

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
April 26, 2018

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss some personnel issues.

Public Comment on Agenda Items Only

None.

Business and Finance

Resolution # 1 : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the Business and Finance items listed. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. District Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve
 - g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Title IV

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1. Activities Accounts
 - m. Pre K Funds
 - n. General Fund Checking Account
2. Payrolls as presented:
 - a. District

March 9, 2018	\$761,208.03
March 23, 2018	\$789,533.43
 - b. Cafeteria

March 9, 2018	\$23,297.82
March 23, 2018	\$18,958.61
 - c. Chapter I

March 9, 2018	\$10,613.89
March 23, 2018	\$16,087.43
3. Ratify wire/ACH/fund transfers as presented.
4. Ratify district bills as presented in the amount of \$813,728.28
5. Bills as presented:
 - a. District - \$362,347.19
 - b. Cafeteria - \$110,929.88
6. District financial reports as presented.

<i>Superintendent's Report</i>

Resolution # 2 : A motion was made by Mr. Parry and seconded by Mrs. Arnold to approve the items from the Superintendent's Report as indicated below. Voting: Motion carried unanimously - see resolution number two in the minute book.

1. Retirement of Suzanne Luvender, Mill City Special Education Teacher, effective the last official school day of the 2017-18 school year.
2. Resignation of Nora Goodwin, custodian, effective May 4, 2018.
3. Resignation of Jennifer Geary from her positions as Director of the Fall Play and Spring Musical, effective immediately.
4. Appointment of Extra Curricular positions as presented. Clearances and TB testing are on file in the Superintendent's Office as indicated. (see Exhibit A attached)
5. Appointment of Volunteers as presented. Clearances and TB testing are on file in the Superintendent's Office as indicated. (see Exhibit A attached)
6. Appointment of School To Career Students for the remainder of the 2017-18 school year, working as Technology Interns for Joe Kormis as listed.
 - a. David Berry \$7.25/hr Not to Exceed 17 hours week
 - b. Daniel Roote \$7.25/hr Not to Exceed 17 hours/week

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7. Approve Van Drivers for Brown's Van Service as listed. All clearances and TB testing are on file in the Director of Transportation's Office.
 - a. Robert Crispell
 - b. Mariah Spickerman
 - c. Brett Spickerman
8. Conference attendance as listed:
 - a. Pamela Lizza Social & Emotional Learning - \$599.00
 Building Skills for Lifelong
 Success
 - b. Karin DeLancey A/CAPA Spring Meeting \$158.00
 - c. Michelle Hetzel PA LETRS Digging for Meaning \$313.00
 Teaching Text Comprehension

Committee Reports

Building & Grounds: Mr. Weidner stated that the committee met and reviewed the list of alternatives recommended by Milnes & Co. as part of the renovation project of the Administration Building and Roslund Elementary. Mr. Weidner stated that the committee's recommendation is to approve all of the alternatives contained in the Milnes recommendation (see Exhibit B attached).

Mr. Weidner also stated that he would convene another committee meeting to discuss the UGI Natural Gas pipeline Right-of-Way and bring back a recommendation to the Board.

Unfinished Business

Resolution # 3 : A motion was made by Mr. Weidner and seconded by Mr. Parry to approve and award all of the renovation project alternatives (see Exhibit B attached). Voting: Motion carried (8 – Yes, 1 – No) see resolution number three in the minute book.

The UGI Penn Natural Gas Right-of-Way was tabled.

New Business

The T ASD Visa Account Statement was provided for information.

Resolution # 4 : A motion was made by Mr. Parry and seconded by Mr. Burke to approve advertising and hiring three (3) temporary part time security officers to cover summer events. Voting: Motion carried unanimously - see resolution number four in the minute book.

Resolution # 5 : A motion was made by Mr. Parry and seconded by Mrs. Arnold to approve the Contract Between the Tunkhannock Area School District and Tunkhannock Area Educational Support Personnel Association. Voting: Motion carried (8 – Yes, 1 – No) - see resolution number five in the minute book.

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Mr. Farr stated that the Board would table the first reading of Policy 334 Sick Leave as well as modifications to the 2017-18 School Calendar.

Resolution # 6 : A motion was made by Mr. Parry and seconded by Mrs. Arnold to approve the 2018-19 School Calendar (see Exhibit C attached). Voting: Motion carried (7 – Yes, 2 – No) - see resolution number six in the minute book.

Public Comment

Mr. Baker commented on the funding for the renovations and the status of the negotiations with teachers.

A motion to adjourn was made at 7:53 pm by Mr. Parry and seconded by Mrs. Arnold. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	No
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	No	Yes	Yes	No
John Burke	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	No	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Patrick J. O'Shea
Board Secretary

Attachments: Exhibits A, B & C

Renovations of Roslund Elementary School and District Administration Bldg.

BID TABULATION

Project Name: TASD Renovators
 Bids Reviewed By: Karen McMicken
 Date: 4/9/2018

Renovations of Roslund Elementary School and District Administration Bldg.

