

TUNKHANNOCK AREA SCHOOL DISTRICT
TUNKHANNOCK, PENNSYLVANIA

BOARD OF SCHOOL DIRECTORS
WORK SESSION/BOARD MEETING
ADMINISTRATION CENTER
THURSDAY, MARCH 31, 2016

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comments on Agenda Items Only
- IV. Student Spotlight
- V. Community Spotlight – Dietrich Theater & Jeanne Moran
Evans Falls Good Health Donation
- VI. Approval of Minutes
 1. Recommended that a resolution be adopted to approve the Board Minutes of the February -11, 2016 Public Work Session/Board Meeting as presented. (pp7-14)

Motion by _____ Seconded by _____
 2. Recommended that a resolution be adopted to approve the Board Minutes of the February 25, 2016 Public Work Session/Board Meeting as presented. (pp15-22)

Motion by _____ Seconded by _____
 3. Recommended that a resolution be adopted to approve the Board Minutes of the March 10, 2016 Public Work Session/Board Meeting as presented. (pp23-28)

Motion by _____ Seconded by _____
- VII. Business and Finance
 1. Recommended that a resolution be adopted to approve district Treasurers' Reports as presented.
 - a. District (p29)
 - b. Pennsylvania Liquid Assets (p30)

Business and Finance (Continued)

- c. Payroll Account (p30)
- d. Gas Lease Funds Account (p31)
- e. Unemployment Compensation Fund (p32)
- f. Capital Reserve (p33)
- g. Scholarship Accounts (p34)
- h. Cafeteria (pp35-36)
- i. Title I (p37)
- j. Title II (p38)
- k. Activities Accounts (pp39-41)
- l. Community Funded Sports Account (p42)
- m. Pre K Funds (p43)
- n. General Fund Checking Account (p44)

Motion by _____ Seconded by _____

2. Recommended that a resolution be adopted to approve payrolls as presented:

- a. District
 - February 10, 2016 \$789,656.15
 - February 24, 2016 \$808,463.30
- b. Cafeteria
 - February 10, 2016 \$ 24,072.86
 - February 24, 2016 \$ 26,547.73
- c. Title I
 - February 10, 2016 \$ 16,088.79
 - February 24, 2016 \$ 14,928.49

Motion by _____ Seconded by _____

3. Recommended that a resolution be adopted to ratify wire transfers as presented. (p45)

Motion by _____ Seconded by _____

4. Recommended that a resolution be adopted to ratify district bills as presented in the amount of \$831,588.01. (pp46-51)

Motion by _____ Seconded by _____

5. Recommended that a resolution be adopted to approve bills as presented:

a. District - \$245,292.22 (pp52-56)

b. Cafeteria - \$123,805.87 (p57)

Motion by _____

Seconded by _____

6. Recommend that a resolution be adopted to approve district financial reports as presented.
(pp58-61)

Motion by _____

Seconded by _____

VIII. Superintendent's Report

1. Recommended that a resolution be adopted to approve the retirement of Teresa Cavalier, Evans Falls elementary teacher, effective the last day of the 2015-16 school year. (p62)

Motion by _____

Seconded by _____

2. Recommended that a resolution be adopted to approve the retirement of Nancy Remick, Mill City Title I reading teacher, effective the last day of the 2015-16 school year. (p63)

Motion by _____

Seconded by _____

3. Recommended that a resolution be adopted to approve the retirement of Lawrence Hahn, high school mathematics teacher, effective the last day of the 2015-16 school year. (p64)

Motion by _____

Seconded by _____

4. Recommended that a resolution be adopted to approve the retirement of Frances Brogan, Roslund elementary teacher, effective the last day of the 2015-16 school year. (p65)

Motion by _____

Seconded by _____

5. Recommended that a resolution be adopted to approve the retirement of Rose Brown, Roslund/Mehoopany physical education teacher, effective the last day of the 2015-16 school year. (p66)

Motion by _____

Seconded by _____

6. Recommended that a resolution be adopted to approve the retirement of Mary Jude Swanson, Middle School General Secretary, effective June 3, 2016. (p67)

Motion by _____

Seconded by _____

7. Recommended that a resolution be adopted to approve the retirement of Gary Conroy, effective July 2, 2016. (p68)

Motion by _____ Seconded by _____

8. Recommended that a resolution be adopted to approve the resignation of Scott Pagnotti, Boys Varsity Basketball Coach. (p69)

Motion by _____ Seconded by _____

9. Recommended that a resolution be adopted to approve a leave of absence for Nicole Tinna, Special Education teacher. (p70)

Motion by _____ Seconded by _____

10. Recommended that a resolution be adopted to approve volunteers as presented. All candidates have on file in the Superintendent's office clearances and TB testing as required by district policy. (p71)

Motion by _____ Seconded by _____

11. Recommended that a resolution be adopted to approve Kevin Mitkowski as Lead HVAC Tech at a salary of \$25.00/hr. Effective date to be determined. Pending receipt of Act 34, 115, and 151 clearances and TB testing. Additional information to be presented prior to hiring. (p72)

Motion by _____ Seconded by _____

12. Recommended that a resolution be adopted to approve Dale Kitchnefsky Jr as a substitute bus driver for Brown's. All clearances and TB testing as required by district policy are on file in the office of the Director of Transportation.

Motion by _____ Seconded by _____

13. Recommended that resolution be adopted to approve conference attendance as listed:

- | | | | |
|------------------------|---------------------------------------|---------|-----------------------------------|
| a. Steven Traver | PDE Data Summit | 5/23-25 | Total Cost \$ 1,213.80* (pp73-74) |
| | *Includes teacher substitute | | |
| b. Richard Seaberg | CPI Nonviolent
Crisis Intervention | 4/26-29 | Total Cost \$3,621.48 (pp75-76) |
| c. MiSchelle Carpenter | PAFPC Annual
Conference | 5/1-4 | Total Cost \$1,390.80 (pp77-78) |

IX. Committee Reports

<u>Ad Hoc (Building Closure) Committee</u>	<u>Philip Farr</u>
<u>Advisory Senate</u>	<u>Bill Prebola</u>
<u>Budget & Finance Committee</u>	<u>John Burke</u>
<u>Building & Grounds Committee</u>	<u>Bill Weidner</u>
<u>Cafeteria Committee</u>	<u>Lori Bennett</u>
<u>Curriculum Committee</u>	<u>Holly Arnold</u>
<u>Extra Curricular Committee</u>	<u>Bill Prebola</u>
<u>Human Resources</u>	<u>John Burke</u>
<u>Intermediate Unit Representative</u>	<u>Lori Bennett</u>
<u>Legislative Chairman</u>	<u>Bill Prebola</u>
<u>Negotiations Committee</u>	
<u>Act 93</u>	
<u>Teacher's</u>	
<u>Support</u>	
<u>Policy Committee</u>	<u>Holly Arnold</u>
<u>Sick Leave Bank Committee (Support Staff)</u>	<u>Bill Weidner</u>
<u>Technology Committee</u>	<u>Rob Parry</u>
<u>Transportation & Safety Committee</u>	<u>Rob Parry</u>

