

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
September 28, 2017**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:32PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss personnel items.

<i>Public Comment on Agenda Items Only</i>

None.

<i>Minutes</i>

Resolution # 1 : A motion was made by Mr. Weidner and seconded by Mrs. Arnold to approve the minutes of the meetings listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. September 14, 2017 Public Work Session/Board Meeting as presented.

<i>Business & Finance</i>

Resolution # 2 : A motion was made by Mrs. Arnold and seconded by Mr. Weidner to approve the Business & Finance items listed below. Voting: Motion carried unanimously - see resolution number two in the minute book.

1. District Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve

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- g. Scholarship Accounts
- h. Cafeteria
- i. Title I
- j. Title II
- k. Activities Accounts
- l. Pre K Funds
- m. General Fund Checking Account
- 2. Payrolls as presented:
 - a. District

August 10, 2017	\$731,841.64
August 25, 2017	\$734,357.10
 - b. Cafeteria

August 10, 2017	\$1,848.05
August 25, 2017	\$1,847.85
 - c. Title I

August 10, 2017	\$10,169.98
August 25, 2017	\$10,169.94
- 3. Ratify wire transfers as presented.
- 4. Ratify district bills as presented in the amount of \$574,531.58.
- 5. Bills as presented:
 - a. District - \$654,508.23
 - b. Cafeteria - \$319.75
- 6. District financial reports as presented.

<i>Superintendent's Report</i>

Resolution # 3 : A motion was made by Mr. Weidner and seconded by Mrs. Arnold to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously (Mr. Greenip abstained from item 2-Volunteer Kathy Greenip)- see resolution number three in the minute book.

- 1. Resignation of Jill Murley, Evans Falls clerical aide effective 9/29/17.
- 2. Volunteers as presented. Clearances and TB status as listed. (see Exhibit A attached)
- 3. Dawn Rogers, pending Act 151 and TB testing, as a van driver for Walter's Transport Inc.

Ms. McPherson turned the floor over to Dr. Carroll who provided a brief update on the projects underway for the School Consolidation.

Ms. McPherson asked and the Board agreed to table item number 5 from the original agenda regarding the 2017-18 School Calendar.

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Committee Reports

Building & Grounds: Mr. Franko thanked the many volunteers who participated and helped his staff with the beautification efforts at the

- **Middle School:** Dan and Monica Kenia for donating the geo-tech fabric, Shupps Excavating & Topsoil for donation of his time dump truck and skid-steer, Student Council for the benches and the 5th-8th grade students who showed up in the rain with shovels and rakes in-hand to help. He also thanked Mr. Azarovich and Ms. Ergott for directing and guiding the students.
- **High School:** Class of 2016 for purchasing and donating the bronze tiger and our own Master Gardener, MiSchelle Carpenter who donated her expertise and time to plan and plant the vegetation.

Dr. Prebola gave the Board an update on the Tunkhannock Area School District Foundation.

Unfinished Business

None

New Business

TASD Visa Account statement was provided for information only.

Resolution # 4 : A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the Bus/Van Contract amounts as presented. Voting: Motion carried (7 – Yes, 1 – Abstain) - see resolution number four in the minute book.

Resolution # 5 : A motion was made by Mr. Weidner and seconded by Mr. Swilley to approve the second reading of the District Policies listed below. Voting: Motion carried unanimously - see resolution number five in the minute book.

1. Overnight field trip for the Tunkhannock Area 8th Grade Jazz Band to Chicago, Illinois.
2. Entering into a Dual Enrollment Agreement with Keystone College.
3. Jerry Christine Parrish as the District's authorized representative to receive and provide tax information to/from Berkheimer.
4. Contract for Service Agreement with the Luzerne Intermediate Unit to provide English as a Second Language Instruction to English Language Learners at the Roslund Elementary and Tunkhannock Area Middle School.
5. Distribution of the "School Consolidation Perception/Climate Survey" to Community Members, Parents and Students.

Public Comment

Ms. Nichols commented on the School Consolidation transition teams, survey and savings.

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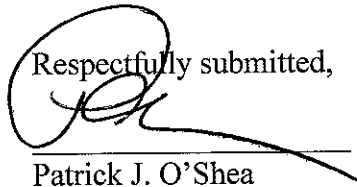
Ms. Gracey from Penn State University Extension commented on the “Prosper Program” to strengthen families.

A motion to adjourn was made at 8:26 pm by Mr. Swilley and seconded by Mr. Weidner. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION</u> <u>#:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Abstain	Yes
Randy Greenip	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent				
Bill Prebola	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea
Board Secretary

Attachments: Exhibit A and Conflict of Interest Memoranda from Mr. Greenip and Mrs. Bennett.

Volunteers 9-28-17
2017-18 School Year

Chesner	Jennifer	MS/HS
Cole	Heather	MS
Costello	Summer	MEH
Frear	Hilary	MC
Greenip	Kathy	MC
Hopkins	Sherry	MS
Howard	Daniel	HS
Jennings	Christa	MS
Kukuchka	Gretchen	ROS/MS
Landon	Barb	ROS
Landon	James	ROS
Latwinski	Alan	MC
Latwinski	Lisa	MC
Miller	Bob	ROS/MS
Miller	Kate	ROS/MS
Newswanger	Colleen	ROS
Pratt	Tracey	ROS
Ruane	Ann Marie	MEH
Ruhf	Jean	MS
Scott	Danielle	MEH
Sheridan	Tracy	ROS/MS
Sherwood	Dina	EF
Sobeck	Betsy	MC
Steffy	Dana	ROS
Streby	Sarah	ROS/MS
* Indicates an updated clearance/s will be required during		
** Pending Act 24		

EXHIBIT A

**Conflict of Interest
Abstention Memorandum**

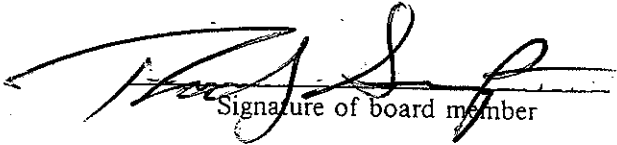
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Randy Greenip board member
DATE: 9/28/17

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Adoption of volunteers

My conflict/reason for abstaining is as follows:

Kathy Greenip / sister in Law


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

Conflict of Interest Abstention Memorandum

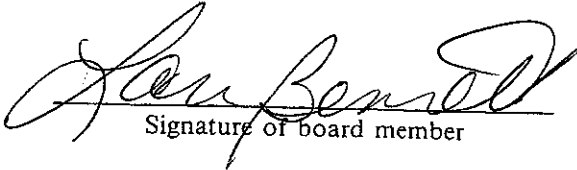
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Lori Bennett board member
DATE: _____

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BUS / VAN CONTRACTS

My conflict/reason for abstaining is as follows:

FAMILY MEMBER IS A BUS/VAN
CONTRACTOR.


Signature of board member

NOTE: Section 3(J) requires the following procedure:

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