

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
July 19, 2018

The Tunkhannock Area School District Board of Directors met on the above date at the High School Library. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer		✓
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:31 PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss personnel issues.

Public Comment on Agenda Items Only

None.

Minutes

Resolution # 1 : A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the minutes of the meetings listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. June 14, 2018 Public Work Session/Board Meeting as presented.
2. June 27, 2018 Public Work Session/Board Meeting as presented.

Mr. Farr announced additions to the supplemental agenda Item 10. Change Order for electric water heater and Item 11. Appointment of Jason Azarovich as Intermediate School Principal.

Business and Finance

Resolution # 2 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the Business and Finance items listed. Voting: Motion carried (6 – Yes, 1 – No) - see resolution number two in the minute book.

1. Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
July 19, 2018

- d. Gas Lease Funds Account
- e. Unemployment Compensation Fund
- f. Capital Reserve
- g. Scholarship Accounts
- h. Cafeteria
- i. Title I
- j. Title II
- k. Title IV
- l. Activities Accounts
- m. Pre K Funds
- n. General Fund Checking Account
- 2. Payrolls as presented:
 - a. District
 - June 8, 2018 \$794,167.86
 - June 25, 2018 \$899,384.44
 - b. Cafeteria
 - June 8, 2018 \$27,316.31
 - June 25, 2018 \$53,204.30
 - c. Chapter I
 - June 8, 2018 \$16,630.43
 - June 25, 2018 \$16,780.43
- 3. Ratify wire/ACH/fund transfers as presented.
- 4. Ratify district bills as presented in the amount of \$789,531.50.
- 5. Bills as presented:
 - a. District - \$530,846.79
 - b. Cafeteria - \$163,017.37
- 6. District financial reports as presented.

<u>Superintendent's Report</u>

Resolution # 3 : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to approve the items from the Superintendent's Report as indicated below. Voting: Motion carried unanimously see resolution number three in the minute book.

- 1. Resignation of Daniel Davidson, High School Latin teacher effective immediately.
- 2. Conference Attendance as listed.
 - a. Mary Gene Eagen PAFPC Summer Leadership Forum \$1,013.12
 - b. Summer Frisco Intro to Responsive Classrooms \$ 100.00
 - c. Michele Knoebel Intro to Responsive Classrooms \$ 100.00
 - d. Pamela Lizza Intro to Responsive Classrooms \$ 136.00
 - e. Deanna Semyon Intro to Responsive Classrooms \$ 100.00
 - f. Mary Clare Thomas Intro to Responsive Classrooms \$ 100.00

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
July 19, 2018

Resolution # 6 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve items on the supplemental agenda as indicated below. Voting: Motion carried (5 – Yes, 2 – No) see resolution number six in the minute book.

- a. Extra-curricular appointments for the 2018-19 school year. Appointments pending additional clearances/paperwork as indicated. (see Exhibit A attached)
- b. Extra pay appointments for the 2018-19 school year. Appointments pending additional clearances/paperwork as indicated. (see Exhibit B attached)
- c. Life guards for the 2018-19 school year. Appointments pending additional clearances/paperwork as indicated. (see Exhibit C attached)
- d. Summer school teachers Ellyn Harvey – ELA, Jason Keown – American Government and Audra Spencer – Mathematics
- e. Zack Migliori working with the Keystone Remediation program. All clearances and TB testing are on file in the Superintendent’s office as required by Board Policy.

Resolution # 7 : A motion was made by Mr. Swilley and seconded by Mrs. Bennett to approve volunteers for the 2018-19 school year. All clearances and TB testing are on file in the Superintendent’s Office as required by Board Policy (see Exhibit D attached) Voting: Motion carried (6 – Yes, 1 – Abstain) see resolution number seven in the minute book.

Proposed UGI Penn Natural Gas Right-of-Way : The possible adoption of a resolution on the proposed UGI Penn Natural Gas Public Utility Right-of-Way was discussed. No action taken for lack of a motion.

