

TUNKHANNOCK AREA SCHOOL DISTRICT
TUNKHANNOCK, PENNSYLVANIA
SUPPLEMENTAL AGENDA

BOARD OF SCHOOL DIRECTORS
WORK SESSION/BOARD MEETING
ADMINISTRATION CENTER
THURSDAY, FEBRUARY 23, 2017

- I. Recommended that a resolution be adopted to approve conference attendance as listed:
- | | | | | |
|----|---|--|-------------|----------------------|
| a. | Kim Lee | Differentiating Sensory
From Behavior | 2/28 | \$267.58 (pp2-3) |
| b. | Samantha Cyphers | K-12 SAP Training | 3/8-10 | \$412.68 (pp4-5) |
| c. | Steven Traver | PDE Data Summit | 3/12-14 | \$697.14 (pp6-8) |
| d. | Jennifer Washko | American Occupational
Therapy Association
Annual Conference | 3/29-4/1 | \$1,840.30 (pp9-11) |
| e. | Mary Hvezda
Kaaron Yablonski
Melissa Kandrov
Amanda Campbell
Jeannette Siegel | Strategies for
Instructional Access in
General Education
Classrooms | 2/27 & 5/10 | *See Below (pp12-13) |

*No cost to the District. PDE provides \$700.00 per participant to cover the cost of travel, substitutes, etc.

Motion by _____

Seconded by _____

Conference Request Form

General Info

User **KIMBERLY LEE**
 Building **Mill City**
 Submitted **2/2/2017 10:05 am**
 Dates **2/28/2017 to 2/28/2017**
 Reference ID **D12791-A0-L58305132**

Conference Information

Title of Conference **Differentiating Sensory from Behavior**
 Description **The conference helps link sensory integration and a strength-baaed approach to assess and address challenging behavior.**
 Expected Values of the Conference **There is a growing number of students with sensory processing disorders and related conditions. This conference will provide the latest research, identify the root problems of behaviors and methods to prevent the challenging behaviors.**
 Conference Website **summit-education.com**

If website is not available, please attach an agenda or brochure.

Dates and Locale

of Meetings **1**

#	Date	Time	Location
1.	Tue Feb 28, 2017	7:30 am to 3:30 pm	Location: DoubleTree by Hilton-Binghamton

Conference/Workshop Provider

Provider
 Other Provider **Summit Professional Education**

Maximum Allowances

Food **8.00**
 Lodging **0.00**
 Transportation **0.00**
 Registration **219.99**
 Mileage .53/mile **39.59**
 Misc/Tolls **0.00**
 If other, please explain: **0**
 Substitute Needed? **No**
 Number of days substitute will be required
 Total expenses from this request: **267.58**

Goals and Objectives

Select at Least One District Objective
Goal : Differentiated Instruction
 Differentiated Instruction
Goal : School-Wide Positive Behavior
 Schoolwide Positive Behavior

Comments

You Must Accept the Guidelines To Submit this Form.

I Accept: I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department EF Guidance Conference
 Admin Only-Code 10-2122-580-000-10-210

Finish

Administrator's Section

Approval Summary

Administrator	Approval Type	Status	Date
FELKER, KATHERINE	PRIOR	APPROVED	2/2/2017 10:07 am
CARPENTER, MISHELLE	PRIOR	APPROVED	2/3/2017 10:08 am
EAGEN, MARY GENE	PRIOR	APPROVED	2/7/2017 9:01 am
MCPHERSON, HEATHER	PRIOR	APPROVED	2/20/2017 9:51 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Expenses

Description	Requested	Approved	Final
Registration Fee	\$219.99	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$8.00	-----	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$39.59	-----	-----
Totals	\$267.58		

Budget Codes

Description	Year	Allocation
Other - See Admin Dept and Code 00-000-000-00-000-000 Approved by: HEATHER MCPHERSON	2016-2017	\$267.58

Evaluation(s)

Received Not Completed - Conference Report

Conference Request Form

General Info

User **SAMANTHA CYPHERS**
 Building High School
 Submitted 1/31/2017 11:19 am
 Dates 3/8/2017 to 3/10/2017
 Reference ID D12791-A0-L58245847

Conference Information

Title of Conference k-12 SAP Training
 Description Training to become a certified member of the Student Assistance Program
 Expected Values of the Conference This conference will allow me to better help students in need.
 If website is not available, please attach an agenda or brochure.

