

**Tunkhannock Area School District  
Board Minutes – Public Work Session  
January 14, 2016**

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The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley		✓

There were interested citizens present.

Mr. Farr called the meeting to order at 7:35PM and then led the Pledge of Allegiance.

Mr. Farr announced that the Board had met in Executive Session just prior to this meeting to discuss legal issues.

***Public Comment on Agenda Items Only***

None

***Student Spotlight***

Mr. Galicki turned the floor over to Mrs. Bugno, Principal for the Mehoopany & Roslund Elementary Schools. Mrs. Bugno introduced Kara Cook and Aidan Holman as this month's student spotlight recipients and described the heroic and inspirational journey of each of the 9 year olds both in and out of school.

***Employee Spotlight***

Mr. Galicki turned the floor over to Mrs. Hvezda who announced that this month's employee spotlight is on Tracey Cragle.

Mr. Farr announced that enrollment data was provided in the packet for information.

***Superintendent's Report***

**Resolution # 1:** A motion was made by Mr. Parry and seconded by Mr. Greenip to approve the items from the Superintendent's Report listed below (Dr. Prebola abstained from item 4 – Extra-Curricular). Voting: Motion carried unanimously - see resolution number one in the minute book.

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1. Recommended that a resolution be adopted to approve the retirement of Robert Woloszyn, Maintenance Mechanic.
2. Recommended that a resolution be adopted to approve the appointment of Elizabeth Paxton, Roslund Cafeteria Worker, Level 3 – 3 hrs/day – Student Days - \$11.25/hr – Effective Date 1/15/16.
3. Recommended that a resolution be adopted to approve the change of assignment for Summer Frisco to part time ESL teacher and part time gifted teacher, effective 1/15/16.
4. Recommended that a resolution be adopted to approve appointments to Extra Curricular positions as presented.
5. Recommended that a resolution be adopted to approve volunteers as presented.
6. Recommended that a resolution be adopted to approve conference/course attendance as listed:
  - a. Richard Seaberg     Basic SRO Course     1/11 – 1/15     Total Cost \$1,484.02\*
  - b. Richard Seaberg     Advanced SRO Course     2/10-12     Total Cost \$607.88\*\* Cost will be covered by the Safe Schools Grant

**Resolution #2:** A motion was made by Mr. Parry and seconded by Mr. Burke to approve Option A as the 2016-17 School Calendar (see Exhibit A attached). Voting: Motion carried (7 – Yes, 1 – No) - see resolution number two in the minute book.

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**Committee Reports**

**Superintendent Search Committee:** Dr. Prebola gave a brief update on the committee's progress in narrowing the field to 5 candidates.

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**Unfinished Business**

None

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**New Business**

**Resolution #3:** A motion was made by Mr. Parry and seconded by Dr. Prebola to approve the Bus/Van drivers as presented (see Exhibit B attached). Voting: Motion carried (7 – Yes, 1 – Abstain) - see resolution number three in the minute book.

**Resolution #4:** A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the Bus/Van contracts. Voting: Motion carried (7 – Yes, 1 – Abstain) - see resolution number four in the minute book.

**Resolution #5:** A motion was made by Mr. Parry and seconded by Dr. Prebola to approve the General Operating Budget of the Luzerne Intermediate Unit 18 for the fiscal year July 1, 2016 to June 30, 2017. Voting: Motion carried (7 – Yes, 1 – No) - see resolution number five in the minute book.

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**Resolution #6:** A motion was made by Mr. Parry and seconded by Mr. Weidner to accept the January 2016 TASD Performance Audit as presented from the Pennsylvania Auditor General. Voting: Motion carried unanimously - see resolution number six in the minute book.

***Public Comment***

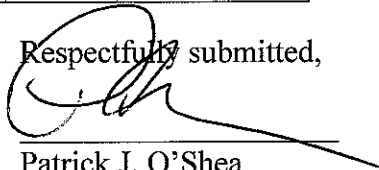
Mr. Baker commented on the LIU #18 General Operating Budget.

A motion to adjourn was made at 8:08 pm by Mr. Parry and seconded by Mr. Burke. Motion carried on all ayes.