Resolution # 8 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve participation in the Community Eligibility Provision (CEP) for the Primary Center under the National School Lunch Program and School Breakfast Program. Voting: Motion carried unanimously - see resolution number eight in the minute book.

Resolution # 9 : A motion was made by Mr. Swilley and seconded by Dr. Prebola to set 2018-19 Breakfast & Lunch prices as follows:

Intermediate Center, 7 th Grade Academy & High School Students	Breakfast - \$1.80 Lunch - \$2.90
Adults	Breakfast - \$3.00 Lunch - \$5.00

Voting: Motion carried unanimously – see resolution number nine in the minute book.

Mrs. Bennett noted that participation in the Community Eligibility Provision (CEP) (Resolution #8) and 2018-2019 breakfast and lunch prices (Resolution #9) had not been discussed with the Cafeteria Committee prior to being presented to the Board.

Mr. Weidner noted that raising prices for students leads to less participation by students.

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
July 19, 2018**

Resolution # 10 : A motion was made by Mr. Weidner and seconded by Dr. Prebola to approve a change order for the installation of an electric water heater in the Central Administration Center at a cost of \$8,708.00. Voting: Motion carried unanimously – see resolution number ten in the minute book.

Resolution # 11 : A motion was made by Dr. Prebola and seconded by Mr. Weidner to approve the appointment of Jason Azarovich as Principal of the Intermediate Center at a salary of \$82,000.00 with a 220 day contract. Voting: Motion carried unanimously – see resolution number eleven in the minute book.

Public Comment

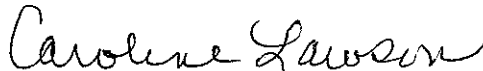
None.

A motion to adjourn was made at 7:58 PM by Mr. Swilley and seconded by Mrs. Arnold. Motion carried on all ayes.

ROLL CALL VOTE

Resolution #	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent										
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Abstain	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Absent										
Bill Weidner	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Philip Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Caroline Lawson
Board Secretary

Attachments: Exhibits A, B, C & D

Life Guards

Last	First
Crimmel*	Jodi
King	Tori
Mislvey	Tim
Sick	Thurston
Wynne	Kellie
Students	
Hodge	AJ
Lynn	Taylor
Mislvey	Dylan
Tridball	Oavis
Astegher	Mike
Hutchins	Alexis
Rogers	Camryn
Rought	Alexandra
Weaver	Erin
madus	Julien
helse!	Logan
Briton	Tori-Lynn

SWIM HOURS/PAY RATE

Open Swim

\$12/Hour

Tuesday-Thursday 6:50PM-9:20PM (2.5hrs)

Morning Swim

\$12/Hour

Monday-Wednesday-Friday 5:50AM-7:20AM (1.5hrs)

Birthday Parties

\$17/Hour

Saturday 11-1, 1:15-3:15, 3:30-5:30

Life-Guard hours (2.5 Hours)

10:45-1:15

1:00-3:30

3:15-5:45

Grade Incentive Parties

\$17/Hour

Wednesday's during activity period

Exhibit C

*Indicates updated clearances are/will be needed or pending additional information.

Volunteers 07-19-18
2018-19 School Year

Volunteers

Last	First
Coolbaugh	Tammy
DeMarco	Chris
Joseph	John
Kukuchka	Abraham
Pietrowski	Edward
Prebola	William
Reese	Josef
Sick	Barbara
Sick	Thurston
Sickler	Mark

* Indicates updated clearances are/will be needed or pending additional information

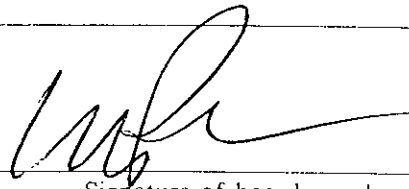
**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, Trenchard Area School District
FROM: William Probert board member
DATE: 7-19-18

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

I am a volunteer/helper coach
Supplemental Item 4

My conflict/reason for abstaining is as follows:



Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 111) prohibits voting to hire certain relatives.