Dates and Locale

of Meetings 3

#	Date	Time	Location
1.	Wed Mar 8, 2017	8:30 am to 3:00 pm	Location: NEIU 19
2.	Thu Mar 9, 2017	8:30 am to 3:00 pm	Location: NEIU 19
3.	Fri Mar 10, 2017	8:30 am to 3:00 pm	Location: NEIU 19

Conference/Workshop Provider

Provider
 Other Provider NEIU 19

Maximum Allowances

Food 0.00
 Lodging 0.00
 Transportation 0.00
 Registration 330.00
 Mileage .53/mile 82.68
 Misc/Tolls 0.00
 If other, please explain: 0
 Substitute Needed? Yes
 Number of days substitute will be required 3
 Total expenses from this request: 412.68

Goals and Objectives

Select at Least One District Objective **Goal : School-Wide Positive Behavior**
 Schoolwide Positive Behavior

Comments

You Must Accept the Guidelines To Submit this Form.

I Accept: I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

Administrator's Section

Approval Summary

Administrator	Approval Type	Status	Date
ELLSWORTH, GREGORY	PRIOR	APPROVED	2/6/2017 11:32 am
CARPENTER, MISHELLE	PRIOR	APPROVED	2/7/2017 8:25 am
EAGEN, MARY GENE	PRIOR	APPROVED	2/7/2017 9:01 am
MCPHERSON, HEATHER	PRIOR	APPROVED	2/20/2017 9:50 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Expenses

Description	Requested	Approved	Final
Registration Fee	\$330.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$0.00	-----	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$82.68	-----	-----
Totals	\$412.68		

Budget Codes

Description	Year	Allocation
HS Activities-General 10-3210-580-000-30-830 Approved by: GREGORY ELLSWORTH	2016-2017	\$412.68

Evaluation(s)

Received Not Completed - Conference Report



Conference Request Form

General Info

User **STEVEN TRAVER**
 Building High School
 Submitted 2/8/2017 12:07 pm
 Dates 3/12/2017 to 3/14/2017
 Reference ID D12791-A0-L58423503

Conference Information

Title of Conference 2017 PDE Data Summit - Taking Action with your Data: Empowering Educators
 Description The 2017 PDE Data Summit is the chance to hear from state and federal leaders on how you can take action with your data. Detailed sessions, delving into the many aspects of the Pennsylvania Information Management System (PIMS), will be presented for beginners and veterans alike. Representatives of the Pennsylvania Department of Education (PDE) and the PIMS Support Center staff will be on hand to network and share best practices. Experts will be available in a variety of informal settings to interact with participants on a broad range of topics related to data quality and data governance.
 Expected Values of the Conference Use data to increase consistency and confidence in decision making; Create Data Teams to designate accountability for data quality; Establish process performance baselines to support data improvement efforts; and Use technology to better understand existing education data.
 Conference Website <http://teampa.com/datasummit/>

If website is not available, please attach an agenda or brochure.

Dates and Locale

of Meetings 3

#	Date	Time	Location
1.	Sun Mar 12, 2017	4:00 pm to 8:00 pm	Location: Hershey Lodge
2.	Mon Mar 13, 2017	8:00 am to 5:00 pm	Location: Hershey Lodge
3.	Tue Mar 14, 2017	8:00 am to 5:00 pm	Location: Hershey Lodge

Conference/Workshop Provider

Provider
 Other Provider Pennsylvania Department of Education, Data Quality Network

Maximum Allowances

Food 20.00
 Lodging 247.14
 Transportation 0.00
 Registration 300.00
 Mileage .53/mile 130.00
 Misc/Tolls 0.00
 If other, please explain: There should be no addiitonal expenses.
 Substitute Needed? Yes
 Number of days substitute will be required 2
 Total expenses from this request: \$ 697.14

Goals and Objectives

Select at Least One District Objective

Goal : Benchmark Assessments/Progress Monitoring/Data Analysis
 Data Analysis

Comments

Comments

In the past Wednesday was a half day of presentations. In order to save the cost of an additional day of the hotel stay and substitute coverage I am requesting Sunday, Monday and Tuesday of the conference only.

You Must Accept the Guidelines To Submit this Form.

I Accept:

I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

Administrator's Section

Approval Summary

Administrator	Approval Type	Status	Date
ELLSWORTH, GREGORY	PRIOR	APPROVED	2/8/2017 1:30 pm
CARPENTER, MISHELLE	PRIOR	APPROVED	2/10/2017 10:39 am
EAGEN, MARY GENE	PRIOR	APPROVED	2/16/2017 8:11 am
MCPHERSON, HEATHER	PRIOR	APPROVED	2/20/2017 9:52 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From STEVEN TRAVER on 2/8/2017 12:07 pm
 In the past Wednesday was a half day of presentations. In order to save the cost of an additional day of the hotel stay and substitute coverage I am requesting Sunday, Monday and Tuesday of the conference only.

