

**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
August 23, 2018**

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The Tunkhannock Area School District Board of Directors met on the above date in the High School Library. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Philip Farr, President		✓
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Weidner called the meeting to order at 7:37 PM and then led the Pledge of Allegiance.

Mr. Weidner stated that the Board met in Executive Session immediately prior to the meeting to discuss personnel issues and tonight’s meeting was being live streamed.

**Public Comment on Agenda Items Only**

None.

**Student Spotlight**

Art teachers Barbara Sick and Lance Montross announced the names of students who won Peer’s Choice and Judge’s Choice awards. Awards were presented to each student through the generous financial donations of Dr. Ann Way, retired TASD Assistant Superintendent and her brother & sister-in-law John and Kay Simon.

**Minutes**

**Resolution # 1** : A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve the minutes of the meeting listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. July 19, 2018 Public Work Session/Board Meeting as presented.

**Business and Finance**

**Resolution # 2** : A motion was made by Mrs. Arnold and seconded by Mr. Swilley to approve the Business and Finance items listed. Voting: Motion carried (6 – Yes, 1 – No) - see resolution number two in the minute book.

1. Treasurers’ Reports as presented.

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- a. District
  - b. Pennsylvania Liquid Assets
  - c. Payroll Account
  - d. Gas Lease Funds Account
  - e. Unemployment Compensation Fund
  - f. Capital Reserve
  - g. Scholarship Accounts
  - h. Cafeteria
  - i. Title I
  - j. Title II
  - k. Title IV
  - l. Activities Accounts
  - m. Pre K Funds
  - n. General Fund Checking Account
2. Payrolls as presented:
- a. District
    - July 10, 2018           \$763,032.08
    - July 25, 2018           \$739,752.05
  - b. Cafeteria
    - July 10, 2018           \$1,952.97
    - July 25, 2018           \$1,952.97
  - c. Chapter I
    - July 10, 2018           \$16,630.43
    - July 25, 2018           \$16,630.43
3. Ratify wire/ACH/fund transfers as presented.
4. Ratify district bills as presented in the amount of \$900,795.00.
5. Bills as presented:
- a. District - \$575,899.33
6. District financial reports as presented.

**Superintendent's Report**

**Resolution # 3** : A motion was made by Mrs. Arnold and seconded by Mrs. Bennett to approve the items from the Superintendent's Report as indicated below. Voting: Motion carried unanimously - see resolution number three in the minute book.

- 1. Resignation of William Peckins, Assistant Maintenance Supervisor, effective 8/17/18.
- 2. Resignation of Tara Kasperowski, Music Director of the Spring Musical, effective for the 2018-19 school year.
- 3. Resignation of Tara Hartman, Assistant Field Hockey Coach, effective 8/10/18.

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For lack of a motion, no action was taken on a request for a sabbatical leave for employee #785.

**Resolution # 4** : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to approve the items from the Superintendent’s Report as indicated below. Voting: Motion carried unanimously - see resolution number four in the minute book.

1. Appointments, pending receipt of clearances, of the following positions.
  - a. Brittany Wood – High School Dean of Students - \$46,332.00 + \$5,000.00 Stipend – B, Step 1
  - b. Karri Franko – High School Social Studies Teacher - \$46,332.00 – B, Step 1
  - c. Cecelia Cronin – Speech/Language Pathologist K-12 - \$53,660.00 + \$500.00 Stipend – M, Step 1
  - d. Brendan Tomaino – School Security Officer - \$39,000.00 – 200 day contract

**Resolution # 5** : A motion was made by Mrs. Gregory and seconded by Mr. Burke to approve items from the Superintendent’s Report as indicated below. Voting: Motion carried (5 –Yes, 2 – No) - see resolution number five in the minute book.