Rank	Contract 01 - General Construction	BASE BID	ADD	Admin. Bldg. Alt. No. 3	ADD	Total Including All Alternates
1	A. Pickett Construction	\$ 349,800.00		\$ 7,600.00		\$ 357,400.00
2	Mar Paul Inc.	\$ 359,000.00		\$ 6,400.00		\$ 365,400.00
3	D&M Construction	\$ 379,000.00				\$ 379,000.00

Rank	Contract 02 - HVAC	BASE BID	ADD	Admin. Bldg. Alt. No. 2	ADD	Admin. Bldg. Alt. No. 3	ADD	Total Including All Alternates
1	Scranton Electric Heating & Cooling Service, Inc.	\$ 144,500.00		\$ 26,000.00		\$ 28,000.00		\$ 198,500.00
2	Bognet, Inc.	\$ 169,000.00		\$ 39,000.00		\$ 52,000.00		\$ 260,000.00
3	LH Reed & Sons, Inc.	\$ 175,626.00		\$ 34,610.00		\$ 29,632.00		\$ 239,868.00

Rank	Contract 03 - Plumbing	BASE BID	ADD	Admin. Bldg. Alt. No. 1	ADD	Admin. Bldg. Alt. No. 2	ADD	Admin. Bldg. Alt. No. 3	ADD	Admin. Bldg. Alt. No. 4	ADD	Total Including All Alternates
1	Scranton Electric Heating & Cooling Service, Inc.	\$ 33,626.00										\$ 33,626.00
2	G. Weinberger Co.	\$ 35,197.00										\$ 35,197.00
3	Bognet, Inc.	\$ 36,898.00										\$ 36,898.00

Rank	Contract 04 - Electrical	BASE BID	ADD	Roslund Elem. Alt. No. 1	ADD	Admin. Bldg. Alt. No. 1	ADD	Admin. Bldg. Alt. No. 2	ADD	Admin. Bldg. Alt. No. 3	ADD	Admin. Bldg. Alt. No. 4	ADD	Total Including All Alternates
1	Spectrum Electrical Services, Inc.	\$ 97,850.00		\$ 1,417.00		\$ 12,000.00		\$ 3,191.00		\$ 2,266.00		\$ 4,144.00		\$ 120,868.00
2	Everon Electrical Contractors, Inc.	\$ 124,430.00		\$ 490.00		\$ 19,300.00		\$ 1,900.00		\$ 2,000.00		\$ 3,500.00		\$ 151,620.00
3	Urban Electrical Contractors, Inc.	\$ 126,080.00		\$ 1,500.00		\$ 9,700.00		\$ 2,800.00		\$ 200.00		\$ 3,300.00		\$ 143,680.00

All Contracts (using lowest bidder) TOTAL: \$ 625,776.00 \$ 1,417.00 \$ 12,000.00 \$ 29,191.00 \$ 37,866.00 \$ 4,144.00 \$ 710,394.00

Bullet proof glass NIC: \$ 55,600.00
 OH & P 5% \$ 768,774.00

TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS IS A TRUE AND CORRECT TABULATION OF THE THREE (3) LOWEST BIDDERS PER CONTRACT.

[Signature]
 Construction Manager, Walter G. Dana

EXHIBIT B



PROGRESS REPORTS ISSUED
 October 11, 2018
 December 20, 2018
 March 6, 2019
 May 15, 2019

MARKING PERIOD ENDS
 November 13, 2018
 January 30, 2019
 April 8, 2019
 June 14, 2019

REPORT CARDS GO OUT
 November 28, 2018
 February 11, 2019
 April 17, 2019
 June 26, 2019

SEPTEMBER

M	T	W	TH	F
3	4	5		
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

AUGUST

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

DECEMBER

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17		
22	23	24	25	26
29	30	31		

MARCH

M	T	W	TH	F
				1
4	5	6		8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	
18	19	20	21	22
25	26	27	28	

JANUARY

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

JUNE

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY

M	T	W	TH	F
			1	2
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL

M	T	W	TH	F
	1	2	3	4
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

September 3 Labor Day
 September 6 Teacher-In Service - No School for Students
 September 7 Teacher-In Service - No School for Students
 September 10 First Day of School for Students
 October 18 Parent/Teacher Conferences - No School for Students
 October 19 Teacher In-Service - No School for Students
 October 31 Early Dismissal for Students - Professional Development for Teachers
 November 7 Early Dismissal for Students - Professional Development for Teachers
 November 22-26 Thanksgiving Holiday - No School
 Dec 24 - Jan 1 Christmas - New Year's Holiday - No School
 January 21 Holiday - No School
 January 31 Teacher In-Service - No School for Students
 February 14 Early Dismissal for Students - Professional Development for Teachers
 February 15 Teacher In-Service - No School for Students
 March 7 Parent/Teacher Conferences - No School for Students
 April 18 - 22 Easter Holiday - No School
 May 27 Memorial - No School
 June 14 Last Day of School
 June 14 Graduation

HAVE A GREAT SCHOOL YEAR!

EXHIBIT
C