

TUNKHANNOCK AREA SCHOOL DISTRICT
TUNKHANNOCK, PENNSYLVANIA

BOARD OF SCHOOL DIRECTORS
WORK SESSION/BOARD MEETING
ADMINISTRATION CENTER
THURSDAY, January 28, 2016

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comments on Agenda Items Only
- IV. Presentation of a Certificate of Appreciation to Brown's Gym for the donation of equipment to the Tunkhannock Area School District (p6)
- V. Approval of Minutes
 1. Recommended that a resolution be adopted to approve the Board Minutes of the December 3, 2015 Board Reorganization Meeting as presented. (pp7-16)

Motion by _____ Seconded by _____
 2. Recommended that a resolution be adopted to approve the Board Minutes of the December 17, 2015 Public Work Session/Board Meeting as presented. (pp17-24)

Motion by _____ Seconded by _____
- VI. Business and Finance
 1. Recommended that a resolution be adopted to approve district Treasurers' Reports as presented.
 - a. District (p25)
 - b. Pennsylvania Liquid Assets (p26)
 - c. Payroll Account (p26)
 - d. Gas Lease Funds Account (p27)
 - e. Unemployment Compensation Fund (p28)
 - f. Capital Reserve (p29)
 - g. Scholarship Accounts (p30)
 - h. Cafeteria (pp31-32)
 - i. Title I (p33)
 - j. Title II (p34)

Business and Finance (Continued)

- k. Activities Accounts (pp35-37)
- l. Community Funded Sports Account (p38)
- m. Pre K Funds (p39)
- n. General Fund Checking Account (p40)

Motion by _____ Seconded by _____

2. Recommended that a resolution be adopted to approve payrolls as presented:

a. District

December 10, 2015	\$804,663.39
December 22, 2015	\$871,132.64

b. Cafeteria

December 10, 2015	\$ 26,789.61
December 22, 2015	\$ 33,476.01

c. Title I

December 10, 2015	\$ 15,262.46
December 22, 2015	\$ 15,182.46

Motion by _____ Seconded by _____

3. Recommended that a resolution be adopted to ratify wire transfers as presented.
(p41)

Motion by _____ Seconded by _____

4. Recommended that a resolution be adopted to ratify district bills as presented in the amount of \$893,413.06. (pp42-48)

Motion by _____ Seconded by _____

5. Recommended that a resolution be adopted to approve bills as presented:

- a. District - \$401,363.18 (pp49-53)
- b. Cafeteria - \$130,042.47 (p54)

Motion by _____ Seconded by _____

6. Recommend that a resolution be adopted to approve district financial reports as presented.
(pp55-58)

Motion by _____ Seconded by _____

VII. Superintendent's Report

1. Recommended that a resolution be adopted to approve the resignation of Ashlie Lewis, Junior High Girls Track and Field Coach. (p59)

Motion by _____ Seconded by _____

2. Recommended that a resolution be adopted to approve the retirement of Dale Warner, Custodian. (p60)

Motion by _____ Seconded by _____

3. Recommended that a resolution be adopted to approve volunteers as presented. (p61)

Motion by _____ Seconded by _____

4. Recommended that a resolution be adopted to approve Barbara Searfoss as a custodial substitute pending receipt of TB testing. (p61)

Motion by _____ Seconded by _____

5. Recommended that a resolution be adopted to approve appointments to Extra Curricular positions as presented. (p61)

Motion by _____ Seconded by _____

6. Recommended that a resolution be adopted to approve conference/course attendance as listed:

- a. Mary Gene Eagen PA/Title I Improving 2/7-10/16 Total Cost \$1,277.81 (p62)
School Performance
- b. Jennifer Geary PMEA Annual Conf. 3/31-4/1/16 *Total Cost \$443.00 (p63)