X. Unfinished Business

XI. New Business

1. TASD Visa Account (Information Only) (pp79-80)
2. Recommended that a resolution be adopted to approve Bus/Van Contract amounts as presented. (pp81-82)

Motion by _____ Seconded by _____

3. Recommended that a resolution be adopted to approve the date of June 3, 2016 at 7:00 pm as senior graduation, with a rain date of June 4, 2016 at 7:00 pm. (p83-84p)

Motion by _____ Seconded by _____

4. Recommended that a resolution be adopted to approve the social studies curriculum for Grade 3-12.

Motion by _____ Seconded by _____

5. Recommended that a resolution be adopted to approve the purchase of new Social Studies textbooks for grade K-4.

Motion by _____ Seconded by _____

6. Recommended that a resolution be adopted to approve the purchase of Grade 6 Grammar & Composition Handbooks.

Motion by _____ Seconded by _____

7. Recommended that a resolution be adopted to approve the contract for wireless network equipment with integraONE. (pp85-87)

Motion by _____ Seconded by _____

8. Presentation by Gary Pulcini, TASD Financial Advisor and Brian Koscelansky, Bond Counsel on the refunding/refinancing of the 2010 and 2011 General Obligation Bonds.

XII. Additional Public Comments

XIII. Adjournment

Motion by _____ Seconded by _____

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 11, 2016**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:32PM and then led the Pledge of Allegiance.

Mr. Farr announced that the Board had met in Executive Session just prior to this meeting to discuss personnel matters.

Public Comment on Agenda Items Only

None

Enrollments

Enrollments were provided for information.

Superintendent's Report

Resolution # 1: A motion was made by Mr. Swilley and seconded by Mr. Greenip to approve the items from the Superintendent's Report listed below (Dr. Prebola abstained from item 6 – Conference Attendance). Voting: Motion carried (7 – Yes, 1 – Abstain) - see resolution number one in the minute book.

1. Recommended that a resolution be adopted to approve the resignation of Diane Parduski, Level 2 Middle School cafeteria worker.
2. Recommended that a resolution be adopted to approve the resignation of John Joseph Junior High Boys Track and Field Coach.
3. Recommended that a resolution be adopted to approve the resignation of Curt Pickett, Junior High Boys and Girls Track and Field Coach.
4. Recommended that a resolution be adopted to approve Support Staff Substitutes as listed below. All candidates have on file in the Superintendent's office, Act 34, Act 114 and Act 151 clearances and TB testing.

Tunkhannock Area School District
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Rachel Race RN – Nursing
Katina Truesdale - Clerical/Student Aide
Carol Williams – Cafeteria
Barbara Zielinski – Clerical/Cafeteria/Aide

5. Recommended that a resolution be adopted to approve volunteers as presented. All candidates have on file in the Superintendent’s office clearances and TB testing as required by district policy. (see Exhibit A attached)
6. Recommended that a resolution be adopted to approve conference attendance as listed:

a.	William Prebola	School Leadership	10/15	Total Cost \$234.00
b.	Frank Galicki	School Leadership	10/15	Total Cost \$234.00
c.	Karin DeLancey	Transfinder Summit	5/18-20	Total Cost \$1,347.00

Committee Reports

Extra-Curricular Committee: Dr. Prebola advised that the committee along with Mr. Janisewski and Mr. Galicki has been working on an extra-curricular coaches handbook over the past few weeks.

Superintendent Search Committee: Dr. Prebola gave a brief update on the committee’s progress and that we are getting close.

Policy Committee: Mrs. Arnold requested that a committee meeting be scheduled for March 8th, the same night that a Curriculum Committee meeting is currently scheduled. The members could not agree and decided to discuss and re-visit in two weeks.

Unfinished Business

None

New Business

Mr. Galicki asked and Mr. Kormis provided a brief overview of the plan to move our student management system (Rediker) from a client-based server to the cloud.

Resolution #2: A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the migrating/converting from on-premise based student management system to a Cloud based solution (see Exhibit B attached). Voting: Motion carried unanimously - see resolution number two in the minute book.

Public Comment

Ms. McDonald commented on the school dress code policy.

Mr. Farr announced that the Board would be going into Executive Session immediately following this meeting to discuss personnel matters and would not be returning.

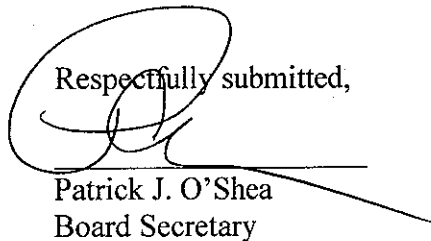
**Tunkhannock Area School District
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A motion to adjourn was made at 7:45 pm by Mr. Swilley and seconded by Dr. Prebola. Motion carried on all ayes.

ROLL CALL VOTE

RESOLUTION #:	1	2
Holly Arnold	Yes	Yes
Lori Bennett	Yes	Yes
Randy Greenip	Yes	Yes
Rob Parry	Absent	
Bill Prebola	Yes	Yes
Bill Swilley	Yes	Yes
John Burke	Yes	Yes
Bill Weidner	Yes	Yes
Phil Farr	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea
Board Secretary

Attachments: Exhibits A & B and a Conflict of Interest memo from Dr. Prebola

Board Meeting Date: 2-11-2016

Volunteers
2015-16

NAME	ACTIVITY	YEAR	CLEARANCES
VOLUNTEERS			
Carol Selwood	Girls Track Volunteer	2015-16	Complete
Richard Geary	Drama Volunteer - HS	2015-16	Complete
Patricia Myers	Mahoopany Parent Vol.	2015-16	Complete
Jeri Jordan	Roslund Parent Vol.	2015-16	Complete
Karen Williams	CEF -Vol - Roslund Bldg.	2015-16	Complete

EXHIBIT A



TUNKHANNOCK AREA SCHOOL DISTRICT

Joe Kormis
Director of Technology

TASD Board Memo: Student Management System

We will be moving our current student management system to the cloud. Currently we use Rediker's Admin+ (hosted on-site), Edline, Gradequick and Blackboard Connect. By going to the cloud we will enhance our current process and have a one stop shop for all of our CORE information. This will allow us to eliminate a fragmented system and have one platform for all of our needs. This will also reduce our overall operating cost, increase efficiency and streamline processes. Please see below for a list of benefits.

- One Stop Shop Student Management System
- Integrated Solution Eliminates other programs reducing cost.
- Rediker hosts your data
- Online Forms
- Perform all backups and system upgrades
- No servers for your school to maintain (No need for a server refresh cycle and maintenance on servers)
- Reduces total cost of ownership
- End users have anywhere access(Mobile Platforms)
- Integrated all call system
- Less Power consumption
- Access from Browsers, iPhone and Android.
- Eliminates 3rd part gradebook and 3rd party website hosting.

If you have any questions please feel free to contact me at any time. I'll be happy to discuss any concerns you may have.

Thank you.