**ROLL CALL VOTE**

<b>RESOLUTION #:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Abstain	Abstain	Yes	Yes
Randy Greenip	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	No	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Absent					
John Burke	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	No	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea  
Board Secretary

Attachments: Exhibits A & B and a Conflict of Interest memo from Dr. Prebola

# EXHIBIT A

## SCHOOL CALENDAR 2016-17

## OPTION A Recommended Calendar by TASD Administration and TAEA



AUGUST					SEPTEMBER				
M	T	W	TH	F	M	T	W	TH	F
1	2	3	4	5				1	2
8	9	10	11	12	5	6	7	8	9
15	16	17	18	19	12	13	14	15	16
22	23	24	25	26	19	20	21	22	23
29	30	31			26	27	28	29	30

OCTOBER					NOVEMBER					DECEMBER				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
3	4	5	6	7	1	2	3	4					1	2
10	11	12	13	14	7	8	9	10	11	5	6	7	8	9
17	18	19	20	21	14	15	16	17	18	12	13	14	15	16
24	25	26	27	28	21	22	23	24	25	19	20	21	22	23
31					28	29	30			26	27	28	29	30

JANUARY					FEBRUARY					MARCH				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
2	3	4	5	6			1	2	3			1	2	3
9	10	11	12	13	6	7	8	9	10	6	7	8	9	10
16	17	18	19	20	13	14	15	16	17	13	14	15	16	17
23	24	25	26	27	20	21	22	23	24	20	21	22	23	24
30	31				27	28				27	28	29	30	31

APRIL					MAY					JUNE				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
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17	18	19	20	21	15	16	17	18	19	12	13	14	15	16
24	25	26	27	28	22	23	24	25	26	19	20	21	22	23
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17	18	19	20	21	14	15	16	17	18	12	13	14	15	16
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30	31				27	28				27	28	29	30	31

APRIL					MAY					JUNE				
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17	18	19	20	21	14	15	16	17	18	12	13	14	15	16
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9	10	11	12	13	6	7	8	9	10	6	7	8	9	10
16	17	18	19	20	13	14	15	16	17	13	14	15	16	17
23	24	25	26	27	20	21	22	23	24	20	21	22	23	24
30	31				27	28				27	28	29	30	31

APRIL					MAY					JUNE				
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10	11	12	13	14	8	9	10	11	12	5	6	7	8	9
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24	25	26	27	28	22	23	24	25	26	19	20	21	22	23
					29	30				26	27	28	29	30

**August 22** Teacher Inservice - No School for Students  
**August 23** Teacher Inservice - No School for Students  
**August 24** First Day of School for Students  
**Sept 5** Labor Day  
**Oct 6** Parent/Teacher Conferences - No School for Students  
**Oct 7** Teacher Inservice - No School for Students  
**Nov 24-28** Thanksgiving Holiday  
**Dec 23 - Jan 2** Holiday Recess  
**Jan 16** Teacher Inservice - No School for Students  
**Feb 20** Presidents Day - Schools Closed  
**Feb 23** Parent/Teacher Conferences - No School for Students  
**March 7** Teacher Inservice - No School for Students  
**April 12-18** Easter Holiday  
**May 29** Memorial Day  
**May 30** Half Day for Students  
**June 1** Half Day for Students  
**June 2** Graduation/Last Day of School - Half Day for Students

**MARKING PERIOD ENDS**  
 October 28, 2016  
 January 13, 2017  
 March 23, 2017  
 June 2, 2017

**REPORT CARDS GO OUT**  
 November 10, 2016  
 January 27, 2017  
 April 5, 2017  
 June 15, 2017

**SNOW/MAKE-UP DAY WILL BE AS FOLLOWS**  
 December 23, 2016  
 February 20, 2017  
 April 12, 2017  
 April 13, 2017  
 April 18, 2017

**KEYSTONE TESTING DATES (tentative)**  
 December 23, 2016  
 February 20, 2017  
 April 12, 2017  
 April 13, 2017  
 April 18, 2017