* Includes substitute

VIII. Committee Reports

<u>Ad Hoc (Building Closure) Committee</u>	<u>Philip Farr</u>
<u>Advisory Senate</u>	<u>Bill Prebola</u>
<u>Budget & Finance Committee</u>	<u>John Burke</u>
<u>Building & Grounds Committee</u>	<u>Bill Weidner</u>
<u>Cafeteria Committee</u>	<u>Lori Bennett</u>
<u>Curriculum Committee</u>	<u>Holly Arnold</u>
<u>Extra Curricular Committee</u>	<u>Bill Prebola</u>
<u>Human Resources</u>	<u>John Burke</u>
<u>Intermediate Unit Representative</u>	<u>Lori Bennett</u>
<u>Legislative Chairman</u>	<u>Bill Prebola</u>
<u>Negotiations Committee</u>	
<u>Act 93</u>	
<u>Teacher's</u>	
<u>Support</u>	
<u>Policy Committee</u>	<u>Holly Arnold</u>
<u>Sick Leave Bank Committee (Support Staff)</u>	<u>Bill Weidner</u>
<u>Superintendent Search Committee</u>	<u>Bill Prebola</u>
<u>Technology Committee</u>	<u>Rob Parry</u>
<u>Transportation & Safety Committee</u>	<u>Rob Parry</u>

IX. Unfinished Business

X. New Business

1. T ASD Visa Account (Information Only) (pp64-65)
2. Recommended that a resolution be adopted to approve Bus/Van Contract amounts as presented. (pp66-67)
Motion by _____ Seconded by _____
3. Recommended that a resolution be adopted to approve the overnight field trip to Washington DC for the 8th Grade. (p68)
Motion by _____ Seconded by _____
4. Recommended that a resolution be adopted to approve the disposal of 25 Lacrosse helmets. (p69)
Motion by _____ Seconded by _____

5. Recommended change in graduation requirement.

6. Discussion on disposal of dated televisions

XI. Additional Public Comments

XII. Adjournment

Motion by _____

Seconded by _____



RECEIVED

JAN 18 2016

1000 S. State Street
Clarks Summit, PA 18411
570 - 586 - 3411

December 31 2015

The following equipment was donated to the Tunkhannock Area School District.

11 pieces of Cybex Equipment:

- Leg Extension
- Leg Curl
- Shoulder Press
- Abdominal Crunch
- Adduction
- Abductor
- Wheel Chair accessible bike
- Chest Press
- Arm Curl
- Tricept Extension
- Abdominal Crunch

Free Weight Equipment:

- Hack Squat
- Bent Over Row
- Bench Press
- Preacher Curl
- Decline Bench
- Incline Bench

1 Nautilus Torso Rotation

**11 Pieces of Elementary/Middle school
Bow Flex Machines**

1 Schwinn Rowing Machine

3 Schwinn Stationary Spin Bikes

Maintenance was performed on 1/20/16 by Fitness Headquarters in Wilkes-Barre PA. Copies of maintenance reports are on file in the Business Office and Athletic Office.

**Tunkhannock Area School District
Board Minutes – Board Reorganization
December 3, 2015**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:34PM and then led the Pledge of Allegiance.

Mr. Farr called for nominations for a temporary President.

Resolution # 1: A motion was made by Mr. Swilley and seconded by Mrs. Arnold to nominate Mr. Robert Parry as temporary President. Voting: Motion carried by acclamation - see resolution number one in the minute book.

Mr. Farr asked if there were any additional nominations. Hearing none, Mr. Farr asked for a motion to close nominations. A motion was made by Mr. Swilley and seconded by Mrs. Arnold to close nominations for temporary President. Motion carried by acclamation – all ayes

Resolution # 2: A motion was made by Mr. Swilley and seconded by Mrs. Arnold to close nominations for temporary President. Voting: Motion carried by acclamation - see resolution number two in the minute book.

Mr. Parry read the following names of the new members seated and accepted a Certification of Election from each (see Exhibits A-F attached)

Holly Arnold	Randy Greenip
Lori Bennett	William Prebola
John Burke	William Weidner

Mr. Parry asked for the report of the Nominating Committee from its chair, Mrs. Bennett. Mrs. Bennett reported that the Nominating Committee recommendation is Mr. Farr for President.

Mr. Parry asked if there were any more nominations. Hearing none, Mr. Parry closed nominations and asked for a motion for President.

**Tunkhannock Area School District
Board Minutes – Board Reorganization
December 3, 2015**

Resolution #3: A motion was made by Mrs. Bennett and seconded by Mrs. Arnold to appoint Mr. Philip Farr as President. Voting: Motion carried unanimously - see resolution number three in the minute book.

Mr. Farr asked Mrs. Bennett for the Nominating Committee's recommendation for Vice-President. Mrs. Bennett reported that the Nomination Committee's recommendation for Vice-President was Bill Weidner.

