

September 2017

To all Middle School parents and guardians:

As your child enters Middle School, the Food Service Department of Tunkhannock Area School District would like to take this opportunity to welcome everyone back and inform you of a procedural change within the cafeteria of the middle school.

Your child can purchase a breakfast for \$1.75, Lunch for \$2.85, or milk for \$0.50.

The middle school cafeteria extend charging privileges of meals to all students. However, please be aware of the following charging Policy:

1) If a student charges beyond \$8.55, a written communication will be sent to the parents/guardians thru e-mail or the US Mail.

2) Unresolved accounts will be followed up with a telephone call to the parents/guardians.

3) Excessive negative accounts will be referred to the Superintendent who will schedule a meeting with the parents/guardians.

4) Failure by the parents/guardians to resolve the unpaid balance may result in referral to the district magistrate.

5) When a student's account balance goes beyond \$14.00, an alternate meal may be served in place of the posted menu for that day.

In addition, as long as a student is carrying a negative balance, the student will only be permitted to purchase a la carte and/or extras with cash only.

You may view your child's transaction history or check their balance by creating an account at no charge at **www.mymealtime.com**. If you have any questions or concerns, please feel free to contact me, Jackie Shaver, 570-836-8268.

Sincerely,

Jackie Shaver

Food Service Director