1. Co-Curricular Positions/Advisors (See Exhibit A attached)
2. Extra-Curricular Positions, pending receipt of additional clearances/paperwork
  - a. Mark Sickler – Assistant Junior High Football Coach \$3,324.00
  - b. Tom Johnson – Equipment Manager \$3,076.00
3. Kieran Bedford – School-To-Career Student Assistant – Technology Department – \$7.25/hr not to exceed 30 hours per week for the 2018-19 school year
4. Support Staff Substitutes for the 2018-19 school year (See Exhibit B attached)
5. Volunteers (See Exhibit C attached)
6. Conference attendance as listed.
  - a. Jason Azarovich      Intro to Responsive Classrooms      \$100.00
  - b. Katina Brown      Intro to Responsive Classrooms      \$100.00
  - c. Ashley Napoli      Intro to Responsive Classrooms      \$100.00
  - d. Marion Parry      Intro to Responsive Classrooms      \$100.00

Superintendent McPherson announced that the following teachers will be awarded tenure effective 8/24/18.

1. Anne DeMarco
2. Jennifer Gallup
3. Kinsy Lukasavage
4. Courtney Leaidicker
5. Dana McHugh
6. Justin Muthler

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**Resolution # 6** : A motion was made by Mrs. Arnold and seconded by Mrs. Bennett to approve School Bus/Van Driver for the 2018-19 school year. All clearances and TB testing are on file in the Director of Transportation’s Office. (See Exhibit D attached). Voting: Motion carried unanimously - see resolution number six in the minute book.

Consolidation & Construction Projects Update: Ms. Shane Powers provided an update on the progress of the consolidation and construction projects.

Superintendent McPherson presented the power point presentation that was shown at the August 21, 2018 Parent Informational Night.

**Committee Reports**

An Extra Curricular committee meeting was scheduled for September 13, 2018 at 6:00 pm in the High School Library.

**Unfinished Business**

Don Brominski, UGI Penn Natural Gas Representative, provided additional information on the possible adoption of a resolution on the revised proposed UGI Penn Natural Gas Public Utility Right-of-Way. No action was taken for lack of a motion.

**New Business**

The TASD Visa Account statements were provided for information only.

**Resolution # 7** : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to approve new business items as listed. Voting: Motion carried (6 – Yes, 1 – No) - see resolution number seven in the minute book.

- a. Approved the name “Tunkhannock STEM Academy” as the official name of the current Central Administration Center located at 41 Philadelphia Avenue
- b. Nursing Service contracts for the 2018-19 school year with
  1. Bayada Home Health Care
  2. Interium Health Care of NEPA
- c. Payment Application #3 for the renovation projects from capital reserve funds
  1. Scranton Electric Heater & Cooling Services Inc. - \$28,269.00
  2. Scranton Electric Heating & Cooling Services Inc. - \$8,934.00
  3. Spectrum Electrical - \$12,725.28
  4. A Pickett Construction Inc. - \$210,569.03
- d. Letter of Engagement and Agreement for Appraisal Services with Gregory Rodenbach, CRC Real Estate Services.
- e. Budget Transfers
  1. STEM Academy (See Exhibit E attached)
  2. High School (See Exhibit F attached)
- f. Physician Services from Rodger Sayre, MD (Geisinger Tunkhannock) for the 2018-19 school year

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- g. Dual Enrollment Agreement with Johnson College from 7/1/18 to 6/30/19
- h. Nonexclusive Student Affiliation Agreement with Lackawanna College's Occupational Therapy Assistant Program
- i. Memorandum of Understanding with the Technical Assistance Program (TAP) Activities for the 2018-19 school year
- k. Therapeutic Education Agreement with The Children's Service Center of Wyoming Valley, Inc. for the 2018-19 school year
- l. Partial Agreement with The Children's Service Center of Wyoming Valley, Inc. for the 2018-19 school year
- m. Appointment of delegates to the Tax Collection Committee on behalf of the Tunkhannock Area School District
- n. Donation of all remaining trophies and memorabilia from the Mill City Elementary School to the Lake Winola Fire Company
- o. Donation of old football jerseys to the Gridiron Club.

Supplemental Agenda

**Resolution # 8** : A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve supplemental agenda items. Voting: Motion carried unanimously – see resolution number eight in the minute book.

