

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 23, 2017**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

<i>Public Comment on Agenda Items Only</i>

None.

<i>Employee Spotlight</i>

Mr. Farr turned the floor over to Mr. Bosscher. Mr. Bosscher announced that tonight's spotlight is on Bus Driver Carl Smith and Coach Jaime LaChase. Mr. Bosscher went on to thank both for their outstanding actions and leadership during a bus accident that occurred while transporting the 7th & 8th Grade Girls Basketball team to Mountain View School District for a game. Mr. Farr recognized Mr. Smith and Coach LaChase and presented each with a certificate of appreciation and a gift certificate.

<i>Minutes</i>

Mr. Greenip pointed out that minutes of the February 9, 2017 meeting required a correction on the last page where the Roll Call Vote table should reflect that Mr. Swilley was absent and did not abstain.

Resolution # 1 A motion was made by Mr. Parry and seconded by Mr. Greenip to approve minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. January 26, 2017 Public Work Session/Board Meeting.
2. February 9, 2017 Public Work Session/Board Meeting (as amended).

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Business & Finance

Resolution # 2 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the Business & Finance items listed below. Voting: Motion carried unanimously (Mr. Greenip abstained from the Simplex Grinnel bills and Mr. Weidner abstained from item Tyler Hospital bills) - see resolution number two in the minute book.

1. District Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve
 - g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Activities Accounts
 - l. Pre K Funds
2. Payrolls as presented:
 - a. District

January 10, 2017	\$796,399.35
January 25, 2017	\$787,563.06
 - b. Cafeteria

January 10, 2017	\$ 24,375.87
January 25, 2017	\$ 16,532.92
 - c. Title I

January 10, 2017	\$ 14,041.66
January 25, 2017	\$ 14,075.07
3. Ratify wire transfers as presented.
4. Ratify district bills as presented in the amount of \$854,305.00.
5. Bills as presented:
 - a. District - \$145,354.56
 - b. Cafeteria - \$116,982.05
6. District financial reports as presented.

Superintendent's Report

Resolution # 3 : A motion was made by Mr. Parry and seconded by Mr. Greenip to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously (Mrs. Arnold abstained from voting on Volunteer Francis Marshall) - see resolution number three in the minute book.

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1. Recommended that a resolution be adopted to approve the resignation of Lorie Kitchnefsky, Mill City Custodian.
2. Recommended that a resolution be adopted to approve the appointment of support staff substitutes as listed. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.
 - a. Carla DiOrio
 - b. Laurie Olmstead
 - c. Barbara Searfoss (Re-appointment)
3. Recommended that a resolution be adopted to approve Volunteers as presented. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy. (see Exhibit A attached)

Ms. McPherson advised that the list of Extra-Curricular Appointments needed to be amended to remove Harry Fenwick and Mariah Stevens.

Resolution # 4 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously see resolution number four in the minute book.

- extra-curricular appointments as amended. Clearance and TB status as listed. (see Exhibit B attached)

Ms. McPherson pointed out that a copy of architect KCBA's analysis of "Option 6" was provided to each board member and that it would be posted to the District's website.

Mr. Burke asked Ms. McPherson to provide an overview of her vision and basis for "Option 6" which envisions a 7th Grade Academy housed in the Administration building. Ms. McPherson explained that the idea is to split the 7th grade where each group would spend half of their day in the Administration building and the other half in the Middle School. In the Middle School they would take their Music, Art, Physical Education and other specials which could be added to or tweaked and eat their meals. The other half of their day would be spent in the Academy at the Administration building taking English, History, Science and Math in a very non-traditional setting – providing education that is extremely engaging where we create a model of excellence right here that everyone can observe and which would serve as an incubator that we then expand up to the High School and down through Elementary.

Ms. McPherson added that the board had asked her to develop a vision that makes this District a destination District and a 7th Grade Academy that can hone its vision and become laser-like in its approach to educational excellence would set Tunkhannock School District apart. 7th Grade is a pivotal year – about careers, cultivating interests and getting students engaged in school.

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Resolution # 5 : A motion was made by Mr. Parry and seconded by Mr. Burke to approve the items from the Supplemental Agenda listed below. Voting: Motion carried unanimously - see resolution number five in the minute book.

I. conference attendance as listed:

a.	Kim Lee	Differentiating Sensory From Behavior	2/28	\$267.58
b.	Samantha Cyphers	K-12 SAP Training	3/8-10	\$412.68
c.	Steven Traver	PDE Data Summit	3/12-14	\$697.14
d.	Jennifer Washko	American Occupational Therapy Association Annual Conference	3/29-4/1	\$1,840.30
e.	Mary Hvezda Kaaron Yablonski Melissa Kandrovoy Amanda Campbell Jeannette Siegel	Strategies for Instructional Access in General Education Classrooms	2/27 & 5/10	*See Below

*No cost to the District. PDE provides \$700.00 per participant to cover the cost of travel, substitutes, etc.

Committee Reports

Ad-Hoc (Building Closure) Committee: Mr. Farr stated that there was a Community Forum meeting held at Mehoopany Elementary on February 13th from 7-9PM that was well attended and produced a lot of comments and questions. Ms. McPherson added that a meeting with the Staff & Faculty was also held.

Extra-Curricular: Dr. Prebola reminded all that there will be February 28th at 5:30PM in the Administration 1st Floor Board Room.