Mr. Farr asked if there were any additional nominations for Vice-President. Hearing none, Mr. Farr closed nominations for Vice-President.

Resolution #4: A motion was made by Mrs. Bennett and seconded by Mr. Greenip to appoint Mr. William Weidner as Vice-President. . Voting: Motion carried unanimously - see resolution number four in the minute book.

Resolution #5: A motion was made by Mrs. Bennett and seconded by Mr. Greenip to accept the committee membership list (see Exhibit G attached). Voting: Motion carried unanimously - see resolution number five in the minute book.

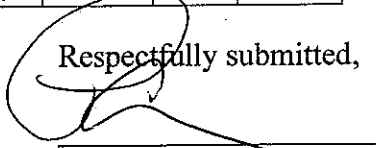
Resolution #6: A motion was made by Mrs. Bennett and seconded by Dr. Prebola to approve the 2016 School Board Meeting Schedule primarily held on the 2nd & 4th Thursdays (see Exhibit H attached). Voting: Motion carried unanimously - see resolution number six in the minute book.

A motion to adjourn was made at 7:43 pm by Mr. Swilley and seconded by Mrs. Bennett. Motion carried on all ayes.

ROLL CALL VOTE

RESOLUTION #:	1	2	3	4	5	6
Holly Arnold	All ayes	All Ayes	Yes	Yes	All ayes	Yes
Lori Bennett			Yes	Yes		Yes
Randy Greenip			Yes	Yes		Yes
Rob Parry			Yes	Yes		Yes
Bill Prebola			Yes	Yes		Yes
Bill Swilley			Yes	Yes		Yes
John Burke			Yes	Yes		Yes
Bill Weidner			Yes	Yes		Yes
Phil Farr			Yes	Yes		Yes

Respectfully submitted,


 Patrick J. O'Shea
 Board Secretary

Attachments: Exhibits A - H

COUNTY BOARD OF ELECTIONS
WYOMING COUNTY • TUNKHANNOCK, PENNA.



CERTIFICATE OF ELECTION

November 12, 2015

We, the undersigned, members of the County Board of Elections of said county, hereby certify that after tabulating the votes cast at the

General Election held on the 3rd

day of November, 2015 in said county it appears that

Holly Arnold

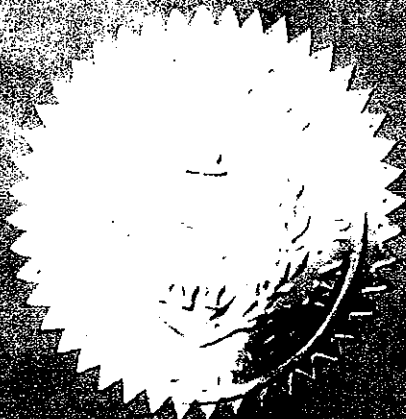
was duly elected to the office of

School Director for a term of 2 Years

for the Wyoming County District

of Tunkhannock Area School District Region 3

in the county aforesaid.



Thomas R. Bell

Josephine Smith

John M. ...

ATTEST

[Signature]

COUNTY
BOARD
OF
ELECTIONS

COUNTY BOARD OF ELECTIONS
WYOMING COUNTY • TUNKHANNOCK, PENNA.



CERTIFICATE OF ELECTION

November 12, 2015

*We, the undersigned, members of the County Board of Elections of
said county, hereby certify that after tabulating the votes cast at the*

General Election held on the 3rd

day of November, 2015 in said county it appears that

Lori Bennett

was duly elected to the office of

School Director for a term of 4 Years

for the Wyoming County District

of Tunkhannock Area School District Region 1

in the county aforesaid.

Norman R Ball

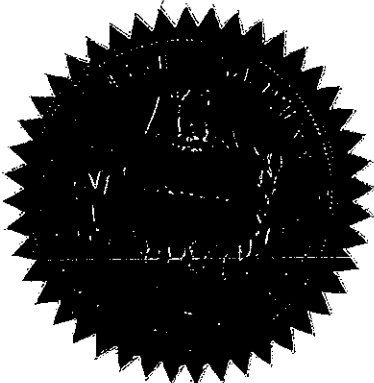
Georgette Smith

Helen Martonye

COUNTY
BOARD
OF
ELECTIONS

ATTEST:

Loisene Ball



COUNTY BOARD OF ELECTIONS
WYOMING COUNTY • TUNKHANNOCK, PENNA.