Joseph K. Kormis
Director of Technology
570-836-8206
Joe.kormis@tasd.net

REDIKER'S

Rediker AP Cloud Services Student Management Solution

Benefits

- One Stop Shop Student Management System
- Total Integrated Solution
- Rediker hosts your data
- Online Forms
- Perform all backups and system upgrades
- No servers for your school to maintain
- Reduces total cost of ownership
- End users have anywhere access(Mobile Platforms)

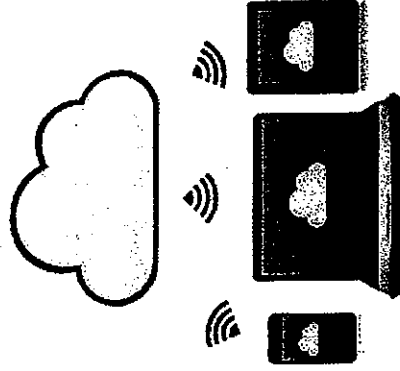


EXHIBIT B (p 2063)

Rediker Annual Costs

What you pay now 2015-2016		Proposed 2016/2017 Costs	
Current Rediker Renewal	19,450.00	New Rediker SMS	\$ 31,811.00
Edline	17,000.00	Rediste Hosting	3,000.00
GradeQuick Web	7,200.00	APNotify	5,261.05
BB Connect	3,425.80		
	47,075.80		
		New Rediker SMS	\$ 31,811.00
		Rediste Hosting	3,000.00
		APNotify	5,261.05
			\$ 40,072.05
		New Rediker SMS	\$ 31,811.00
		Rediste Hosting	3,000.00
		APNotify	5,261.05
			\$ 40,072.05

One Time Setup Costs	
Proposed 2015/2017 Costs	
RediSite Design Cost	9,900.00
Training for Upgrades	7,800.00
	\$ 17,700.00

EXHIBIT B (p 3 of 3)

Conflict of Interest Abstention Memorandum

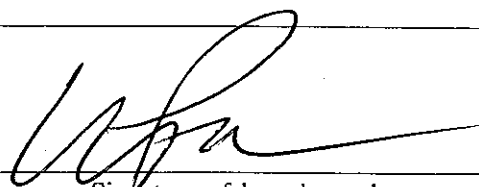
TO: Board Secretary, Towhanock Area School District
FROM: Bill Prebela board member
DATE: 2/11/16

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Resolution #16 - item 6 Conference Attendance

My conflict/reason for abstaining is as follows:

x This item was concerning
my expense

x 
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 111) prohibits voting to hire certain relatives.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 25, 2016**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett		✓
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

Mr. Farr announced that the Board had met in Executive Session just prior to this meeting to discuss personnel issues.

Public Comment on Agenda Items Only

Mr. Sick commented on the hiring of the new superintendent.

Student Spotlight

Mr. Farr announced that this would be postponed until next month's meeting.

Employee Spotlight

Mr. Farr turned the floor over to Dr. Prebola. Dr. Prebola announced that this month's employee spotlight is on Carolyn Lawson.

Approval of Minutes

Resolution # 1: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. Recommended that a resolution be adopted to approve the Board Minutes of the January 14, 2016 Public Work Session/Board Meeting as presented
2. Recommended that a resolution be adopted to approve the Board Minutes of the January 28, 2016 Public Work Session/Board Meeting as presented.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 25, 2016**

Business & Finance

Resolution #2: A motion was made by Mr. Parry and seconded by Mr. Greenip to approve the Business and Finance items listed below. Voting: Motion carried unanimously - see resolution number two in the minute book.

1. Recommended that a resolution be adopted to approve district Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve
 - g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Activities Accounts
 - l. Community Funded Sports Account
 - m. Pre K Funds
 - n. General Fund Checking Account
2. Recommended that a resolution be adopted to approve payrolls as presented:
 - a. District

January 8, 2016	\$786,040.21
January 22, 2016	\$782,060.81
 - b. Cafeteria

January 8, 2016	\$ 21,500.38
January 22, 2016	\$ 16,282.28
 - c. Title I

January 8, 2016	\$ 14,812.46
January 22, 2016	\$ 14,812.46
3. Recommended that a resolution be adopted to ratify wire transfers as presented.
4. Recommended that a resolution be adopted to ratify district bills as presented in the amount of \$850,000.03.
5. Recommended that a resolution be adopted to approve bills as presented:
 - a. District - \$394,934.20
 - b. Cafeteria - \$121,568.13
6. Recommend that a resolution be adopted to approve district financial reports as presented.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 25, 2016**

Superintendent's Report

Mrs. Eagen presented the Superintendent's Report in Mr. Galicki's absence.

Resolution #3: A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

1. Recommended that a resolution be adopted to approve the resignation of Brittany Wood, Varsity Cheerleading Coach, effective at the end of the 2015-2016 winter sports season.
2. Recommended that a resolution be adopted to approve the appointment of Extra Curricular positions as listed below.

Carol Selwood*	JH Girls Track	\$2,710.00
Brandon Emmett*	JH Boys Track	\$2,710.00
John Belcher	Girls Head Volleyball	\$3,695.00

*Act 34, Act 114 and Act 151 clearances and TB testing are on file in the Superintendent's Office.

3. Recommended that a resolution be adopted to approve volunteers as presented (see Exhibit A attached). All candidates have on file in the Superintendent's office clearances and TB testing as required by district policy.
4. Recommended that a resolution be adopted to approve Scott Wright as a Long Term Substitute Maintenance Laborer at a rate of \$12.00/hr. Act 34, Act 114 and Act 151 clearances and TB testing are on file in the Superintendent's Office.
5. Recommended that a resolution be adopted to approve the appointment of Long Term Substitute Custodians at a rate of \$11.75/hr as listed below.

Bethany Searfoss*
Sheryl Hofmeister*

*Act 34, Act 114 and Act 151 clearances and TB testing are on file in the Superintendent's Office. Currently approved as daily custodial substitutes.

6. Recommended that a resolution be adopted to approve field trip/conference attendance as listed:

a. Jason Keown	FBLA State Leadership Conference	4/10-13	Total Cost \$ 5,033.80* 9 Students Attending
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b. Jan Cechak	Skills USA Leadership Conference	4/13-15	Total Cost \$ 4,880.80* 8 Students Attending
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*Includes teacher substitute

7. Recommended that resolution be adopted to approve conference attendance as listed:

a. Tara Kasperowski	PMEA Annual Conference	3/30-4/2	Total Cost \$ 609.00*
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b. MiSchelle Carpenter	PDE Data Quality Summit	5/22-25	Total Cost \$ 906.73
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*Includes teacher substitute

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 25, 2016

Committee Reports

Extra-Curricular Committee: Dr. Prebola announced that they have tentatively scheduled a committee meeting for next Wednesday at 7PM. It will be posted on the District website once it is confirmed.

Curriculum Committee: Mrs. Arnold reminded everyone that there is a committee meeting scheduled March 8th at 7PM.

Policy Committee: Mrs. Arnold asked if March 15th or 17th works to have a committee meeting. No committee meeting was scheduled – the committee members agreed to wait until the March 10th Board Meeting to schedule a committee meeting.