Unfinished Business

Resolution # 6 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the second reading of Board Policies as listed. Voting: Motion carried unanimously - see resolution number six in the minute book.

1. Recommended that a resolution be adopted to approve the second reading of Board Policies as listed.
 - a. No. 810 Operations – Transportation
 - b. No. 810.2 Operations – Transportation Video/Audio Recordings

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Resolution # 7 : A motion was made by Mrs. Bennett and seconded by Mr. Greenip to eliminate the per Capita Tax levied in accordance with Act 679 and Act 511 (see copy of the resolution attached as Exhibit C). Voting: Motion carried unanimously - see resolution number seven in the minute book.

New Business

Mr. Farr announced that the TASD Visa Account statement was in the packet for information.

Resolution # 8 : A motion was made by Dr. Prebola and seconded by Mr. Parry to authorize the Business Manager to commit the District to purchasing 75,000 gallons of heating fuel for the 2017-18 School Year via the Keystone Purchasing Network. Voting: Motion carried unanimously - see resolution number eight in the minute book.

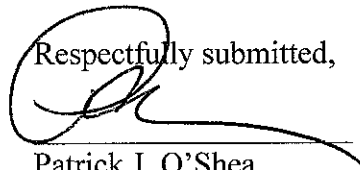
Public Comment

Mr. Baker commented on the potential UGI natural gas pipeline.

A motion to adjourn was made at 8:22 pm by Mr. Parry and seconded by Mr. Weidner. Motion carried on all ayes.

ROLL CALL VOTE

RESOLUTION #:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Randy Greenip	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

 Patrick J. O'Shea
 Board Secretary

Attachments: Exhibits A, B & C and Conflict of Interest Letters from Mr. Greenip & Mr. Weidner

Extra Curricular Appointments - February 23, 2017

		SCHOOL YEAR	COMPENSATION	CLEARANCES/TB STATUS
Azarovich, Jason	Boys Junior High Track	2016-17	\$2,751.00	Complete
Cechak, Jan	Boys/Girls Throws	2016-17	\$2,751.00	Complete
Custer, Gary	Boys Head Baseball	2016-17	\$3,750.00	Complete
Emmett, Brandon	Boys/Girls Junior High Track	2016-17	\$2,751.00	Complete
Ferwick, Harry	Boys 7/8 Grade Head Baseball	2016-17	\$2,751.00	Pending TB
Hampsey, Ron	Girls Assistant Softball	2016-17	\$2,751.00	Complete
Hegedty, Bob	Girls Head Softball	2016-17	\$3,750.00	Complete
Howell, Jeff	Boys Head Volleyball	2016-17	\$3,750.00	Complete
Keefe, John	Girls Junior High Softball	2016-17	\$2,751.00	Complete
Loboda, Greg	Boys Asst LaCrosse	2016-17	\$2,751.00	Complete
Lockard, Chris	Girls Assistant Softball	2016-17	\$1,329.00	Complete
Muthler, Justin	Boys Head Tennis	2016-17	\$3,750.00	Complete
Sick, Thurston	Boys Junior High Baseball	2016-17	\$2,751.00	Complete
Stevens, Mariah	Girls Junior High Track	2016-17	\$2,751.00	Complete
White, Randy	Boys Head Track	2016-17	\$3,750.00	Complete
Young, Kenny	Boys/Girls Assistant Track	2016-17	\$2,751.00	Complete
Zaner, Scott	Boys Asst Baseball	2016-17	\$2,751.00	Complete

EXHIBIT B

TUNKHANNOCK AREA SCHOOL DISTRICT

WYOMING COUNTY, PENNSYLVANIA

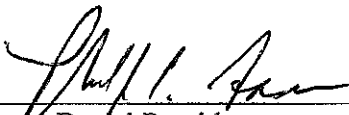
Resolution No.

A RESOLUTION OF THE TUNKHANNOCK AREA SCHOOL DISTRICT, WYOMING COUNTY, PENNSYLVANIA, ABOLISHING THE PER CAPITA TAX.

WHEREAS, the Tunkhannock Area School District, Wyoming County, Pennsylvania, has in the past imposed a Per Capita Tax which is levied upon the residents within the geographic boundaries of the School District; and


WHEREAS, the Board of School Directors of the Tunkhannock Area School District, Wyoming County, Pennsylvania, has determined that the assessment of the Per Capita Tax is no longer in the best interest of the residents within the geographic boundaries of the Tunkhannock Area School District.

Be resolved by the Tunkhannock Area School District Board of School Directors that a resolution be adopted that the Tunkhannock Area School District shall no longer levy a Per Capita Tax in accord with Act 679, and as authorized by Act 511.



Board President

2/23/2017
Date



Board Secretary

2/23/2017
Date

Conflict of Interest Abstention Memorandum

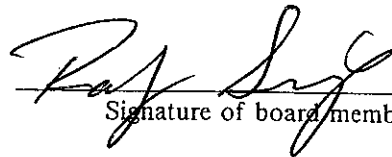
TO: Board Secretary, Tunkhannock School District
FROM: RANDY GREENIP board member
DATE: 2/23/2017

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Simplex Grinnel
~~Tyco Integrated Security~~

My conflict/reason for abstaining is as follows:

Business Relationship


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: HOLLY ARNOZD board member
DATE: 2-23-17

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

FRANCIS MARSHALL on the Volunteer list.

My conflict/reason for abstaining is as follows:

Francis Marshall is my brother.

Holly Arnold
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.