

TUNKHANNOCK AREA SCHOOL DISTRICT  
TUNKHANNOCK, PENNSYLVANIA  
SUPPLEMENTAL AGENDA

BOARD OF SCHOOL DIRECTORS  
WORK SESSION/BOARD MEETING  
ADMINISTRATION CENTER  
THURSDAY, October 27, 2016

- I. Recommended that a resolution be adopted to approve the resignation of Jennie Watson, Mehoopany Paraprofessional effective 11/4/16. (p2)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- II. Recommended that a resolution be adopted to approve the transfer of Kimberley Roote from Middle School Paraprofessional to Evans Falls General Secretary - \$13.40/hr – 8 hrs/day – Teacher Days. Effective date to be determined. (p3)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- III. Recommended that a resolution be adopted to approve Volunteers as presented. Clearance & TB status as listed. (p4)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- IV. Recommended that a resolution be adopted to approve the overnight field trip to Cleveland Ohio for the 8<sup>th</sup> Grade Jazz Band. Trip dates – May 18-21, 2017. (p5)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- V. Recommended that a resolution be adopted to approve conference attendance as listed:  
a. Michelle Hetzel \* Wilson Implementation 12/13, 2/9, 4/10, 6/7 \$795.00 (pp6-8)  
Meetings

\*Michelle was approved in July to attend Wilson Certification Training. These training dates will provide further details on implementation of the Wilson Reading System.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- VI. Recommended that a resolution be to approve Bus/Van Contract amounts as presented. (pp9-10)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Volunteers -Supplemental - October 27, 2016

Volunteers Last	First	Activity or School	School Year	Clearances/TB Status
Gundling	Michelle	Mill City/Middle School	2016-17	Complete
Harvey	Jennifer	Middle School	2016-17	Complete
Kenia	Monica	Middle School	2016-17	Complete
Kimelewski	Jennifer	Mehoopany/Middle School	2016-17	Complete
Mikula	Amy	Middle School	2016-17	Complete
Montgross	Paola	Evans Falls/Middle School	2016-17	Complete
Ramage	Christine	Middle School/High School	2016-17	Complete
Roote	Bobbi Jo	Middle School	2016-17	Pending Act 24
Sobeck	Betsy	Mill City	2016-17	Complete
Tench	Alicia	Middle School	2016-17	Complete
Theodore	Renelle	Mill City/Middle School	2016-17	Complete



# TUNKHANNOCK AREA MIDDLE SCHOOL

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October 14, 2016

Mrs. McPherson and School Board Members:

I am writing to request the approval of an overnight field trip for the Tunkhannock Area 8<sup>th</sup> Grade Jazz Band. This performing group has taken trips for the past six years to Williamsburg, VA; Toronto, Canada; Cleveland, OH, and Boston, MA.

We would like to take the students back to Cleveland, OH. The trip is arranged for the dates of May 18 - 21, 2016. The students are in the process of raising all funds for the trip. The group will be responsible for all costs, including transportation, events, food, and teacher substitutes. There will be no cost to the district.

There are 33 students in the 8<sup>th</sup> grade jazz band. Three teachers (2 female and 1 male) and 14 parents will be chaperones for the trip. All parent chaperones will be required to have school clearances. One of the chaperones will be a registered nurse or doctor. The jazz band will be divided into small groups and a chaperone will be assigned to each group. The chaperone will be required to stay with the group at all times.

We are anticipating a public performance at Rock and Roll Hall of Fame. In addition to the performances, there will be educational experiences; such as, historical tours of the city in Cleveland,, theater performance, and Cleveland Science Center.

We feel these trips allow the students to demonstrate their talents and serve our school well. We hope to be allowed to continue with these ventures. Thank you for your time and consideration.