Expenses

Description	Requested	Approved	Final
Registration Fee	\$300.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$20.00	-----	-----
Lodging	\$247.14	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----

Mileage	\$130.00	-----	-----
Totals	\$697.14		
Budget Codes			
Description		Year	Allocation
Bus Ofc Fiscal Svcs Conf 10-2511-580 Approved by: HEATHER MCPHERSON		2016-2017	\$697.14
Evaluation(s)			
Received	Not Completed - Conference Report		

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Conference Request Form

General Info

User **Jennifer Washko**
 Building **Middle School**
 Submitted **1/24/2017 8:50 am**
 Dates **3/29/2017 to 4/1/2017**
 Reference ID **D12791-A0-L58094533**

Conference Information

Title of Conference **American Occupational Therapy Association Annual Conference and Centennial Celebration**
 Description **This is the 100th year since the inception of the Occupational Therapy profession. This is an immense learning opportunity to hear and learn from all of the international and national lecturers in the profession of occupational therapy through institutes, short courses, workshops, etc. there is also a huge exhibit hall featuring all of the latest technology trends, therapeutic media, assessment tools, etc.**
 Expected Values of the Conference **There are so many values of this conference connecting to my commitment to lifelong learning. It is an opportunity to earn professional development units (PDU's) in which I have to obtain 36 in a three year cycle in order to keep my certification active, as well as contact hours, in which the state of Pennsylvania requires me to meet 24 contact hours in a two year cycle. It is an opportunity to learn about the latest practice initiatives with Children and Youth and so much more, as well as the evidence based practices from many scholars and researchers in the field of occupational therapy. It is also an opportunity to learn about the national trends in school-based practice.**
 Conference Website **www.aota.org**

If website is not available, please attach an agenda or brochure.

Dates and Locale

of Meetings **4**

#	Date	Time	Location
1.	Wed Mar 29, 2017	12:30 pm to 6:00 pm	Location: Philadelphia Convention Center
2.	Thu Mar 30, 2017	7:00 am to 5:30 pm	Location: Philadelphia Convention Center
3.	Fri Mar 31, 2017	7:00 am to 6:30 pm	Location: Philadelphia Convention Center
4.	Sat Apr 1, 2017	7:00 am to 6:45 pm	Location: Philadelphia Convention center

Conference/Workshop Provider

Provider
 Other Provider **The American Occupational Therapy Association (AOTA)**

Maximum Allowances

Food **136.00**
 Lodging **919.40**
 Transportation **172.00**
 Registration **451.00**
 Mileage .53/mile **121.90**
 Misc/Tolls **40.00**

If other, please explain: **The transportation cost indicates the parking fee daily rate. The hotel room was also booked at the AOTA Housing Bureau conference rate. I can provide documentation of this rate.**

Substitute Needed? **No**

Number of days substitute will be required

Total expenses from this request: \$1840.30

Goals and Objectives

Select at Least One District Objective
Goal : Educator Effectiveness
 Educator Effectiveness

Comments

Comments: I thank you for this opportunity to engage with both national and international occupational therapists from around the world. I thank you for this amazing learning opportunity that will only enhance my practice and commit to my lifelong learning practices as an Occupational Therapist within the school district. If you have any further questions, please contact me.

You Must Accept the Guidelines To Submit this Form.

I Accept: I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department: IU ACCESS
 Admin Only-Code: 10-1211-580-891

Finish

Administrator's Section

Approval Summary

Administrator	Approval Type	Status	Date
BUGNO, SUSAN	PRIOR	APPROVED	1/31/2017 7:47 am
HVEZDA, MARY	PRIOR	APPROVED	2/16/2017 2:06 pm
CARPENTER, MISHELLE	PRIOR	APPROVED	2/17/2017 9:22 am
EAGEN, MARY GENE	PRIOR	APPROVED	2/22/2017 1:52 pm
MCPHERSON, HEATHER	PRIOR	APPROVED	2/23/2017 10:38 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From Jennifer Washko on 1/24/2017 8:50 am
 I thank you for this opportunity to engage with both national and international occupational therapists from around the world. I thank you for this amazing learning opportunity that will only enhance my practice and commit to my lifelong learning practices as an Occupational Therapist within the school district. If you have any further questions, please contact me.