- a. Contingent upon the execution of a Settlement Agreement and Release being received from Employee #1171 to rescind the employee's termination dated May 10, 2018 and replace it with a resignation for same employee.
- b. Joseph Gaughan, upon receipt of clearances, as a part time security officer for after school activities and events - \$25.00/hour

<b><i>Public Comment</i></b>
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Jeannette Yatsko commented on the letter sent home to parents regarding new procedures for student bus drop offs.

Tracey Kamora commented on late run plans for the upcoming school year.

Dr. Prebola invited all to attend the Fall Fund Raising event sponsored by the Tunkhannock Area School District Foundation. It will be held October 27, 2018 from 6:00 pm to 10:00 pm at Stone Hedge Country Club. Funds raised by the Foundation benefit students of the Tunkhannock Area School District.

Mr. Weidner announced at the conclusion of the meeting the Board would be going into Executive Session for personnel issues and would not be returning.

A motion to adjourn was made at 9:12 pm by Mr. Swilley and seconded by Dr. Prebola. Motion carried on all ayes.

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ROLL CALL VOTE

Resolution #	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent							
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	No	Yes	Yes	No	Yes	Yes	Yes
Phil Farr	Absent							

Respectfully submitted,



Caroline Lawson  
Board Secretary

Attachments: Exhibits A, B, C, D, E & F

CO-CURRICULAR ACTIVITIES				
CLASSIFICATION	NAME OF ADVISOR	GENDER	DESCRIPTION	
<b>Advisors:</b>				<b>2018-2019</b>
FBLA	Jason Keown	B/G	9th-12th	\$1,004
FFA	Steve Traver	B/G	9th-12th	\$1,004
FCCLA	Lori Bishop	B/G	9th-12th	\$1,004
High School Class Advisors	Colleen Mislevy	B/G	Senior Class	\$1,136
High School Class Advisors	Angie Burke	B/G	Junior Class	\$988
High School Class Advisors	Tommasina Fiorillo	B/G	Sophomore Class	\$740
High School Class Advisors	Samantha Cyphers	B/G	Freshman Class	\$513
8th Grade Class Advisors	Katie Wisnosky	B/G	8th Grade Class	\$500
National Honor Society (NHS)	Ellyn Harvey	B/G	9th-12th	\$840
Newspaper	Staci Wiernusz	B/G	HEAD	\$1,876
Robotics	Scott Howell	B/G	9th-12th	\$1,284
Student Council	Staci Wiernusz	B/G	HEAD	\$1,480
Student Council	Cindy Klein	B/G	Assistant	\$819
Skills USA	Jason Keown	B/G	9th-12th	\$1,004
Yearbook	Staci Wiernusz	B/G	HEAD	\$2,468
Auditorium Tech (HS Sound/Lighting)	Jeff Howell	B/G	HEAD	\$1,776
<b>Drama (Play) HS</b>				
Dramatics	Jeremy Kemmerer	B/G	HEAD	\$2,273
<b>Drama (Musical) HS</b>				
Dramatics	Jeremy Kemmerer	B/G	HEAD	\$2,563
Dramatics	Ken Luckey	B/G	Pit Orchestra	\$1,284
<b>Instrumental Activities &amp; Specialized Groups (HS)</b>				
Marching Show Band - Fall	Ken Luckey	B/G	HEAD	\$3,758
Marching Band -Spring	Ken Luckey	B/G	HEAD	\$988
Marching Band - Summer	Ken Luckey	B/G	HEAD	\$1,876
Concert Band	Ken Luckey	B/G	HEAD	\$1,480
Jazz Band	Ken Luckey	B/G	HEAD	\$692
Marching Band Assistant Director	Kevin Kreinberg	B/G	Assistant	\$2,595
Marching Band Drumline Instructor	Tara Kasperowski	B/G	Assistant	\$2,595
Marching Band Musical Assistant	Mackenzie Anderson	B/G	Assistant	\$2,595
Marching Band Choreographer	Jeff Howell	B/G	Assistant	\$2,595
Strings	Ken Luckey	B/G	HEAD	\$2,273
Chorus	Tara Kasperowski	B/G	HEAD	\$3,652