Unfinished Business

None

New Business

Student Art Exhibit: Mr. Farr turned to floor over to Ms. Donowski who thanked everyone who voted and she extended a special thank you to the art teachers. Ms. Donowski then announced the winners:

<u>School</u>	<u>1st Place</u>	<u>2nd Place</u>	<u>3rd Place</u>	<u>Teachers</u>
Elementary	Taryn Newswanger	Sarah Bulkley	Maia Montross	Ms. Hulslander & Ms. Truesdale
Middle School	Emma Ergott	Alexis Brown	Jacob Ezzo	Ms. Wilson and Ms. Donowski
High School	Abril Lance	Emily Chesner	Meridian Garinger	Ms. Sick, Mr. Montross & Ms. Hahn

Ms. Donowski announced that a very special thanks must go out to Dr. Ann Way and her brother and sister-in-law John & Kay Simons and Sue Hand's Imagery in Dallas, PA for sponsoring the Judges Choice Awards. Ms. Donowski stated that there is over \$800 in awards: 1st Prize - \$100 gift certificate, 2nd Place - \$50 gift certificate and 3rd Place a \$25 gift certificate.

TASD Visa account statement was provided for information only.

Resolution #4: A motion was made by Dr. Prebola and seconded by Mr. Parry to approve the Tunkhannock Area High School 2016-17 Curriculum Guide. Voting: Motion carried unanimously - see resolution number four in the minute book.

Athletic Department Guidelines for Coaches: Mr. Swilley pointed out a typographical error on page 3 of the above guide under the Junior High about midway in the paragraph where it says, "... We encourage all students to participate in athletics as long as it does interfere...". Dr. Prebola stated that there was a corrections page and that that clearly should state does not interfere.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
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Resolution # 5: A motion was made by Dr. Prebola and seconded by Mr. Parry to approve the Tunkhannock Area School District Athletic Department Guidelines for Coaches (as amended). Voting: Motion carried unanimously - see resolution number five in the minute book.

Resolution # 6: A motion was made by Mr. Weidner and seconded by Mr. Swilley to approve the 2015 Per Capita Tax Exonerations as submitted by the tax collectors. Voting: Motion carried unanimously - see resolution number six in the minute book.

Resolution # 7: A motion was made by Mr. Swilley and seconded by Mr. Parry to approve Girls Lacrosse as a Tunkhannock Area School District sponsored sport. Voting: Motion carried (7 – Yes, 1- Abstain) - see resolution number seven in the minute book.

Resolution # 8: A motion was made by Mr. Weidner and seconded by Mr. Parry to approve the 2014-15 report of independent auditors – Murphy, Dougherty & Company. Voting: Motion carried unanimously - see resolution number eight in the minute book.

Resolution # 9: A motion was made by Mrs. Arnold and seconded by Mr. Greenip to approve Heather McPherson as Superintendent of the Tunkhannock Area School District at a yearly salary of \$130,000.00, starting July 1, 2016 and extending through June 30, 2021. The employment contract will be developed and approved by the Board after review by the Solicitor of the Tunkhannock Area School District. Voting: Motion carried unanimously - see resolution number nine in the minute book.

Resolution # 10: A motion was made by Mr. Greenip and seconded by Mr. Weidner to approve Katherine Felker as Acting Principal of the Evans Falls and Mill City Elementary Schools at an annual salary of \$74,000.00 retroactive to January 20, 2016. Voting: Motion carried unanimously - see resolution number ten in the minute book.

Public Comment

Mr. Baker commented on the Athletic Department Guidelines and Mr. Moffit's status.

Mr. Jackson commented on his real estate taxes.

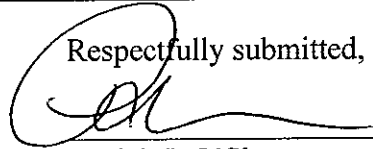
**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 25, 2016**

A motion to adjourn was made at 8:02 pm by Mr. Greenip and seconded by Mr. Weidner.
Motion carried on all ayes.

ROLL CALL VOTE

RESOLUTION #:	1	2	3	4	5	6	7	8	9	10
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Absent									
Randy Greenip	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Abstain	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea
Board Secretary

Attachments: Exhibit A and a Conflict of Interest Memo from Mr. Farr

Board Meeting Date: 2/25/2016

Volunteers - Extra Curricular
2015-16

Volunteer(s) NAME	ACTIVITY	YEAR	CLEARANCES
Rod Azar	Track Volunteer	2015-16	Complete
John Slusark	JH Football	2015-16	Complete
Mark Sickler	JH Football	2015-16	Complete
LeaAnn Phinney	HS Band	2015-16	Complete
Kathy Greenip	Mill City Parent PTO	2015-16	Complete
Kasie Warreimann	MS Chorus	2015-16	Complete
James Kulsicavage	Mehoopany Parent PTO	2015-16	Complete
John Joseph	JH Track	2015-16	Complete
Curt Pickett	JH Track	2015-16	Complete
Jeremy Sample	HS Robotics	2015-16	Complete
EXTRA--CURRICULAR			
Carol Selwood	JH Girls Track - \$2710	2015-16	Complete
Brandon Emmett	JH Boys Track - \$2710	2015-16	Complete

EXHIBIT A

**Conflict of Interest
Abstention Memorandum**

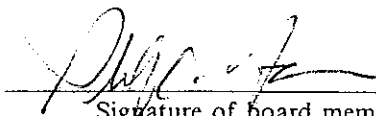
TO: Board Secretary, Tunkhannock School District
FROM: Philip O. Fox board member
DATE: 2/25/2016

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

#6 Approval of Girls Lacrosse

My conflict/reason for abstaining is as follows:

My daughter plays on The Team



Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
March 10, 2016**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola		✓
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

Mr. Farr announced that the Board had met in Executive Session just prior to this meeting to discuss legal and personnel issues.

Public Comment on Agenda Items Only

Mr. Baker commented on the title of Heather McPherson as Chief Executive Officer.

Student Spotlight

Mr. Galicki turned the floor over to Mrs. Felker who recognized the Mill City student peer tutors who volunteer their time to help other students within the building.

Enrollments

Enrollments were provided for information.

Superintendent's Report

Resolution # 1: A motion was made by Mr. Parry and seconded by Mrs. Bennett to approve the items from the Superintendent's Report contained on the regular agenda and supplemental agenda listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

Regular Agenda Items

1. Recommended that a resolution be adopted to approve the resignation of Ashlie Lewis as Varsity Head Field Hockey Coach.
2. Recommended that a resolution be adopted to approve the appointment of Nadine Cali as a day to day substitute from approximately 4/12/16 to approximately 6/1/16 as Middle

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
March 10, 2016

School Guidance Counselor at a rate of \$85.00/day. Act 34, Act 114 and Act 151 clearances are on file in the Superintendent's Office. TB testing is pending.