Sincerely,

Kevin Kreinberg  
Tunkhannock Area Middle School  
Instrumental Music Director

Conference Request Form			
<b>General Info</b>			
User	MICHELLE HETZEL		
Building	Middle School		
Submitted	10/12/2016 9:18 am		
Dates	10/19/2016 to 6/7/2017		
Reference ID	D12791-A0-L56143299		
<b>Conference Information</b>			
Title of Conference	Wilson Implementation Meetings		
Description	Meetings to discuss implementation of Wilson Reading System during practicum		
Expected Values of the Conference	To gain in depth and practical knowledge of teaching the Wilson Reading System		
If website is not available, please attach an agenda or brochure.			
<b>Dates and Locale</b>			
# of Meetings	5		
<b>#</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
1.	Wed Oct 19, 2016	4:30 pm to 6:30 pm	Location: AIM Academy, Conshohocken, PA <i>Did not attend</i>
2.	Tue Dec 13, 2016	4:30 pm to 6:30 pm	Location: AIM Academy, Conshohocken, PA
3.	Thu Feb 9, 2017	4:30 pm to 6:30 pm	Location: AIM Academy, Conshohocken, PA
4.	Mon Apr 10, 2017	4:30 pm to 6:30 pm	Location: AIM Academy, Conshohocken, PA
5.	Wed Jun 7, 2017	4:30 pm to 6:30 pm	Location: AIM Academy, Conshohocken, PA
<b>Conference/Workshop Provider</b>			
Provider:	AIM Academy, 1200 River Rd Conshohocken PA		
Other Provider			
<b>Maximum Allowances</b>			
Food	50.00		
Lodging	0.00		
Transportation	0.00		
Registration	0.00		
Mileage .54/mile	655.00		
Misc/Tolls	90.00		
If other, please explain:	none		
Substitute Needed?	Yes		
Number of days substitute will be required	2.5		
Total expenses from this request:	\$795		
<b>Goals and Objectives</b>			
Select at Least One District Objective	<b>Goal : Core Subject Mastery</b> <input checked="" type="checkbox"/> Reading/Literacy <b>Goal : Differentiated Instruction</b> <input checked="" type="checkbox"/> Differentiated Instruction <b>Goal : MTSS</b> <input checked="" type="checkbox"/> MTSS-Reading		
<b>Comments</b>			

Comments

Agenda: 1. Wednesday, October 19th at 4:30-6:30 p.m. at AIM 2. Tuesday, December 13th at 4:30-6:30 p.m. at AIM 3. Thursday, February 9th at 4:30-6:30 p.m. at AIM 4. Monday, April 10th at 4:30-6:30 p.m. at AIM 5. Wednesday, June 7th at 4:30-6:30 p.m. at AIM ----- Implementation Meeting #1, Wednesday October 19th, at 4:30-6:30 at AIM Below is the agenda for our meeting, along with the handouts which you should bring along with the other materials listed below. Agenda: o WRS Step 1: Highlight key points about WRS Steps 1.3 - 1.6 o Baseword/Suffix Procedures (WRS Step 1.6): review and practice baseword/suffix procedures for reading and spelling o Post-Test Lesson: review posttest lesson plan and procedures (online course: Topics I in course syllabus) o Diagnostic Planning & Teaching: review key points about diagnostic teaching o Student Mastery & Pacing/Progressing: remind participants about proper WRS substep pacing and wordlist charting guidelines o Establishing Good Habits: review tips for establishing good habits from the beginning with WRS instruction, review/practice proofreading process for sentence dictation at lesson part 8 1. Please bring the following items: o WRS Instructor Manual o WRS Magnetic Journal with Tiles o o WRS Student Reader One o Documents (see attached) Online Course: Make sure that you are all up-to-date with your WRS Online Course. You should have completed the Lesson Plan Assessment and you should be in WRS Step 1. You must at least be in the substep where your student is, but it is okay to work ahead. Remember, the Topics I and II are always unlocked and available. Observations: Please

You Must Accept the Guidelines To Submit this Form.