CERTIFICATE OF ELECTION

November 12, 2015

*We, the undersigned, members of the County Board of Elections of
said county, hereby certify that after tabulating the votes cast at the*

General Election held on the 3rd

day of November, 2015 in said county it appears that

John Burke

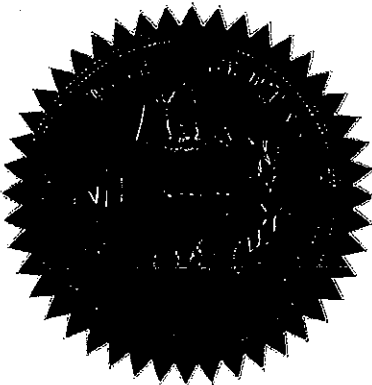
was duly elected to the office of

School Director for a term of 4 Years

for the Wyoming County District

of Tunkhannock Area School District Region 3

in the county aforesaid.



Norman R Ball

Georgette Smith

Helen Mantony

COUNTY
BOARD
OF
ELECTIONS

ATTEST:

Leonce Ball

COUNTY BOARD OF ELECTIONS
WYOMING COUNTY • TUNKHANNOCK, PENNA.



CERTIFICATE OF ELECTION

November 12, 2015

*We, the undersigned, members of the County Board of Elections of
said county, hereby certify that after tabulating the votes cast at the*

General Election held on the 3rd

day of November, 2015 in said county it appears that

Randy Greenip

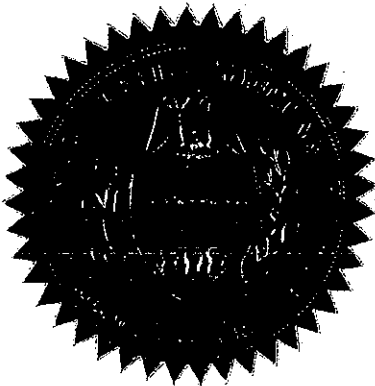
was duly elected to the office of

School Director for a term of 2 Years

for the Wyoming County District

of Tunkhannock Area School District Region 2

in the county aforesaid.



Norman R Bell

Georgette Smith

Helen Montange

COUNTY
BOARD
OF
ELECTIONS

ATTEST:

Frederic Ball

COUNTY BOARD OF ELECTIONS
WYOMING COUNTY • TUNKHANNOCK, PENNA.



CERTIFICATE OF ELECTION

November 12, 2015

*We, the undersigned, members of the County Board of Elections of
said county, hereby certify that after tabulating the votes cast at the*

General Election held on the 3rd

day of November, 2015 in said county it appears that

William R. Prebola

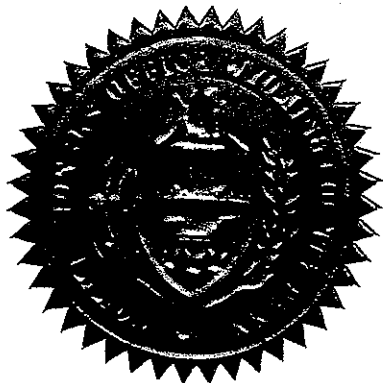
was duly elected to the office of

School Director for a term of 4 Years

for the Wyoming County District

of Tunkhannock Area School District Region 2

in the county aforesaid.



Norman R Ball

Georgette Smith

Helen Mantonye

COUNTY
BOARD
OF
ELECTIONS

ATTEST:

Florence Ball

COUNTY BOARD OF ELECTIONS
WYOMING COUNTY • TUNKHANNOCK, PENNA.



CERTIFICATE OF ELECTION

November 12, 2015

*We, the undersigned, members of the County Board of Elections of
said county, hereby certify that after tabulating the votes cast at the*

General Election held on the 3rd

day of November, 2015 in said county it appears that

William Weidner

was duly elected to the office of

School Director for a term of 4 Years

for the Wyoming County District

of Tunkhannock Area School District Region 2

in the county aforesaid.

