 contingent on receipt of clearances and TB testing, at a salary of \$47,957.00, B+12, Step 1.

Resolution # 4 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number four in the minute book.

1. Recommended that a resolution be adopted to approve Kerianne Nafus as MTSS staff for the Evans Falls Elementary School. Compensation will be at the rate of \$22.00/hour.
2. Recommended that a resolution be adopted to approve the appointment of support staff substitutes as listed. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.
 - a. Jacquelyn Butler
 - b. Mary Jo Colangelo
 - c. Nora Goodwin
 - d. Vicki Tupper

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
September 8, 2016

3. Recommended that a resolution be adopted to approve Lynn McAndrew as a mentor to Nicole Ferguson, newly hired Certified School Nurse.
4. Recommended that a resolution be adopted to approve Volunteers as presented. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy. (see Exhibit A attached)
5. Recommended that a resolution be adopted to approve the appointment of Middle School Co-Curricular positions as presented (see Exhibit A attached). All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.
6. Recommended that a resolution be adopted to award tenure, as of 8/27/16, to the following teacher:
 - a. Daniel Davidson
 - b. Amanda Panuski

Committee Reports

Ad-Hoc (Building Closure): Mr. Farr reported that the firm KCBA had been selected for the District-wide Feasibility Study and would be voted on tonight under new business.

Building & Grounds: Mr. Franko provided an update on some of the various projects on his plate:

- **Middle School Roof** – roof was finished and has been inspected.
- **Parking Lot Patches** – needed blacktopping completed by Shupp's. Shupp's also did some additional work by setting up a blacktop pad for a memorial bench at the ball field as well as providing blacktop and skid-steer time to repair some cracks on the basketball court and did not charge the District.
- **Mehoopany Water Project** – chlorination system to be installed next week.
- **Middle School Heat** – temperatures are being monitored and each teacher has a monitor in that wing.

Unfinished Business

None

New Business

Resolution # 5 : A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve KCBA Architects to prepare a district feasibility study as defined in the published RFP (Request for Proposal). Voting: Motion carried unanimously - see resolution number five in the minute book

Resolution # 6 : A motion was made by Dr. Prebola and seconded by Mr. Weidner to accept the donation of one Yale Gasoline Fork Truck from the Procter & Gamble Company to the Tunkhannock Area High School. Voting: Motion carried unanimously - see resolution number six in the minute book.

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
September 8, 2016

Resolution # 7 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the items below. Voting: Motion carried unanimously - see resolution number seven in the minute book.

1. an agreement between Luzerne County Head Start Inc. and Tunkhannock Area School District for the purchase of meals.
2. contracts for nursing services with the following agencies:
 - i. Bayada Home Health Care, Inc.
 - ii. Interim HealthCare of NEPA)
 - iii. Maxim Healthcare Services, Inc

Resolution # 8 : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve application of the Creative Arts Honor Society as a student organization in the High School. Voting: Motion carried unanimously - see resolution number eight in the minute book.

Resolution # 9 : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the items listed below. Voting: Motion carried unanimously - see resolution number nine in the minute book.

1. the appointment of Edward Judge as a High School Special Education teacher, effective date to be determined upon receipt of Act 114 clearance, at a salary of \$53,331.00, B+48, Step 1.
2. the transfer of Sellina Kopa, Middle School Food Service Worker - Level 3 to Middle School Food Service – Level 2 – 5 hrs/day - \$12.00/hr – Effective 9/9/16.

Resolution # 10 : A motion was made by Mr. Swilley and seconded by Mr. Parry to approve the following:
Pursuant to the due process hearing held under Pennsylvania’s Local Agency Law, Joseph Moffitt, a professional employee, is hereby terminated from employment by the Tunkhannock Area School District under Section 1122 of the Public School Code of 1949, as amended, effective immediately.

Voting: Motion carried (7 –Yes, 1 – Abstain) - see resolution number ten in the minute book.

<i>Public Comment</i>

Mr. Kaiser commented on the Feasibility Study

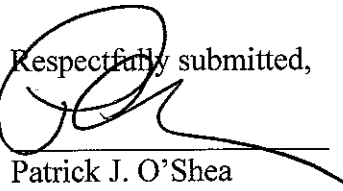
Ms. Bonnice commented on the clearances policy

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
September 8, 2016**

A motion to adjourn was made at 8:11 pm by Mrs. Arnold and seconded by Mr. Swilley. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION</u> <u>#:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>10</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	Yes	Abstain
Randy Greenip	Absent						
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

 Patrick J. O'Shea
 Board Secretary

Attachments: A and a Conflict of Interest Letters from Mrs. Bennett

Conflict of Interest Abstention Memorandum

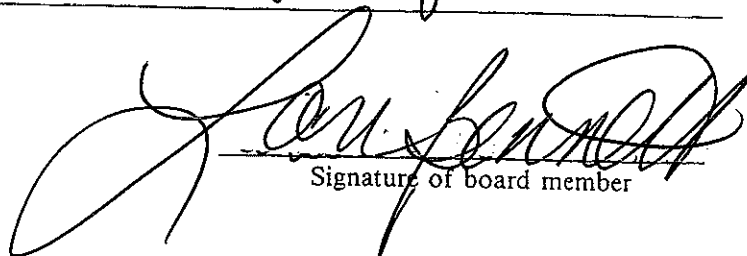
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Lori Bennett board member
DATE: 9/8/16

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Termination of Joe Maffitt

My conflict/reason for abstaining is as follows:

Sits on board where
I am employed


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does **not** have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.