I Accept:

I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
BUGNO, SUSAN	PRIOR	APPROVED	10/17/2016 10:08 am
CARPENTER, MISHELLE	PRIOR	APPROVED	10/17/2016 2:15 pm
EAGEN, MARY GENE	PRIOR	APPROVED	10/18/2016 8:40 am
MCPHERSON, HEATHER	PRIOR	APPROVED	10/24/2016 3:06 pm
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From MICHELLE HETZEL on 10/12/2016 9:18 am

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Log Details			
Type	Date	Description	
Form Resubmitted	10/12/2016 9:17 am	This form was revised on 10/12/2016 by M HETZEL. View Original Form	
Expenses			
Description	Requested	Approved	Final
Registration Fee	\$0.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$90.00	-----	-----
Meals	\$50.00	-----	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$655.00	-----	-----
Totals	\$795.00	-----	-----
Budget Codes			
Description	Year	Allocation	
Title II Conference 15-16 10-2270-580-420-00-000-000-000-1168 Approved by: MARY GENE EAGEN	2016-2017	\$795.00	
Evaluation(s)			
Received	Not Completed - Conference Report		

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## 2016-2017 Bus/Van Contract Amounts

% by Contractor	Contractor Name	Bus #	Yrly Contract \$ Amount	Monthly Cont. \$ Amount	Daily Cont. \$ Amount	Oct Adjustments	
1.87%	Bennett, Jeff	26	\$40,500.92	Daily Rate	\$225.01	<b>RECEIVED</b> OCT 25 2016	
	Bennett, Jeff	26 - Late Run	\$11,602.48	Daily Rate	\$67.85		
	<b>Bennett Totals</b>		<b>\$52,103.40</b>		<b>\$304.70</b>		
6.92%	Brown, A.E.	6	\$51,511.63	Daily Rate	\$286.18		
	Brown, A.E.	10	\$54,032.66	Daily Rate	\$300.18		
	Brown, A.E.	24	\$35,539.53	Daily Rate	\$197.44		
	Brown, A.E.	42	\$51,970.18	Daily Rate	\$288.72		
	<b>AE Brown Totals</b>		<b>\$193,054.00</b>		<b>\$1,072.52</b>		
34.86%	Brown's Van Service	2	\$58,486.36	Daily Rate	\$324.92		<b>RECEIVED</b> Added Students Started beginning of yr New Run Added Students Added Student New Run New Run Lost Student/Miles Lost Student/Miles Added Student/Miles New Run Dif Van / Add Stud/Miles Was \$4352.75
	Brown's Van Service	11	\$42,683.98	Daily Rate	\$237.13		
	Brown's Van Service	15	\$39,532.35	Daily Rate	\$219.62		
	Brown's Van Service	19	\$52,784.41	Daily Rate	\$293.25		
	Brown's Van Service	21	\$48,557.95	Daily Rate	\$269.77		
	Brown's Van Service	23	\$45,648.08	Daily Rate	\$253.60		
	Brown's Van Service	35	\$29,438.28	Daily Rate	\$163.55		
	Brown's Van Service	41	\$46,587.51	Daily Rate	\$258.82		
	Brown's Van Service	51	\$26,010.88	Daily Rate	\$144.50		
	Brown's Van Service	101 TA	\$36,564.79	Daily Rate	\$203.14		
	Brown's Van Service	102 TA	\$36,140.05	Daily Rate	\$200.78		
	Brown's Van Service	103 TA	\$36,193.18	Daily Rate	\$201.07		
	Brown's Van Service	117 TA	\$24,386.01	Daily Rate	\$135.48		
	Brown's Van Service	123 TA	\$18,517.50	Daily Rate	\$102.88		