SUPPORT STAFF SUBSTITUTES  
2018-19

Exhibit B

Billings	Gertrude
Bunnell	Susan
Butler	Jacquelyn
Coolbaugh	Linda
DeSoo	Brenda
Franko	Mary Louise
Harvey	Robin
Holly	Tina
Howell	Ginger
Hunter	Sandra
Kuback	Stephanie
Mateus	Heather
Meyers	Crystal
Powell	Leigh
Price	Arlene
Slusser	Laurie
Swenson	Lynda
Tague	Stephanie
Theobald	Allison
Tupper	Vicki
Vangabeck	Susan
Westfield	Donna
Williams	Carol
Woods	Kelly



Volunteers 08-23-18  
2018-19 School Year

Volunteers Last	First
Bonnice	Levi
Bonnice	Melissa
Brown	Cheyenne
Corby	Sharon
Finkler	Patricia
Olson	Marcy
Sherwood	Dina
Stapleton	Gregory
Stapleton	Richelle

Exhibit C

\* Indicates updated clearances are/will be needed or pending additional information

# Exhibit D

Last Name	First	Contractor
Bennett	Vicky	AEBrown - Bus
Hadsall	Richard	AEBrown - Bus
Hoover	Brenda	AEBrown - Bus
Boice	Mark	AEBrown - Bus Sub
Brown	Albert	AEBrown - Bus Sub
Stredny	Deborah	AEBrown - Bus Sub
Chapin	Glenda	Brown's - Bus
Dooley	Miles	Brown's - Bus
Gray	Lynda	Brown's - Bus
Kenia	Diane	Brown's - Bus
Kitchnefsky	Dale	Brown's - Bus
Miner	Randi	Brown's - Bus
Warpus	Brenda	Brown's - Bus
Price	Linda	Brown's - Bus / Van
Ball	Joseph	Brown's - Bus/Van Sub
Brown	Joseph	Brown's - Bus/Van Sub
Kenia	Brandy	Brown's - Bus/Van Sub
Askew	William	Brown's - Van
Belcher	Bobbi Sue	Brown's - Van
Buechel	Robert	Brown's - Van
Coolbaugh	Gerald	Brown's - Van
Coolbaugh	Linda	Brown's - Van
Crispell	Robert	Brown's - Van
Davis	Nicole	Brown's - Van
Flower	Debra	Brown's - Van
Hutchins	Gail	Brown's - Van
King	Gary	Brown's - Van
McGavin	Lisa	Brown's - Van
Posten	LeRoy	Brown's - Van
Roberts	Judi	Brown's - Van
Sick	Joseph	Brown's - Van
Spickerman	Brett	Brown's - Van
Spickerman	Miriah	Brown's - Van
Testa	Lois	Brown's - Van
Brown	Wendy	Brown's - Van Sub
Caraftis	Yvonne	Brown's - Van Sub
Golden	David	Brown's - Van Sub
Haraschak	Andrew	Brown's - Van Sub
Henn	Susan	Brown's - Van Sub
Kitchnefsky	Michelle	Brown's - Van Sub
Posten	Barbara	Brown's - Van Sub
Yakoski	Megan	Brown's - Van Sub
Tarantini	Frank	Buranich - Bus
Miller	Paul	Buranich - Bus Sub

