

**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
January 12, 2017**

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The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley		✓

There were interested citizens present.

Mr. Farr called the meeting to order at 7:31PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss legal and personnel matters.

**Public Comment on Agenda Items Only**

None.

**Student Spotlight**

Mr. Farr turned announced that the student spotlight would be postponed until the next meeting.

**Enrollments**

Enrollments were provided for information.

**Minutes**

**Resolution # 1** A motion was made by Mr. Parry and seconded by Mrs. Arnold to approve minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. December 8, 2016 Reorganization Meeting as presented
2. December 15, 2016 Public Work Session/Board Meeting as presented

**Superintendent's Report**

**Resolution # 2** : A motion was made by Mr. Parry and seconded by Mrs. Bennett to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number two in the minute book

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1. Recommended that a resolution be adopted to approve the resignation of Paul Grabowski as an Assistant Football Coach effectively immediately.
2. Recommended that a resolution be adopted to approve the appointment of co-op student Jakob Baldo as a Technology Intern to Joseph Kormis. The position will be paid through the School to Career budget. Salary will be \$7.25/hour not to exceed 17 hours/week. Position will be effective 1/13/17 through the remainder of the 2016-17 school year.
3. Recommended that a resolution be adopted to approve the leave of Susan Williams, Evans Falls Kindergarten Teacher.
4. Recommended that a resolution be adopted to approve the leave of Jacquelyn Marshalek, School Psychologist.
5. Recommended that a resolution be adopted to approve the appointment of support staff substitute Leigh Powell. Act 34, 114 and 151 clearances and TB testing are on file in the Superintendent's Office.
6. Recommended that a resolution be adopted to approve Volunteers as presented. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy. (see Exhibit A attached))
7. Recommended that resolution be adopted to approve conference attendance as listed:
  - a. Caitlin Gaughan SAP Training 1/9, 13, 20 Total Cost \$330.00
  - b. Krista Pasko Assistive Tech Training 1/26 2/21 Total Cost \$112.32  
3/30, 5/2
  - c. Lisa Truesdale MTSS Math Sessions 2/15,16 Total Cost \$298.00
8. Recommended that a resolution be adopted to approve field trip/conference attendance as listed:
  - a. Tara Kasperkowski All Eastern Choral Festival 4/5-8 Total Cost \$1098.38  
1 Student Attending

Ms. McPherson announced that she is in receipt of the finalized version of the Feasibility Study. She stated that, in the event that the community or the Board has other options they want to consider voting on, then we can have KCBA to run through and add to the Feasibility Study.

Ms. McPherson also announced that the transcript for the Public Hearing held on December 22, 2016 would be put up on the District's website and would serve as the minutes of that meeting.

Ms. McPherson said that she compiled the Frequently Asked Questions (FAQ's) and came up with 30 questions. Rather than wait to put up all 30 she would be putting up 5 at a time.

Ms. McPherson announced that the Robotics club received their assignment for the FIRST competition for the national championship to be held in St. Louis.

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Ms. McPherson stated that the next visit to Indian River School District in Delaware will take place on Tuesday. The group of teachers and administrators will be leaving in Monday. She added that the last visit for the year will take place on March 13<sup>th</sup>.

**Committee Reports**

**Ad-Hoc (Building Closure) Committee:** Mr. Farr asked the Board to reschedule the cancelled Mill City Community Forum and to schedule forums at Evans Falls and Mehoopany. The Board agreed to the following schedule:

- Mill City Wednesday 1/18 at 6-8PM
- Evans Falls Thursday 2/2 at 7-9PM
- Mehoopany Monday 2/13 at 7-9 PM

**Extra-Curricular Committee:** Mr. Farr asked that the Extra-curricular committee evaluate the Junior Varsity Cheer proposal and come back to the Board with a recommendation.

**Unfinished Business**

**Resolution # 3 :** A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the second reading of the policies listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

- a. No. 007 Local Board Procedures – Policy Manual Access
- b. No. 210 & No. 210AR Pupils – Medications

**New Business**

Mr. Farr announced that the T ASD Visa Account statement was in the packet for information.

Mr. Farr announced the first reading of the following policies:

- a. No. 007 Local Board Procedures – Policy Manual Access
- b. No. 210 & No. 210-AR Pupil – Medications

**Resolution # 4 :** A motion was made by Mr. Weidner and seconded by Mr. Parry to approve the Bus/Van contract amounts as presented. Voting: Motion carried (7 – Yes, 1 – Abstain) - see resolution number four in the minute book.

**Resolution # 5 :** A motion was made by Mr. Parry and seconded by Mr. Weidner to adopt the resolution to designate Heather McPherson as the Applicate Agent for filing with the Pennsylvania Emergency Management Agency. Voting: Motion carried unanimously - see resolution number five in the minute book.

**Public Comment**

None.

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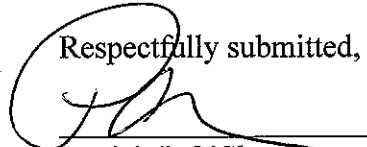
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A motion to adjourn was made at 7:51 pm by Mr. Parry and seconded by Mr. Burke. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Abstain	Yes
Randy Greenip	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Absent				
John Burke	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea  
Board Secretary

Attachments: A and a Conflict of Interest Letter from Mrs. Bennett



# Conflict of Interest Abstention Memorandum

TO: Board Secretary, TUNKHANNOCK AREA School District  
FROM: Lori Bennett board member  
DATE: 1/12/17

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BUS / VAN CONTRACTS  
\_\_\_\_\_  
\_\_\_\_\_

My conflict/reason for abstaining is as follows:

FAMILY MEMBER IS A BUS/VAN  
CONTRACTOR.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 111) prohibits voting to hire certain relatives.