	Brown's Van Service	102 E	\$17,398.81	Pay Sheet	\$96.66		
	Brown's Van Service	106 EI	\$28,124.62	Pay Sheet	\$156.25		
	Brown's Van Service	107 NS Throop	\$54,178.76	Pay Sheet	\$300.99		
	Brown's Van Service	108 NS Throop	\$44,209.80	Pay Sheet	\$245.61		
	Brown's Van Service	117 EI T/W/Th	\$25,628.10	Pay Sheet	\$142.38		
	Brown's Van Service	117 EIF	\$25,255.13	Pay Sheet	\$140.31		
	Brown's Van Service	118 EMCA	\$37,293.00	Pay Sheet	\$207.18		
	Brown's Van Service	121 CSC	\$44,716.87	Pay Sheet	\$248.43		
	Brown's Van Service	124 NS Wyoming	\$44,834.78	Pay Sheet	\$249.08		
	Brown's Van Service	147 PATH	\$52,074.23	Pay Sheet	\$289.30		
	Brown's Van Service	148 DePaul	\$44,256.57	Pay Sheet	\$245.87		
Brown's Van Service	115 EMCA	\$12,622.16	Pay Sheet	\$70.12			
<b>Brown's Totals</b>		<b>\$972,124.16</b>		<b>\$5,400.69</b>			
4.32%	Buranich Busing Inc	33	\$33,903.61	Daily Rate	\$188.35		
	Buranich Busing Inc	37	\$45,622.64	Daily Rate	\$253.46		
	Buranich Busing Inc	39	\$40,858.21	Daily Rate	\$226.99		
	<b>Buranich Totals</b>		<b>\$120,384.46</b>		<b>\$668.80</b>		
6.58%	Garrison Bus Line LLC	7	\$63,772.79	Daily Rate	\$354.29	Switched Bus/Added MIs	
	Garrison Bus Line LLC	12	\$37,068.43	Daily Rate	\$205.94	Switched Bus/Add Stud.	
	Garrison Bus Line LLC	18	\$42,565.17	Daily Rate	\$236.47		
	Garrison Bus Line LLC	46	\$40,000.11	Daily Rate	\$222.22		
<b>Garrison Totals</b>		<b>\$183,406.50</b>		<b>\$1,018.93</b>	Was 990.78		
1.35%	Hadsell, Charlotte	16	\$37,602.42	Daily Rate	\$208.90		
1.58%	Hawk, Edward	31	\$44,008.04	Daily Rate	\$244.49		
5.43%	Forward Transportation	111 TA	\$29,822.26	Daily Rate	\$165.68	Lost Student	
	Forward Transportation	112 TA	\$24,812.05	Daily Rate	\$137.84	Lost Student/Miles	
	Forward Transportation	152 TA	\$25,182.50	Daily Rate	\$139.90		
	Forward Transportation	114 OLP	\$28,807.72	Pay Sheet	\$160.04		
	Forward Transportation	131 River of Life	\$25,423.36	Pay Sheet	\$141.24		
	Forward Transportation	125 Rock Solid	\$17,333.31	Pay Sheet	\$96.30		
	<b>Husband Totals</b>		<b>\$151,381.20</b>		<b>\$0.00</b>	Was 859.16	
3.24%	Purdy, Roger	38	\$52,627.43	Daily Rate	\$292.37		
	Purdy, Roger	38 - Late Run	\$11,464.90	Daily Rate	\$67.05		
	Purdy, Roger	P50	\$26,365.82	Pay Sheet	\$146.48		
	<b>Purdy Totals</b>		<b>\$90,458.15</b>		<b>\$502.55</b>		
2.67%	Sickler, Steve Jr. & Scott	25	\$37,219.69	Daily Rate	\$206.78		
	Sickler, Steve Jr. & Scott	25 - SCCTC	\$37,170.41	Pay Sheet	\$206.50		
	<b>Sicker Totals</b>		<b>\$74,390.10</b>		<b>\$413.28</b>		
3.57%	Smarkusky Busing	29	\$49,203.84	Daily Rate	\$273.35		
	Smarkusky Busing	30	\$50,367.78	Daily Rate	\$279.82		
	<b>Smarkusky Totals</b>		<b>\$99,571.62</b>		<b>\$553.18</b>		
1.40%	Smith's Transportation LLC	27	\$38,909.15	Daily Rate	\$216.16	214.90 Added Student	
1.57%	Traver Transportation LLC	28	\$43,709.34	Daily Rate	\$242.83		