Norman R Bell

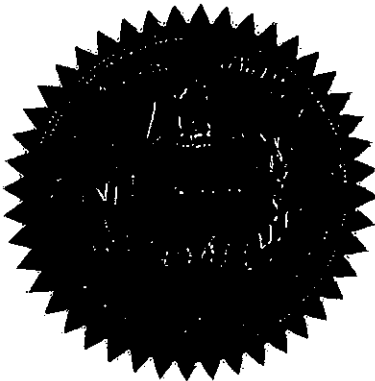
Jeannette Smith

Helen Mantony

COUNTY
BOARD
OF
ELECTIONS

ATTEST:

Florence Ball



Tunkhannock Area School Board
Committees for 2016

Building & Grounds	* Bill Weidner	Legislative Chairman	Bill Prebola
	John Burke Randy Greenip	I.U Representative	Lori Bennett
Cafeteria	* Lori Bennett	Advisory Senate	Bill Prebola
	Philip Farr Bill Weidner	Support Staff Sick Bank	Bill Weidner
Extra-Curricular	* Bill Prebola	Negotiations Committee	
	Lori Bennett Randy Greenip	Act 93	Lori Bennett Bill Swilley John Burke
Technology	* Rob Parry		
	Bill Prebola Holly Arnold	Teachers	Philip Farr Bill Prebola Lori Bennett
Transportation & Safety	* Rob Parry		
	Randy Greenip Bill Weidner	Support	Randy Greenip Bill Weidner Rob Parry
Human Resources	* John Burke		
	Bill Swilley Philip Farr	Superintendent Search	* Bill Prebola John Burke Bill Swilley
Budget & Finance	* John Burke		
	Bill Swilley Philip Farr		
Curriculum	* Holly Arnold		
	Rob Parry Bill Swilley		
Policy	* Holly Arnold		
	Bill Prebola Lori Bennett		
Ad Hoc Building Closure	* Philip Farr		
	John Burke Holly Arnold		

TUNKHANNOCK AREA SCHOOL DISTRICT
 SCHOOL BOARD MEETINGS
 2016

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>PURPOSE</u>
January 14, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
January 28, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
February 11, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
February 25, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
March 10, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
March 24, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
April 14, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
April 28, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
May 12, 2016	7:30 p.m.	Middle School	Accelerated Reader Awards/Work Session/Board Meeting
May 26, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
June 9, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
June 23, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
July 21, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
August 18, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
September 8, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
September 22, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
October 13, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
October 27, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
November 17, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting
December 8, 2016	7:30 p.m.	Administration Center	Reorganization
December 15, 2016	7:30 p.m.	Administration Center	Work Session/Board Meeting

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**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
December 17, 2015**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola		✓
Bill Swilley		✓

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

Mr. Farr announced that the Board had met in Executive Session just prior to this meeting to discuss personnel matters.

Public Comment on Agenda Items Only

None

Student Spotlight

Mr. Galicki turned the floor over to Middle School Principal Mr. Timmons who briefly commented on the great effort and energy put forth by the Middle School Student Council in initiating and executing a wonderful program to honor veterans. Mr. Timmons then introduced Mr. Jason Azarovich, Student Council Advisor, to describe the program. Mr. Azarovich briefly described the program driven by Mrs. Ergot and students to gather, assemble and deliver 55 care packages to soldiers in Afghanistan.

Employee Spotlight

Mr. Farr turned the floor over to Mr. Burke. Mr. Burke announced that this month's Employee Spotlight is on Ms. Tammie Ceccarelli. Mr. Burke then asked Mrs. Bugno to review the highlights of the nomination letter that she submitted for Ms. Ceccarelli.

Mr. Farr announced that enrollment data was provided in the packet for information.

Approval of Minutes

Resolution # 1: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
December 17, 2015**

1. Board Minutes of the November 19, 2015 Public Work Session/Board Meeting as presented.

Business & Finance

Resolution #2: A motion was made by Mr. Weidner and seconded by Mr. Parry to approve the Business and Finance items listed below. Voting: Motion carried unanimously (Mr. Greenip abstained from Simplex-Grinnel bills and Mr. Weidner abstained from Tyler Hospital bills) - see resolution number two in the minute book.

