

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
July 18, 2013**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Marty Migliori, President	✓	
Mick Cronin, Vice President		✓
Sandra Lane, Treasurer	✓	
Lori Bennett	✓	
Steve Colley	✓	
Don Nowels		✓
Rob Parry	✓	
Kim Teeters	✓	
Bill Weidner	✓	

There were interested citizens present.

Mr. Migliori called the meeting to order at 7:00PM and then led the Pledge of Allegiance.

Minutes

Resolution #1: A motion was made by Mr. Weidner and seconded by Mr. Parry to approve the minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

- A. June 20, 2013 - Public Work Session
- B. June 27, 2013 – Public School Board Meeting

Business and Finance

Resolution #2: A motion was made by Dr. Lane and seconded by Mr. Weidner to approve the Business and Finance items listed. Voting: Motion carried unanimously - see resolution number two in the minute book.

- A. Treasurer's Reports
 - 1. District
 - 2. Pennsylvania Liquid Assets
 - 3. Payroll Account
 - 4. Gas Lease Funds Account
 - 5. Unemployment Compensation Fund
 - 6. Capital Reserve
 - 7. Scholarship Accounts
 - 8. Cafeteria)
 - 9. Title I
 - 10. Activities Accounts

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- 11. Community Funded Sports Account
- B. Ratify Payrolls
 - 1. District
 - a. June 10, 2013 - \$664,524.76
 - b. June 25, 2013 - \$837,527.33
 - 2. Cafeteria
 - a. June 10, 2013 - \$25,325.09
 - b. June 25, 2013 - \$30,037.39
 - 3. Title I
 - a. June 10, 2013 - \$13,250.53
 - b. June 25, 2013 - \$16,392.89
- C. Wire Transfers for Ratification
- D. Bills for Ratification
 - 1. District - \$691,155.46
- E. Bills for Approval
 - 1. District - \$726,362.99
 - 2. Cafeteria - \$116,845.27
- F. Financial Reports

Superintendent's Report

Resolution #3: A motion was made by Mrs. Teeters and seconded by Mr. Weidner to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

- A. Personnel
 - 1. Appointments
 - a. Courtney Johnston – 7th Grade Girls Field Hockey Coach - \$2,034.00 – Community Funded
 - 2. Salary Adjustment
 - a. Jeanne Choplick – \$5,623.30 – Adjustment for the period 2/26/10 to 2/25/13 due to being paid at Individual Student Aide rate instead of Paraprofessional

Committee Reports

None

Unfinished Business

None

New Business

The TASD Visa account statement was provided for information.

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Resolution # 4: A motion was made by Mrs. Teeters and seconded by Mr. Weidner to approve the Bus/Van contracts. Voting: Motion carried (6 – yes, 1 – abstain) - see resolution number four in the minute book.

Resolution # 5: A motion was made by Mr. Parry and seconded by Mrs. Bennett to appoint Kim Teeters as the Voting Delegate to the PSBA Delegate Assembly Meeting. Voting: Motion carried unanimously - see resolution number five in the minute book.

Resolution # 6: A motion was made by Mr. Parry and seconded by Dr. Lane to approve the transfer of \$200,000 from the General Fund to the Cafeteria Fund. Voting: Motion carried unanimously - see resolution number six in the minute book.

Citizen Comment

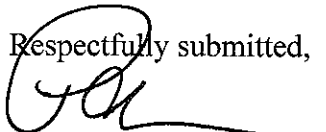
Mrs. DeMarco commented on the High School Office Secretary appointment and DARE/Drug & Alcohol programs/policies.

A motion to adjourn was made at 7:28 PM by Dr. Lane and seconded by Mr. Parry. Motion carried on all ayes.

ROLL CALL VOTE

RESOLUTION #:	1	2	3	4	5	6
Lori Bennett	Yes	Yes	Yes	Abstain	Yes	Yes
Steve Colley	Yes	Yes	Yes	Yes	Yes	Yes
Sandra Lane	Yes	Yes	Yes	Yes	Yes	Yes
Don Nowels	Absent					
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes
Kim Teeters	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes
Mick Cronin	Absent					
Marty Migliori	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea
Board Secretary

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, Tunkhannock Area School District
FROM: Lori Bennett board member
DATE: July 18, 2013

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Bus/VAN CONTRACTS

My conflict/reason for abstaining is as follows:

Family member is A Bus/VAN
CONTRACTOR

Lori Bennett
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.