3. Recommended that a resolution be adopted to approve Aaron Publik as a Work Study student for the 2015-16 school year in the Administration Center. Employment will be 4 hours/week while school is in session.
4. Recommended that a resolution be adopted to approve the appointment of Cody Deboer as 2015-16 Junior High Track Coach at a salary of \$2,710.00. Act 34, Act 114 and Act 151 clearances and TB testing are on file in the Superintendent's Office.
5. Recommended that a resolution be adopted to approve volunteers as presented. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy. (see Exhibit A attached)
6. Recommended that resolution be adopted to approve field trip/conference attendance as listed:
 - a. Tara Kasperowski PMEA Annual Conference/ 3/30-4/2 Total Cost \$1,365.55*
All-State Festival Up to 9 Students Attending
 - b. Kenneth Luckey/ Performance at Magic 5/11-16 No cost to district
Kevin Kreinberg Kingdom (Overnight Trip) 77 Students Attending

*Includes teacher substitute

7. Recommended that a resolution be adopted to approve conference attendance as listed:
 - a. Joe Kormis PDE Data Quality Summit 5/22-25 Total Cost \$ 882.97
 - b. 27 TASD Staff SAP Training 5/2016 Total Cost \$11,200.00
Members

Supplemental Agenda items

- I. Recommended that a resolution be adopted to approve Heather McPherson as Chief Executive Officer of the Tunkhannock Area School District effective April 20, 2016 through June 30, 2016 at the prorated salary of \$130,000.00 per year.
- II. Recommended that a resolution be adopted to approve the employment contract, as reviewed by the School Solicitor of Heather McPherson, approved as Tunkhannock Area School District Superintendent at the February 25, 2016 Work Session/Board meeting of the Tunkhannock Area School District Board of School Directors.
Contract to be effective July 1, 2016.

Committee Reports

Curriculum Committee: Mrs. Arnold reported that the committee met last night and will be recommending the new Social Studies curriculum. She also mentioned a new writing initiative in the Middle School and a summertime K-1 program.

Extra-Curricular Committee: Mrs. Bennett commented in Dr. Prebola's absence. She advised that the committee met and reviewed the proposed extra-curricular coaches handbook. Mr.

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
March 10, 2016

Janisewski added that most of the meeting was spent going over the coaches evaluation and taking comments on the proposed extra-curricular coaches handbook.

Mr. Galicki announced that he had just received notice that a Mr. Frank Wadis, a retired teacher and wrestling coach, will be inducted into the wrestling hall of fame in a ceremony on April 24th. Mr. Galicki suggested that it would be appropriate for the District to place an ad in the program for this event honoring Mr. Wadis.

Resolution # 2: A motion was made by Mr. Swilley and seconded by Mrs. Bennett to approve that the Tunkhannock Area School District enter into a contract to sponsor a full-page ad in the program for Mr. Wadis. Voting: Motion carried unanimously - see resolution number two in the minute book.

Building & Grounds Committee: Mr. Farr asked that the committee set a date for a meeting to take up the idea of interviewing some architectural firms to complete a feasibility study on the District's buildings and configuration. Mr. Weidner recommended and the committee agreed to set a meeting for March 22nd at 7:30PM.

Policy Committee: Mrs. Arnold suggested that the next committee meeting be scheduled after Heather McPherson comes on board.

Budget & Finance Committee: Mr. Burke announced that the committee and Mr. O'Shea have begun working towards a potential refinancing of the District's 2010 and 2011 bonds. Mr. Burke said that the recommendation to refinance will be put on the agenda for the next Board meeting at the end of this month.

Mr. Farr asked about the timeline for the District's 2016-17 Budget. Mr. O'Shea responded that that a proposed final budget will have to be presented and adopted by the end of May and a final budget by the end of June.

Mr. Galicki commented on the meeting he went to today at the Luzerne Intermediate Unit (LIU#18) where the main topic of discussion was the budget stalemate and the situation at many of the districts in LIU #18.

Mr. Burke added that the District's audit had just been completed and that the District's portion of the PSERS retirement liability is in excess of \$51 million dollars. He went on to say that this liability continues to drain funds from education and that pension reform is needed to stem this tide.

Unfinished Business

None

New Business

Resolution # 3: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the Bus/Van Contracts as presented. Voting: Motion carried (7 – Yes, 1 – Abstain) - see resolution number three in the minute book.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
March 10, 2016**

Resolution #4: A motion was made by Mr. Parry and seconded by Mr. Greenip to change the date of the second Work Session/Board Meeting in March from March 14 (Holy Thursday) to March 31. Voting: Motion carried unanimously - see resolution number four in the minute book.

Mrs. Arnold asked about the water situation at Mehoopany Elementary and if we are using bottled water until it is cleared up. Mr. Franko confirmed that bottled water is being used.

Mr. Swilley asked how often the water is tested. Mr. Franko confirmed that it is currently tested quarterly but as of April, the DEP will require monthly testing.

Public Comment

Mr. Baker commented on a statement posted on the website about using the 29th as a snow day and a notice on the Middle School website about whooping cough.

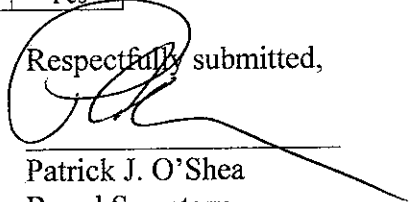
Mr. Farr announced that the Board would be going into Executive Session immediately following this meeting to discuss personnel matters and would not be returning.

A motion to adjourn was made at 8:17 pm by Mr. Parry and seconded by Mr. Greenip. Motion carried on all ayes.

ROLL CALL VOTE

RESOLUTION #:	1	2	3	4
Holly Arnold	Yes	Yes	Abstain	Yes
Lori Bennett	Yes	Yes	Yes	Yes
Randy Greenip	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes
Bill Prebola	Absent			
Bill Swilley	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea
Board Secretary

Attachments: Exhibit A and a Conflict of Interest memo from Mrs. Bennett

Board Meeting Date: 3/10/2016

Volunteers - Extra Curricular
2015-16

Volunteer(s)	ACTIVITY	YEAR	CLEARANCES
Mary Daley	Parent Volunteer - EF/MS	2015-16	Complete
Theresa Berkhimer	Parent Volunteer - MC/EF	2015-16	Complete
Jennifer Kochan	Parent Volunteer - EF	2015-16	Complete
EXTRA-CURRICULAR			
Cody Deboer	JH Track - \$2710	2015-16	Complete

EXHIBIT A

**Conflict of Interest
Abstention Memorandum**

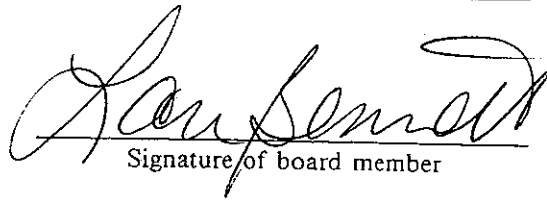
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Lori Bennett board member
DATE: 3/10/16

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BUS / VAN CONTRACTS

My conflict/reason for abstaining is as follows:

FAMILY MEMBER IS A BUS/VAN
CONTRACTOR


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT DISTRICT RECAP**

Balance as of February 1, 2016

Checking (aka Bonus II)	9,175.43	
MMA (aka General Fund)	5,972,540.28	
PSDLAF	96,949.06	
Payroll	20,635.34	
Tax Collector's Account	6,402,594.13	
Gas Lease Funds Account	2,507,621.70	
Pre-K Counts	2,070.63	
Chapter I (aka Title I)	360,375.52	
Title II	117,693.75	
Tunk. Area Petty Cash	500.00	
Tunk. Area Imprest Checking	<u>2,000.00</u>	
		15,492,155.84

Receipts:

Real Estate Taxes	-	
Per Capita	-	
Real Estate Transfer Taxes	7,567.48	
Def Real Est.	6,103.14	
Del Per Capita	-	
Earned Income Tax	281,662.22	
Payment in Lieu of Tax	-	
LS Tax	4,195.85	
Public Utility Realty	-	
Property Tax Relief	-	
Interest	10,549.02	
Driver Ed.	-	
Gas Royalty	9,491.98	
Misc.	61,959.15	
Basic Ed.	-	
Special Ed.	-	
Vocational Ed.	12,258.00	
Pre K	19,904.17	
Career Tech	2,542.09	
Social Security	71,443.10	
Retirement	-	
Title I	32,221.93	
Title II	10,644.73	
IDEA 14/15	268,778.00	
Access	-	
Ready to Learn Grant	-	
Section 1305 & 1306	-	
PA Accountability Grant	-	
Supplemental Equip. Grant	-	
Medical Assist	-	
Medicade Assist Reimb.	-	
Transportation	-	
Rental/ Sinking Fund	-	
ARRA Job Fund	-	
Cafeteria	59,174.37	
Cafeteria Reimb.	-	
Workers Comp Reimb.	-	
Social Security Reimb.	-	
Retirement Reimb.	-	
Health Ins. Reimb.	<u>8,536.56</u>	
		867,031.79

Total Working Balance:

16,359,187.63

Expenses:

Payrolls	987,664.76	
Pay Deductions*	659,675.90	
Bills	1,278,431.87	
Transportation	269,662.08	
Cafeteria	<u>59,174.37</u>	
		3,254,608.98

Balance as of February 29, 2016

Checking (aka Bonus II)	13,822.53	
MMA (aka General Fund)	3,505,029.29	
PSDLAF (PSMAX)	93,422.79	
Payroll	20,748.85	
Tax Collector's Account	6,407,216.28	
Gas Lease Funds Account	2,518,928.18	
Pre-K Counts	21,974.80	
Chapter I (aka Title I)	392,597.45	
Title II	128,338.48	
Tunk. Area Petty Cash	500.00	
Tunk. Area Imprest Checking	<u>2,000.00</u>	
		13,104,578.65

*Not included in payroll deductions: \$32,416.66(Qutrly payments and employee expenses)

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
PENNSYLVANIA LIQUID ASSETS (PSDLAF) ACCOUNT**

Balance as of February 1, 2016

PSDLAF	-		
PSDMAX	<u>96,949.06</u>		96,949.06

Receipts:

Interest:

PSDLAF	-		
PSDMAX	<u>14.92</u>		

Total Working Balance

96,963.98

Disbursements:

3,541.19

Transfers:

From PSDMAX	-		
To PSDLAF	-		

Balance as of February 29, 2016

** PSDLAF	-		
PSDMAX	<u>93,422.79</u>		\$ 93,422.79

** Oct 1 Liquid Series (PSDLAF) will be place into an inactive status, all deposits will be trasfered to higher yeilding MAX Series (PSDMAX.)

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
PAYROLL ACCOUNT**

Balance as of February 1, 2016

Payroll Account	39,319.95		
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Receipts:

Transfer from MMA	987,664.76		
Interest	<u>113.51</u>		
			987,778.27

Total Working Balance

1,027,098.22

Disbursements:

Payroll	976,552.14		
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Balance as of February 29, 2016

50,546.08

Less Outstanding Checks	29,797.23		
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Total General Ledger Balance			\$ 20,748.85
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**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
GAS LEASE FUNDS ACCOUNT**

Balance as of February 1, 2016

Checking	\$ 2,507,621.70
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Receipts:

Interest	1,814.50
Lease Payment	-
Gas Royalties	<u>9,491.98</u>

Total Working Balance	2,518,928.18
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Disbursements:

Balance as of February 29, 2016

Checking	\$ 2,518,928.18
----------	-----------------

**TUNKHANNOCK AREA SCHOOL DISTRICT
INTERNAL SERVICE FUND TREASURER'S REPORT
UNEMPLOYMENT COMPENSATION FUND ACCOUNT**

Balance as of February 1, 2016

Checking	\$ 20,730.60
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Receipts:

Interest	14.97
From MMA	<u> -</u>

Total Working Balance	20,745.57
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Disbursements: -

Balance as of February 29, 2016

Checking	\$ 20,745.57
----------	--------------

**TUNKHANNOCK AREA SCHOOL DISTRICT
CAPITAL PROJECTS FUND
CAPITAL RESERVE ACCOUNT**

February 29, 2016

BEGINNING BALANCE	2/1/2016	\$857,573.85
Deposits:	2/29/2016	\$0.00
Interest:	2/29/2016	\$489.71
Transfers Out	2/29/2016	\$0.00
BALANCE AS OF:	2/29/2016	<u>\$858,063.56</u>

TUNKHANNOCK AREA SCHOOL DISTRICT
 FIDUCIARY FUND TREASURERS REPORT
 SCHOLARSHIP ACCOUNT
 FEBRUARY, 2015

ACCOUNT	BALANCE AS OF 2/29/16	INTEREST \$4.94	REVISED BALANCE
ERIC'S FUND	\$9.43	\$0.00	\$9.43
FRANCIS & MARIAN WRIGHT	\$6,472.42	\$0.65	\$6,473.07
JOSEPH DOHRER	\$15,418.86	\$1.56	\$15,420.42
STUDENT SCHOLARSHIP FUND	\$6,709.50	\$0.68	\$6,710.18
ALTENHAIN SCHOLARSHIP	\$20,095.40	\$2.03	\$20,097.43
DR. ROGER A. PLACE FUND	\$172.59	\$0.02	\$172.61
TERRY GARISON MEMORIAL FUND	\$0.00	\$0.00	\$0.00
DAMON YOUNG MEMORIAL	\$100.13	\$0.01	\$100.14
BALANCE	\$48,978.33	\$4.94	\$48,983.27
INTEREST APPLIED QUARTERLY			

Checking
3/3/2016

Tunkhannock Area Sch. District
CHECKING ACCOUNT
Enterprise Fund Food Service
TREASURER Report
Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			53,175.71
Checks and Payments	13	Items	-43,020.31
Deposits and Other Credits	2	Items	125,035.10
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			135,190.50

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			135,190.50
Checks and Payments	18	Items	-121,568.13
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2016:			13,622.37
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			13,622.37

Savings
3/3/2016

Tunkhannock Area Sch. District
SAVINGS ACCOUNT
Enterprise Food Service
Treasurer Report
Reconciliation Summary

Page 1

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			95,324.49
Checks and Payments	3	Items	-125,110.00
Deposits and Other Credits	24	Items	109,429.09
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			79,643.58

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			79,643.58
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2016:			79,643.58
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			79,643.58

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
TITLE I (AKA CHAPTER I) ACCOUNT**

Balance as of February 1, 2016		\$ 360,375.52
Receipts:	32,221.93	
Total Working Balance		392,597.45
Disbursements		
Balance as of February 29, 2016		\$ 392,597.45