## 2015-16 Driver List to be Approved

Last Name	First Name	Veh Number	Contractor Name
Bennett	Vicky	Bus	AE Brown
Boice	Mark	Sub Bus	AE Brown
Brown	Albert	Sub Bus	AE Brown
Brown	Catherine	Aide	AE Brown
Hadsall	Kyler	Sub Bus	AE Brown
Hadsall	Richard	Bus	AE Brown
Hoover	Brenda	Bus	AE Brown
Wilson	Larry	Bus	AE Brown
Ball	Joseph	Sub Bus/Van	Brown's Van Service
Belcher	Bobbi Sue	Van	Brown's Van Service
Bolthouse	Juanita	Bus	Brown's Van Service
Brown	Joseph	Sub Bus/Van	Brown's Van Service
Brown	Norman	Sub Van	Brown's Van Service
Brown	Wendy	Sub Van	Brown's Van Service
Caraftis	Yvonne	Van	Brown's Van Service
Chapin	Glenda	Bus	Brown's Van Service
Davis	Nicole	Van	Brown's Van Service
Dooley	Miles	Sub Bus	Brown's Van Service
Flower	Debra	Van	Brown's Van Service
Golden	David	Sub Van	Brown's Van Service
Gray	Lynda	Van	Brown's Van Service
Haraschak	Andrew	Sub Van	Brown's Van Service
Henn	Susan	Sub Van	Brown's Van Service
Hubert	Kelly	Sub Van	Brown's Van Service
Hutchins	Dean	Van	Brown's Van Service
Hutchins	Gail	Van	Brown's Van Service
Kenia	Brandy	Van	Brown's Van Service
Kenia	Diane	Bus	Brown's Van Service
Komrowski	Pamela	Bus	Brown's Van Service
McCook	Valerie	Bus	Brown's Van Service
Mikula	Lori	Sub Bus	Brown's Van Service
Miner	Randi	Bus	Brown's Van Service
Posten	Barbara	Van	Brown's Van Service
Posten	LeRoy	Van	Brown's Van Service
Roberts	Judi	Van	Brown's Van Service
Stephens	Jeremy	Sub Bus	Brown's Van Service
Stephens	William	Sub Bus	Brown's Van Service
Stredny	Deborah	Bus	Brown's Van Service
Strohl	Lorraine	Aide	Brown's Van Service
Testa	Lois	Van	Brown's Van Service
Ullrich	John	Sub Van	Brown's Van Service
Wall	Donald	Van	Brown's Van Service
Warpus	Brenda	Bus	Brown's Van Service
Webb	Robert	Bus	Brown's Van Service
Wilcox	Gwen	Sub Van	Brown's Van Service
Yakoski	Megan	Sub Van	Brown's Van Service

EXHIBIT B  
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## 2015-16 Driver List to be Approved

Barry	Peter	Bus	Buranich Bussing
Buranich	Diane	Sub Bus	Buranich Bussing
Miller	Paul	Sub Bus	Buranich Bussing
Stevens	Nancy	Bus	Buranich Bussing
Womer	Richard	Bus	Buranich Bussing
Womer	Roseanne	Sub Bus	Buranich Bussing
Gordon	Ardonna	Car	Car Contract
Kudrako	Agnes	Car	Car Contract
Myers	Richard	Car	Car Contract
Ross	Marcie	Car	Car Contract
Stapleton	Richelle	Car	Car Contract
Kuback	Hope	Bus	Charlotte Hadsall
Hawk	Edward	Sub bus	Edward Hawk
Sergi	Thomas	Bus	Edward Hawk
Corby	David	Van	Forward Transportation
Corby	Dianne	Sub Van	Forward Transportation
Culver	Phillip	Van	Forward Transportation
Gerrity	Julie	Sub Van	Forward Transportation
Gilpin	Carol	Van	Forward Transportation
Husband	Cynthia	Van	Forward Transportation
Husband	Jack	Sub Van	Forward Transportation
Husband, Jr	Jack	Sub Van	Forward Transportation
Jillimore	Daniel	Sub Van	Forward Transportation
Malak	Claudia	Van	Forward Transportation
Peters	Margaret	Van	Forward Transportation
Puzio	Georgia	Sub Van	Forward Transportation
Rusinko	Judy	Sub Van	Forward Transportation
Swingle	Betty	Van	Forward Transportation
Uren	Ronald	Sub Van	Forward Transportation
Uren	Theresa	Sub Van	Forward Transportation
Yatsko	Marie	Sub Van	Forward Transportation
Garrison	Benjamin	Sub Bus	Garrison Bus Lines LLC
Johnson	Deborah	Bus	Garrison Bus Lines LLC
Sherman	Becky Jo	Bus	Garrison Bus Lines LLC
Wilson	Donald	Sub Bus	Garrison Bus Lines LLC
Wilson	Michael	Bus	Garrison Bus Lines LLC
Youells	Rebecca	Bus	Garrison Bus Lines LLC
Bennett	Jeffrey	Bus	Jeff Bennett
Bennett	Robert	Bus	Jeff Bennett
Balko	David	Sub Bus	Open - Sub
Brown	Della	Sub Bus	Open - Sub
Carpenter	Arthur	Sub Bus	Open - Sub
Day	Heather	Sub Bus	Open - Sub
Gregory	James	Sub Bus	Open - Sub
King	Gary	Van	Open - Sub
Monsey	Phyllis	Sub Bus	Open - Sub
Morgan	Nicolette	Sub Bus	Open - Sub