Expenses

Description	Requested	Approved	Final

Frontline Education

Registration Fee	\$451.00	-----	-----
Transportation	\$172.00	-----	-----
Tolls	\$40.00	-----	-----
Meals	\$136.00	-----	-----
Lodging	\$919.40	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$121.90	-----	-----
Totals	\$1,840.30		
Evaluation(s)			
Received	Not Completed - Conference Report		

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February 21, 2017

For the Board's Consideration: Due to the timing of this training opportunity, this conference request was submitted past the date for distribution of the board packet

Title of Conference

"Strategies for Instructional Access in General Education Classrooms" training series

Description

These training sessions will provide teams with a Discussion Framework for identifying potential barriers to instructional access in general education classrooms, as well as resources and strategies for supporting instructional access.

Expected Values of the Conference

Expected outcomes include: Increase student engagement; Identify instructional variables that impact student learning in general education classrooms; Describe frequent barriers to instructional access in general education classrooms; List and describe strategies that support instructional access in general education classrooms; Identify a plan for implementing the selected strategies and assessing their impact on instructional access in general education classrooms; Describe data regarding implemented instructional access strategies; Participate in collaborative discussion with series participants

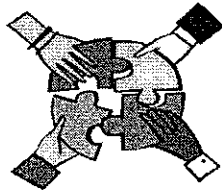
Participants include: Mary Hvezda, Director of Special Education
Kaaron Yablonski, Special Educator
Melissa Kandrovoy, General Educator
Amanda Campbell, Special Educator
Jeannette Siegel, General Educator

Commitment includes:

- Full day training on February 27, 2017 at Pattan, Malvern, PA
- Action planning meetings
- 2 hour videoconference on May 10, 2017

There will be no cost to the District. PDE provides \$700.00 per participant to cover the costs of travel, substitutes, etc.

Respectfully submitted,
Mary Hvezda, Director of Special Education



Strategies for Instructional Access in General Education Classrooms: A Collaborative Framework

February 27, 2017 (9:00 am – 3:15 pm) - PaTTAN offices

May 10, 2017 (1:00 pm – 3:00 pm) – Webinar

You must attend both days to receive credit.

Access to instruction is an educational right. However, students access information differently based on their own personal strengths and preferences. Determining how best to support students in accessing instruction can present challenges as strategies and resources may be difficult to locate. These training sessions will provide teams with a Discussion Framework for identifying potential barriers to instructional access in general education classrooms, as well as resources and strategies for supporting instructional access. Teams will select strategies from each of the following categories: printed materials, assessment formats, project/presentation formats and instructional formats. Teams will develop an implementation plan, and assess the impact of strategies on instructional access. This training event will consist of a session in which participants will identify barriers to instruction and determine possible strategies to increase instructional access, through use of Strategies for Instructional Access in General Education Classrooms: A Collaborative Framework, in which participants will share data regarding use of strategies in the classroom.

Objectives:

- Identify instructional variables that impact student learning in general education classrooms
- Describe frequent barriers to instructional access in general education classrooms
- List and describe strategies that support instructional access in general education classrooms
- Identify a plan for implementing the selected strategies and assessing their impact on instructional access in general education classrooms
- Describe data regarding implemented instructional access strategies
- Participate in collaborative discussion with series participants

Inclement Weather:

To learn the status of this event due to weather-related conditions, call your local PaTTAN office after 6:30 am on the morning of the event.

A recorded message will follow the greeting.

Harrisburg - 800-360-7282 (PA only) or 717-541-4960

Pittsburgh - 800-446-5607 (PA only) or 412-826-2336

East - 800-441-3215 (PA only) or 610-265-7321

Agenda

February 27, 2017

9:00 am – 10:15 am Strategies to Support Access to Printed Materials

10:15 am – 10:30 am Break

10:30 am - 11:45 am Strategies to Support Access to Assessment

11:45 am – 12:45 pm Lunch (on your own)

12:45 pm – 2:00 pm Strategies to Support Access to Instruction and Project/Presentation Participation

2:00 pm – 3:15 pm Team Implementation Plans

May 10, 2017

1:00 pm – 1:30 pm Concepts Regarding Access to Instruction

1:30 pm – 2:30 pm Collected Data Review

2:30 pm – 3:00 pm Development of Future Instructional Access Strategies

Target Audience:

School teams including a principal/assistant principal, general education teacher(s) and special education teacher(s)

Registration Information:

This training is offered by invitation only and a code will be needed for registration. Please register for this event by visiting our homepage at www.pattan.net.

For content contact:

Jennifer Geibel, 800-446-5607 x6843, jgeibel@pattan.net

For registration contact:

Patricia Panuccio, 800-446-5607 x6841, ppanuccio@pattan.net



Individuals attending this event must arrive on time and stay the duration of the event in order to receive Act 48 Professional Education hours. Requests for exceptions are to be brought to the attention of the individual's Superintendent or IU Director prior to the event. This event is offered for 7 Act 48 hours. You must attend both days to receive credit.