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
TITLE II ACCOUNT**

Balance as of February 1, 2016

Checking \$ 117,693.75

Receipts: \$ 10,644.73

Total Working Balance 128,338.48

Disbursements: -

Balance as of February 29, 2016

Checking \$ 128,338.48

TUNKHANNOCK AREA SCHOOL DISTRICT
 AGENCY FUND TREASURER REPORT
 MIDDLE SCHOOL
 Feb-16

BALANCE PER BANK	2/29/2016	\$29,995.67
OUTSTANDING CHECKS		(\$510.80)
CURRENT BANK BALANCE	2/29/2016	\$29,484.87
BALANCE PER BOOKS	2/1/2016	\$25,029.46
RECEIPTS		\$5,710.63
STOP PAYMENT		
INTEREST		\$22.64
DEBITS		(\$1,277.86)
DEBIT REVERSAL		\$0.00
CHARGE BACK		\$0.00
VOID CHECKS		\$0.00
DEPOSIT BANK NOT RECORDED		
CURRENT BOOK BALANCE	2/29/2016	\$29,484.87

TUNKHANNOCK AREA SCHOOL DISTRICT
 AGENCY FUND TREASURER REPORT
 HIGH SCHOOL
 Feb-16

BALANCE PER BANK	2/29/2016	\$145,636.64
OUTSTANDING CHECKS		(\$4,819.71)
UNCLEARED DEPOSITS		\$0.00
CURRENT BANK BALANCE	2/29/2016	\$140,816.93
BALANCE PER BOOKS	2/1/2016	\$151,155.16
RECEIPTS		\$6,642.86
STOP PAYMENT		
INTEREST		\$109.19
DEBITS		(\$17,269.98)
BANK CHARGE		\$0.00
CHARGE BACK		(\$51.50)
VOID		\$231.20
CURRENT BOOK BALANCE	2/29/2016	\$140,816.93

TUNKHANNOCK AREA SCHOOL DISTRICT
INTERNAL SERVICE FUND
TREASURER REPORT
HIGH SCHOOL ACTIVITIES ACCT
BALANCE FEBRUARY, 2016

<u>ACCOUNT</u>	<u>BALANCE</u>
ART CLUB	\$ 818.22
ASTRONOMY	\$ 1,142.28
AUTOMOTIVE	\$ 26.79
2012 SCHOLARSHIP	\$ 1,037.86
CLASS 2012	\$ 695.37
CLASS 2015	\$ 864.02
CLASS 2016	\$ 17,277.32
CLASS 2017	\$ 14,854.34
CLASS 2018	\$ 7,878.60
CLASS 2019	\$ 1,275.01
COMPUTER	\$ 1,092.55
CO-OP/VICA	\$ 2,420.30
CYBER SCH COMP DEPT	\$ 450.00
DRAMA	\$ 13,574.72
ENVIROTHON	\$ 1,285.58
FAITH	\$ 49.68
FBLA	\$ 5,401.08
FFA	\$ 3,897.41
FHA	\$ 15,509.30
FIELD TRIP	\$ 295.16
GAY/STRAIGHT ALLIANCE	\$ -
GOURMET FOODS	\$ 1,082.90
GRADUATION NIGHT EV	\$ 1,182.11
GUIDANCE	\$ 2,796.68
IA/TECH ED	\$ 1,664.03
INTERACT CLUB	\$ 1,589.30
JOURNALISM	\$ 651.50
KEY CLUB	\$ 1,329.17
LANGUAGE CLUB	\$ 45.69
LS/LSS	\$ 10,244.14
NATL HONOR SOC	\$ 1.50
PHYSICS CLUB	\$ 1,656.69
POETRY	\$ 0.72
ROBOTICS	\$ 16,610.87
SKI CLUB	\$ 5,803.17
SKILL USA	\$ 217.17
STUDENT COUNCIL	\$ 3,014.51
SUNBEAMS	\$ 18.96
2015 YEARBOOK	\$ -
2016 YEARBOOK	\$ 3,062.23
TOTAL	\$ 140,816.93

COMMUNITY FUNDED SPORTS
3/7/2016

Tunkhannock Area Sch. Dist.
COMMUNITY FUNDS
Agency Fund
Treasurer Report
Reconciliation Summary

Page 1

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,679.14
Checks and Payments	1	Item	-70.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			5,609.14

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,609.14
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2016:			5,609.14
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,609.14

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
PRE K ACCOUNT**

Balance as of February 1, 2016

Checking	\$	2,070.63
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Receipts:	19,904.17
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Interest	-
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Total Working Balance	21,974.80
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Disbursements:

Balance as of February 29, 2016

Checking	\$	21,974.80
----------	----	-----------

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
CHECKING ACCOUNT**

Balance as of February 1, 2016 Checking Account		\$ 499,598.04
Receipts:		
Transfer from MMA	1,230,000.00	
Interest	<u>231.82</u>	
		1,230,231.82
Total Working Balance		1,729,829.86
Disbursements:		
Checks	1,239,512.10	
Balance as of February 29, 2016		490,317.76
Less Outstanding Checks	476,495.23	
Total General Ledger Balance		\$ 13,822.53

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND
WIRE TRANSFERS FOR RATIFICATION**

February 2016

Federal Tax Deposit	442,476.67
State Tax Deposit	51,078.25
PA-ACS-SLS	-
DeHey McAndrew	16,516.32
Early Retirement	-
Health Trust	340,998.64
PNC Charges	3,541.19
Neopost	2,000.00
PSERS	125,574.06
PSERS QTRLY Employer Share	-
PA UC FUND	-
Berkheimer- EIT	-
Unemployment	-
Wilmington Trust	-
	<hr/>
Total	\$ 982,185.13

Fund Accounting Check Summary

GENERAL FUND - From 02/23/2016 To 02/23/2016

facksmc

check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
041297	JEFF BENNETT	CONTRACTED CARRIERS	GASOLINE	3,540.29
041298	A. E. BROWN	CONTRACTED CARRIERS		18,873.92
041299	BROWNS VAN SERVICE INC.	CONTRACTED CARRIERS		101,865.27
041300	BURANICH BUSING, INC.	CONTRACTED CARRIERS	GASOLINE	11,925.85
041301	FORWARD TRANSPORTATION INC.	CONTRACTED CARRIERS		25,046.09
041302	GARRISON BUS LINES LLC	CONTRACTED CARRIERS	GENERAL SUPPLIES	17,016.35
041303	ARDONNA GORDON	CONTRACTED CARRIERS		738.72
041304	CHARLOTTE HADSALL	CONTRACTED CARRIERS		3,621.62
041305	EDWARD R. HAWK	CONTRACTED CARRIERS	GASOLINE	3,739.90
041306	AGNES KUDRAKO	CONTRACTED CARRIERS	DRUG SCREENING	533.52
041307	RICHARD MYERS	CONTRACTED CARRIERS		410.40
041308	ROGER D. PURDY	CONTRACTED CARRIERS		7,179.68
041309	MARCIE J ROSS	CONTRACTED CARRIERS		842.40
041310	SCOTT J. SICKLER	CONTRACTED CARRIERS	GASOLINE	3,284.31
041311	SMARKUSKY BUSING	CONTRACTED CARRIERS	GASOLINE	9,148.65
041312	SMITH'S TRANSPORTATION LLC	CONTRACTED CARRIERS	GASOLINE	3,278.26
041313	RICHELLE STAPLETON	CONTRACTED CARRIERS		373.54
041314	TRAVER TRANSPORTATION LLC	CONTRACTED CARRIERS	GASOLINE	3,843.98
041315	WALTER'S TRANSPORT INC	CONTRACTED CARRIERS		54,399.33