1. Recommended that a resolution be adopted to approve district Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve
 - g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Activities Accounts
 - l. Pre K Funds
 - m. General Fund Checking Account
2. Recommended that a resolution be adopted to approve payrolls as presented:
 - a. District

November 10, 2015	\$812,941.40
November 24, 2015	\$811,919.66
 - b. Cafeteria

November 10, 2015	\$27,463.89
November 24, 2015	\$26,951.11
 - c. Title I

November 10, 2015	\$14,897.46
November 24, 2015	\$14,897.46
3. Recommended that a resolution be adopted to ratify wire transfers as presented.
4. Recommended that a resolution be adopted to ratify district bills as presented in the amount of \$757,478.16
5. Recommended that a resolution be adopted to approve bills as presented:
 - a. District - \$297,116.32
 - b. Cafeteria - \$133,585.20

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
December 17, 2015**

6. Recommend that a resolution be adopted to approve district financial reports as presented.

Superintendent's Report

Resolution #3: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the items from the Superintendent's Report listed below (original agenda and supplemental agenda items). Voting: Motion carried unanimously - see resolution number three in the minute book.

ITEMS FROM THE ORIGINAL AGENDA:

1. Recommended that a resolution be adopted to approve the resignation of Don Davis, Girls' Volleyball Coach.
2. Recommended that a resolution be adopted to approve the resignation of Lloyd McCain, Girls' Lacrosse Coach.
3. Recommended that a resolution be adopted to approve the leave of Elizabeth Reese, Mehoopany Grade 1 teacher as presented.
4. Recommended that a resolution be adopted to approve appointments to Extra Curricular positions as presented. (see Exhibit A attached)
5. Recommended that a resolution be adopted to approve volunteers as presented. (see Exhibit A attached)

ITEMS FROM SUPPLEMENTAL AGENDA:

- I. Recommended that a resolution be adopted to approve a contract between the Luzerne Intermediate Unit and the Tunkhannock Area School District for the 2015-16 school year for Psychological Services at the estimated rate of \$60.00 per hour.
- II. Recommended that a resolution be adopted to approve a revised job description and position title change for Kathi Felker to Supervisor of Literacy and Non-Traditional Education.

Committee Reports

Buildings & Grounds Committee: Mr. Weidner reported that the committee met on December 10th and discussed the High School Track, stage curtains, roof issues at the Middle School and some of the different equipment. Also discussed was the potential of looking for a used cube van to replace the existing one.

Mr. Greenip mentioned that the Committee is also looking into a feasibility study on an access road by the water company. Mr. Galicki added that they are also looking into a feasibility study to look at all District Buildings to see what needs to be done down the road as next steps from an engineering perspective given enrollments.

Superintendent Search Committee: Mr. Galicki reported that 24 applications were received and the field was paper screened down to 13 to be interviewed. The 13 were then interviewed and narrowed to a field of 5 candidates. The 5 candidates will be interviewed in a second round on January 11th and 13th. The plan is then to select 2 or 3 finalists to be invited back to participate

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
December 17, 2015**

with multiple focus groups and additional interviews in late January/early February with the hope of making an appointment in March.

Policy Committee: Mrs. Arnold reported that the committee met on December 1st and looked at three major items: graduation requirements compared to other districts and state requirements, policy manual review by department and background/clearance policies for volunteers vs. contractors.

Mr. Galicki mentioned that he had a conversation with Mrs. Arnold and had several meetings with Mr. Ellsworth and Mrs. Eagen regarding a presentation in January of the course description booklet either the Curriculum Committee and/or the entire Board. He added that there has also been conversation about a potential look at earlier starting and ending times at the High School to see if it is doable transportation-wise and how it would be balanced. He stated that this would be reported to the Board in January.

Unfinished Business

Resolution #4: A motion was made by Mr. Greenip and seconded by Mr. Weidner to approve the second reading of Board Policy No. 819 – Suicide Awareness, Prevention and Response.
Voting: Motion carried unanimously - see resolution number four in the minute book.

New Business

TASD Visa account statement was provided for information only.

The 2016 Work Session/Board Meeting Schedule for the Tunkhannock Area School District Board of School Directors was provided for information only.

Resolution #5: A motion was made by Mr. Weidner and seconded by Mr. Parry to approve the Bus/Van contracts as presented. Voting: Motion carried (6 – Yes, 1 – Abstain) - see resolution number five in the minute book.