EXHIBIT B  
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## 2015-16 Driver List to be Approved

Traver	Karen	Sub Bus	Open - Sub
Purdy	Albert	Sub Bus	Roger Purdy
Purdy	Roger	Bus	Roger Purdy
Purdy	Ronald	Van/Sub Bus	Roger Purdy
Shupp	Dale	Bus	Smarkusky Bussing
Smarkusky	Mary	Sub Bus	Smarkusky Bussing
Smarkusky	William	Sub Bus	Smarkusky Bussing
Snyder	Sandra	Bus	Smarkusky Bussing
Lewis	Lynn	Bus	Smith's Transportation LLC
Smith, Jr.	Carl	Sub Bus	Smith's Transportation LLC
Cobleigh	Greg	Bus	Steven & Scott Sickler
Sickler	Susan	Sub Bus	Steven & Scott Sickler
Kristunas	Rebekah	District Bus	TASD Employed Driver
Lee	John	District Bus	TASD Employed Driver
Traver	Brian	Bus	Traver Transportation LLC
Traver	Steven	Sub Bus	Traver Transportation LLC
Brewer	Bonnie	Van/Sub Bus	Walters Transport Inc
Fisher	Samantha	Van	Walters Transport Inc
Hallock	Jody	Aide	Walters Transport Inc
Henderson	Melissa	Van	Walters Transport Inc
Kuder	Ricky	Van	Walters Transport Inc
Ramey	Lisa	Van	Walters Transport Inc
Sickler	Marion	Sub Bus/Van	Walters Transport Inc
Stevens	Patricia	Sub Bus	Walters Transport Inc
Testa	John	Van/Sub Bus	Walters Transport Inc
Verbjar	Jan	Van	Walters Transport Inc
Walters	Charlene	Sub Van	Walters Transport Inc
Walters	Christina	Bus	Walters Transport Inc
Walters	Kevin	Bus	Walters Transport Inc
Walters	Kimberly	Bus	Walters Transport Inc
Walters	Marjorie	Sub Van	Walters Transport Inc
Walters	Roger	Bus	Walters Transport Inc
Walters	Thomas	Sub Van	Walters Transport Inc
Wertman	Brenda	Bus	Walters Transport Inc
Wertman	James	Bus	Walters Transport Inc
Wilson	Kathleen	Van	Walters Transport Inc

EXHIBIT B  
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# Conflict of Interest Abstention Memorandum

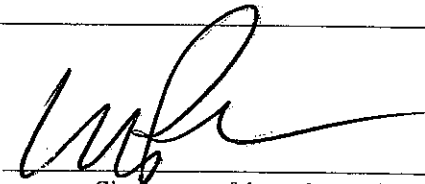
TO: Board Secretary, Tunkhannock AREA School District  
FROM: William Probert board member  
DATE: 1/14/2016

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

*RESOLUTION #1  
item 4-Extra-curricular*

I am a volunteer/helper coach

My conflict/reason for abstaining is as follows:



Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.