10-GENERAL FUND 269,662.08

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 269,662.08
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 269,662.08

Fund Accounting Check Summary

GENERAL FUND - From 02/01/2016 To 02/29/2016

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00041092	LOUIS LUSSI	BASKETBALL OFFICIAL		66.00
00041093	BETH MANGAN	SWIM OFFICIAL		71.00
00041094	ALAN GURGAL	SWIM OFFICIAL		75.00
00041095	NANCY BELLAS	SWIM OFFICIAL		71.00
00041096	SUSAN RYAN	SWIM OFFICIAL		75.00
00041097	STEVEN SKAMMER	BASKETBALL OFFICIAL		66.00
00041098	LARRY CLAUSEN	BASKETBALL OFFICIAL		66.00
00041099	RYAN EHRIE	BASKETBALL OFFICIAL		66.00
00041100	JAMES CARR	BASKETBALL OFFICIAL		46.00
00041101	MICHAEL HARTZEL	BASKETBALL OFFICIAL		66.00
00041102	ALLAN KATSOCK	BASKETBALL OFFICIAL		66.00
00041103	MARK MILLIGAN	SWIM OFFICIAL		75.00
00041104	FRED BLAUM	SWIM OFFICIAL		71.00
00041105	NINALEIGH WOZNIAK	SWIM OFFICIAL		75.00
00041106	ALDA MATURI	SWIM OFFICIAL		71.00
00041107	GREGORY ZUMCHAK	BASKETBALL OFFICIAL		112.00
00041108	TALLEY PETROLEUM ENTERPRISES	FUEL OIL		15,287.25
00041109	KELLY SERVICES, INC	SUBS WEEK ENDING 1/24/16		7,976.40
00041110	ROSE COLLINS	REISSUE CK 40809	REISSUE CK 40861	937.49
00041111	FRONTIER	PHONE		170.00
00041112	PEN TELE DATA	LINE CHARGES		5,768.93
00041113	HANDS OF WYOMING COUNTY	JANUARY		5,690.18
00041114	CHILD DEVELOPEMENT COUNCIL	JANUARY		19,111.96
00041115	ACE-ROBBINS INC.	FUEL		7,226.49
00041116	DAVE MATTES	BASKETBALL OFFICIAL		66.00
00041117	JOSEPH DIMAGGIO	BASKETBALL OFFICIAL		66.00
00041118	ANTHONY MANCINI	BASKETBALL OFFICIAL		46.00
00041119	ED WHITE	BASKETBALL OFFICIAL		66.00
00041120	LUZERNE INTERMEDIATE UNIT 18	PROJECT MOM/FATHER GRANT		289.71
00041121	PMEA- DISTRICT 9	JAZZ FEST		540.00
00041122	VERIZON WIRELESS	CELL PHONE BILL		62.74
00041123	DISTRICT 2 WRESTLING	WRESTLING ENTRY FEE		40.00
	COACHES' ASSOC.			
00041124	GREGORY NOONE	BASKETBALL OFFICIAL		66.00
00041125	ROBERT BERTONI	BASKETBALL OFFICIAL		66.00
00041126	CARMEN SAVORITO	BASKETBALL OFFICIAL		66.00
00041127	DAVID BAKER	BASKETBALL OFFICIAL		46.00
00041128	JAMES CARR	BASKETBALL OFFICIAL		46.00
00041129	ROBERT KERNS	BASKETBALL OFFICIAL		66.00
00041130	DISTRICT II PIAA	WRESTLING ENTRY FEE		98.00

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote C - Credit Card Payment

d - Direct Deposit

Fund Accounting Check Summary

GENERAL FUND - From 02/01/2016 To 02/29/2016

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00041131	BOB HEGEDTY	MEALS STATES TOURNAMENT.....		1,380.00
00041132	MARK ADAMS	BASKETBALL OFFICIAL.....		46.00
00041133	KATHLEEN GOERINGER	BASKETBALL OFFICIAL.....		66.00
00041134	CHARLES SUPPON	BASKETBALL OFFICIAL.....		66.00
00041135	MARY LEE GOODWIN	ENVELOPES.....		303.30
00041136	KELLY SERVICES, INC	SUBS WEEK ENDING 1/31/16.....		7,514.00
00041137	MARK E. FETZKO	SECURITY B BB.....		500.00
00041138	TUNK. AREA SCHOOL CAFETERIA	LUNCH INTERVIEW FOCUS GROUPS.....		730.96
00041139	ACE-ROBBINS INC.	PROPANE WEIGHT ROOM.....		317.15
00041140	GERALD KASTREVA JR	BASKETBALL OFFICIAL.....		132.00
00041141	TOM STONE	BASKETBALL OFFICIAL.....		224.00
00041268	C.H.S.P.	ADMINISTRATION FEE 2016 SECURITY..		800.00
00041269	GEISINGER HEALTH PLAN	MARCH HEALTH INSURANCE.....		183,857.66
00041270	BOSTON MUTUAL LIFE INS.	MARCH LIFE INS.....		2,308.28
00041271	CO-G			
00041271	BOSTON MUTUAL LIFE INS.	MARCH DISABILITY INS.....		2,696.90
00041272	CO-G			
00041272	BECKY WATKINS	ENVELOPES.....		745.95
00041273	PMEA- DISTRICT 9	IV REGISTRATION.....		648.60
00041274	MARK E. FETZKO	B BASKETBALL SECURITY.....		75.00
00041275	PEN TELE DATA	LINE CHARGES.....		179.48
00041276	ROTARY CLUB OF TUNKHANNOCK	B & G TRACK ENTRY FEE.....		90.00
00041277	KIMBERLY SWEENEY	SWIM OFFICIAL.....		75.00
00041278	MEGAN MAGUIRE	SWIM OFFICIAL.....		75.00
00041279	JOAN STRETANSKI	SWIM OFFICIAL.....		71.00
00041280	TOM STONE	BASKETBALL OFFICIAL.....		46.00
00041281	STAN ZANESKI	BASKETBALL OFFICIAL.....		46.00
00041282	MATTHEW CHOMAN JR	BASKETBALL OFFICIAL.....		66.00
00041283	MICHAEL PURCELL	BASKETBALL OFFICIAL.....		66.00
00041284	STEVEN SKAMMER	BASKETBALL OFFICIAL.....		66.00
00041285	THOMAS THACKARA	SWIM OFFICIAL.....		75.00
00041286	FRED BLAUM	SWIM OFFICIAL.....		71.00
00041287	SUSAN RYAN	SWIM OFFICIAL.....		75.00
00041288	ALDA MATURI	SWIM OFFICIAL.....		142.00
00041289	PENELEC	ELECTRIC.....		13,082.91
00041290	KELLY SERVICES, INC	SUB SERVICES WEEK ENDING 2/7/16...		8,381.00
00041291	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE.....		1,324.30
00041292	AT&T MOBILITY	PHONE.....		831.40
00041293	FRONTIER	PHONE.....		1,572.69

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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