Resolution #6: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve commit resources on the financial statements for the fiscal period ended June 30, 2015 as per Government Accounting Standards Board Statement #54 (GASB54) in the amount of \$5,800,000.00: \$4,300,000.00 for the purpose of PSERS rate increases and \$1,500,000.00 for capital improvement projects. Voting: Motion carried unanimously - see resolution number six in the minute book.

Resolution #7: A motion was made by Mr. Parry and seconded by Mrs. Bennett to approve a resolution not-to-exceed the Act 1 Index of 3% for the 2016-17 Budget year (see Resolution attached as Exhibit B). Voting: Motion carried unanimously - see resolution number seven in the minute book.

Public Comment

None

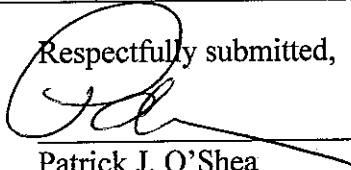
**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
December 17, 2015**

A motion to adjourn was made at 8:08 pm by Mr. Parry and seconded by Mrs. Bennett. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Abstain	Yes	Yes
Randy Greenip	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Absent						
Bill Swilley	Absent						
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea
Board Secretary

Attachments: Exhibits A & B

December 17, 2015

Extra-Curricular/Volunteers
2015-16

NAMES	POSITION	SALARY	
Gary Custer	Head Boys Baseball Coach	\$3,695	
Scott Zaner	Asst. Boys Baseball Coach	\$2,710	
Ron Hampsey	Girls Assist. Baseball Coach	\$2,710	
Tim Mislevy	Boys/Girls Diving Coach	\$2,710	
Thurston Sick	7th-8th Baseball Coach	\$2,710	
Tim Mislevy	Freshman Boys Baseball	\$2,710	
Ron Hampsey	Score-Clock Operator		
Steve Traver	FFA Advisor	\$964	
Pamela Holdredge	Boys/Girls Choreographer - Drama/Musical	\$1,665	
VOLUNTEERS	ACTIVITY		
Bruce Shannon	Robotics Volunteer - HS		
Linda Thompson	Parent Volunteer - Mehoopany Elem.		
Tanya Montross	Parent Volunteer - Roslund Elem.		
April Darrow	Parent Volunteer - Mill City/MS		
Deborah Albert-Heise	Mock Trial Volunteer - HS		
Adrienne Pettis	Parent Volunteer - Mill City		
Theresa Hollett	Parent Volunteer - Roslund Elem.		
John Keefe	All Elementaries - Santa Visits		
Kim Henning	Diving Volunteer		
Benjamin Spencer	Swimming Volunteer		
Diane Kline	Parent Volunteer - Roslund Elem.		
Valerie Valvano	Parent Volunteer-Roslund Elem.		

EXHIBIT A
-22-

**TUNKHANNOCK AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the TUNKHANNOCK AREA SCHOOL DISTRICT index for the 2016-2017 fiscal year is 3.0%

WHEREAS, the TUNKHANNOCK AREA SCHOOL DISTRICT Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the TUNKHANNOCK AREA SCHOOL DISTRICT for the 2016-2017 fiscal year by more than its index.

AND NOW, on this 17th day of December, 2015, it is hereby RESOLVED by the TUNKHANNOCK AREA SCHOOL DISTRICT (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2016-2017 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2016-2017 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form

EXHIBIT B (page 1)

prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2016-2017 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

Attest:

Board Secretary

Board President

(SEAL)