## 2016-2017 Bus/Van Contract Amounts

% by Contractor	Contractor Name	Bus #	Yrly Contract \$ Amount	Mnthly Cont. \$ Amount	Daily Cont. \$ Amount	Oct Adjustments
	Walters Transport Inc	3	\$59,454.23	Daily Rate	\$330.30	
	Walters Transport Inc	8	\$63,151.85	Daily Rate	\$350.84	
	Walters Transport Inc	8 - Late Run	\$11,006.30	Daily Rate	\$64.36	
	Walters Transport Inc	9	\$66,420.81	Daily Rate	\$369.00	
	Walters Transport Inc	14	\$61,773.75	Daily Rate	\$343.19	
	Walters Transport Inc	22	\$52,695.98	Daily Rate	\$292.76	
	Walters Transport Inc	34	\$59,618.48	Daily Rate	\$331.21	
	Walters Transport Inc	142 TA	\$15,670.28	Daily Rate	\$87.06	
	Walters Transport Inc	143 TA	\$22,834.66	Daily Rate	\$126.86	
	Walters Transport Inc	144 TA	\$26,282.89	Daily Rate	\$146.02	
	Walters Transport Inc	155 TA	\$21,021.01	Daily Rate	\$116.78	
	Walters Transport Inc	156 TA	\$7,949.06	Daily Rate	\$44.16	Lost Stud/Miles
	Walters Transport Inc	34 - SCCTC	\$29,446.69	Pay Sheet	\$163.59	
	Walters Transport Inc	140 CSC	\$44,058.87	Pay Sheet	\$244.77	Added Stud/Miles
	Walters Transport Inc	142 EI	\$20,232.71	Pay Sheet	\$112.40	
	Walters Transport Inc	155 EI	\$19,176.10	Pay Sheet	\$106.53	
	Walters Transport Inc	157 NS Wyoming	\$36,947.07	Pay Sheet	\$205.26	
	Walters Transport Inc	162 EL	\$36,947.07	Pay Sheet	\$205.26	
	Walters Transport Inc	163 EL	\$32,603.98	Pay Sheet	\$181.13	
24.65%	<b>Walters Totals</b>		<b>\$687,291.79</b>		<b>\$3,818.29</b>	Was 3886.50
100.00%	<b>Grand Total</b>		<b>\$2,788,394.33</b>		<b>\$14,585.61</b>	

Car Contracts	Daily Rate
0.575	
Gordon, Ardonna	\$38.88
Kudrako, Agnes	\$28.08
Myers, Richard	\$21.60
Ross, Marcy	
Stapleton, Richelle	\$19.66

### Transportation KPI's

	Bus Only	Van Only	Bus/Van	Car	Total
<b>Total Contractors:</b>	<b>19</b>				
	10	1	3	5	19
<b>Total Bus/Van/Car Runs:</b>	<b>79</b>				
In District	35	13		4	52
Out of District	2	21		1	24
Late Run	3				3
<b>Total Students Transported:</b>	<b>2247</b>				
Bus	2124				2124
Van - In District		48			48
Van - Out of District		65			65
Car - In District				9	9
Car - Out of District				1	1
<b>Total Daily Miles:</b>	<b>7165</b>				
Loaded Miles - In District	2040.6	604.8		64.2	2709.6
Unloaded Miles - In District	957.8	577.8		64.2	1599.8
Loaded Miles - Out of District	88	1448.4		36	1572.4
Unloaded Miles - Out of District		1247.2		36	1283.2
<b>Total Schools Transported to:</b>	<b>17</b>				
In District Buildings	6				
Special Education Schools Out of Dist	5		CSC, Elk Lake, New Story (Throop & Wyoming), DePaul		
Placement Schools	1		Path		
Private Schools	4		OLP, ACA, Rock Solid, River of Life		
Early Intervention	1		EI @ Evans Falls		