Womer	Roseanne	Buranich - Bus Sub
Stevens	Nancy	Buranich - Bus
Barry	Peter	Buranich - Bus
Buranich	Diane	Buranich - Bus
Derhammer	Elizabeth	Car
Kudrako	Agnes	Car
McKenna	Patrick	Car
Myers	Richard	Car
Stapleton	Richelle	Car
Trivelpiece	Arthur	Car
Wintermute	Michael	Car
Kuback	Hope	Hadsall - Bus
Harvey	Donald	Forward Trans
Brown	Christina	Forward Trans - Van
Corby	David	Forward Trans - Van
Corby	Dianne	Forward Trans - Van
Gilpin	Carol	Forward Trans - Van
Malak	Claudia	Forward Trans - Van
Peters	Margaret	Forward Trans - Van
Rusinko	Kellie	Forward Trans - Van
Brown	Harold	Forward Trans - Van Sub
Gerrity	Jule	Forward Trans - Van Sub
Husband	Cynthia	Forward Trans - Van Sub
Husband	Jack	Forward Trans - Van Sub
Jollimore	Daniel	Forward Trans - Van Sub
Puzio	Georgia	Forward Trans - Van Sub
Rusinko	Judy	Forward Trans - Van Sub
Uren	Ronald	Forward Trans - Van Sub
Bennett	Jeffrey	Bennett - Bus
Garrison	Benjamin	Garrison - Bus
Johnson	Deborah	Garrison - Bus
Sherman	Becky Jo	Garrison - Bus
Wilson	Michael	Garrison - Bus
Garrison	Deborah	Garrison - Sub Bus
Brown	Della	Open Sub - Bus/Van
Day	Heather	Open Sub - Bus/Van
Gregory	James	Open Sub - Bus/Van
Hawk	Edward	Open Sub - Bus
Monsey	Phyllis	Open Sub - Bus/Van
Morgan	Nicolette	Open Sub - Bus/Van
Traver	Karen	Open Sub - Bus/Van

Purdy	Albert	Purdy - Bus/Van Sub
Purdy	Roger	Purdy - Bus
Purdy	Ronald	Purdy - Van / Bus Sub
Shupp	Dale	Smarkusky - Bus
Snyder	Sandra	Smarkusky - Bus
Smarkusky	Mary	Smarkusky - Bus Sub
Smarkusky	William	Smarkusky - Bus Sub
Bennett	Robert	Smith - Bus
Lewis	Lynn	Smith - Bus
Smith, Jr.	Carl	Smith - Bus Sub
Sickler	Scott	Sickler - Bus Sub
Sickler	Susan	Sickler - Bus
Traver	Brian	Traver - Bus
Traver	Steven	Traver - Bus Sub
Hallock	Jody	Walters - Aid
Walters	Kevin	Walters - Bus
Walters	Kimberly	Walters - Bus
Walters	Roger	Walters - Bus
Wertman	Brenda	Walters - Bus
Wertman	James	Walters - Bus
Walters	Christina	Walters - Bus
Brewer	Bonnie	Walters - Sub Bus/Van
Kuder	Ricky	Walters - Sub Bus/Van
Fisher	Adam	Walters - Van
Fisher	Samantha	Walters - Van
Henderson	Melissa	Walters - Van
Ramey	Lisa	Walters - Van
Rogers	Dawn	Walters - Van
Verbjar	Jan	Walters - Van
Walters	Marjorie	Walters - Van
Walters	Thomas	Walters - Van
Wilson	Kathleen	Walters - Van
Testa	John	Walters - Van / Bus Sub
Sickler	Marion	Walters - Van Sub
Walters	Charlene	Walters - Van Sub
Walters	Kenneth	Walters - Van/Bus

Aiello Nicholas

Wormer Richard

Exhibit E

Board approval need for budget transfer for the STEM Academy

**Purpose: Purchase specialized class supplies (Art and Technical Education)**

From Account code:

10-1110-519-000-23-523-000-000-0000-\$4,310

To Account code:

10-1110-610-000-23-523-020-000-0000-\$1965

10-1350-610-000-23-523-100-000-0000-\$2345

**Purpose: Purchase specialized class supplies (Music)**

From Account code:

10-3210-432-000-23-523-000-000-0000-\$500.00

To Account code:

10-1110-610-000-23-523-000-000-0000-\$500.00

Sincerely,



Kelly Carroll

STEM Academy Principal

8-17-2018

Board Approval needed for budget transfers for the High School:

Purpose Everase Corp. for Black Board Resurfacing:

From code:

10-1110-550-000-30-830 \$3,166

10-1101-610-000-30-830-020 \$3,000

10-1110-756-340-20-520 \$4,048

To code:

10-1110-432-000-30-830 \$10,214

Sincerely,



Todd Bosscher  
High School Principal

8-15-2018