EXHIBIT B (page 2)
-24-

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT DISTRICT RECAP**

Balance as of December 1, 2015			
Checking (aka Bonus II)	15,207.11		
MMA (aka General Fund)	1,016,454.69		
PSDLAF	106,628.94		
Payroll	20,396.63		
Tax Collector's Account	9,581,294.31		
Gas Lease Funds Account	2,463,797.11		
Pre-K Counts	37,741.44		
Chapter I (aka Title I)	6,042.00		
Title II	3,300.57		
Tunk. Area Petty Cash	500.00		
Tunk. Area Imprest Checking	<u>2,000.00</u>		
		13,253,362.80	
Receipts:			
Real Estate Taxes	746,398.63		
Per Capita	7,284.00		
Real Estate Transfer Taxes	12,667.72		
Del Real Est.	6,789.13		
Del Per Capita	632.70		
Earned Income Tax	152,874.78		
Payment in Lieu of Tax	-		
LS Tax	4,157.19		
Public Utility Realty	-		
Property Tax Relief	-		
Interest	8,151.87		
Driver Ed.	-		
Gas Royalty	13,571.61		
Misc.	59,196.64		
Basic Ed.	-		
Special Ed.	-		
Vocational Ed.	-		
Pre K	-		
Career Tech	12,619.54		
Social Security	-		
Retirement	-		
Title I	-		
Title II	-		
IDEA 13/14	-		
Access 13/14	-		
Ready to Learn Grant	-		
Section 1305 & 1306	-		
PA Accountability Grant	-		
Supplemental Equip. Grant	-		
Medical Assist	-		
Medicade Assist Reimb.	-		
Transportation	-		
Rental/ Sinking Fund	-		
ARRA Job Fund	-		
Cafeteria	137,846.18		
Cafeteria Reimb.	54,415.00		
Workers Comp Reimb.	-		
Social Security Reimb.	2,078.24		
Retirement Reimb.	6,982.11		
Health Ins. Reimb.	<u>36,260.07</u>		
		1,261,925.41	
Total Working Balance:			14,515,288.21
Expenses:			
Payrolls	1,049,514.49		
Pay Deductions*	683,672.06		
Bills	2,797,898.29		
Transportation	251,748.93		
Cafeteria	<u>137,846.18</u>		
		4,920,679.95	
Balance as of December 31,, 2015			
Checking (aka Bonus II)	10,323.32		
MMA (aka General Fund)	1,080,727.11		
PSDLAF (PSMAX)	99,308.00		
Payroll	20,513.31		
Tax Collector's Account	5,839,599.58		
Gas Lease Funds Account	2,494,552.93		
Pre-K Counts	37,741.44		
Chapter I (aka Title I)	6,042.00		
Title II	3,300.57		
Tunk. Area Petty Cash	500.00		
Tunk. Area Imprest Checking	<u>2,000.00</u>		
			9,594,608.26

*Not Included in payroll deductions: \$33,320.02(Qtrly payments and employee expenses)

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
PENNSYLVANIA LIQUID ASSETS (PSDLAF) ACCOUNT**

Balance as of December 1, 2015

PSDLAF	-		
PSDMAX	<u>106,628.94</u>		106,628.94

Receipts:

Interest:

PSDLAF	-		
PSDMAX	4.77		

Total Working Balance

106,633.71

Disbursements:

7,325.71

Transfers:

From PSDMAX	-		
To PSDLAF	-		

Balance as of December 31, 2015

** PSDLAF	-		
PSDMAX	<u>99,308.00</u>		\$ 99,308.00

**** Oct 1 Liquid Series (PSDLAF) will be place into an inactive status, all deposits will be trasfered to higher yeilding MAX Series (PSDMAX.)**

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
PAYROLL ACCOUNT**

Balance as of December 1, 2015

Payroll Account	42,376.29		
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Receipts:

Transfer from MMA	1,049,514.49		
Interest	<u>116.68</u>		1,049,631.17

Total Working Balance

1,092,007.46

Disbursements:

Payroll	1,057,019.41		
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Balance as of December 31, 2015

34,988.05

Less Outstanding Checks	14,474.74		
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Total General Ledger Balance

\$ 20,513.31

**TUNKHANNOCK AREA SCHOOL DISTRICT
GENERAL FUND TREASURER'S REPORT
GAS LEASE FUNDS ACCOUNT**

Balance as of December 1, 2015

Checking	\$ 2,463,797.11
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Receipts:

Interest	1,691.36
Lease Payment	-
Gas Royalties	<u>29,064.46</u>

Total Working Balance	2,494,552.93
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Disbursements:

-

Balance as of December 31, 2015

Checking	\$ 2,494,552.93
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**TUNKHANNOCK AREA SCHOOL DISTRICT
INTERNAL SERVICE FUND TREASURER'S REPORT
UNEMPLOYMENT COMPENSATION FUND ACCOUNT**

Balance as of December 1, 2015

Checking	\$ 20,799.18
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Receipts:

Interest	14.84
From MMA	<u> -</u>

Total Working Balance	20,814.02
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Disbursements:

Balance as of December 31, 2015

Checking	\$ 20,814.02
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