

TUNKHANNOCK AREA SCHOOL DISTRICT  
TUNKHANNOCK, PENNSYLVANIA

BOARD OF SCHOOL DIRECTORS  
WORK SESSION/BOARD MEETING  
ADMINISTRATION CENTER  
THURSDAY, OCTOBER 13, 2016

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comments on Agenda Items Only
- IV. Title I Presentation – Mike Shingler
- V. Enrollments (pp5-8)
- VI. Approval of Minutes
  1. Recommended that a resolution be adopted to approve the Board minutes of the September 22, 2016 Public Work Session/Board Meeting as presented. (pp9-18)  
  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
- VII. Superintendent's Report
  1. Recommended that a resolution be adopted to approve the resignation of Treyci VanOrder, Evans Falls General Secretary, effective October 21, 2016. (p19)  
  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
  2. Recommended that a resolution be adopted to approve Michelle Knoebel as Principal at the Mehoopany and Roslund Elementary Schools.  
  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
  3. Recommended that a resolution be adopted to approve Staci Wiernusz as Yearbook Advisor for the 2016-17 school year. Compensation will be \$2,406.00. All clearances and TB testing are on file as required by district policy.  
  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

4. Recommended that a resolution be adopted to approve K-12 Coordinators as listed. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.

a. Art Department	Deb Donowski	\$700.00
b. Title I Reading	Mike Shingler	\$600.00
c. Music Department	Kevin Kreinberg	\$700.00

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

5. Recommended that a resolution be adopted to approve the appointment of support staff substitutes as listed. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.

- a. Lucille Getz (p20)
- b. Kay Longo (p21)
- c. Susan Marbaker (p22)
- d. Stacey Powers (p23)
- e. LuAnn Riker (p24)
- f. Stephanie Tague (p25)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

6. Recommended that a resolution be adopted to award tenure, as of 10/1/16 to Paul Grabowski.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

7. Recommended that a resolution be adopted to approve Volunteers as presented. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy. (p26-28)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

8. Recommended that resolution be adopted to approve conference attendance as listed:

a.	Mark Simko	Annual ONE Conference	10/27	Total Cost \$114.48(pp29-30)
b.	Jennifer Zdaniewicz	PaTTAN Assistive Technology Expo	11/9	Total Cost \$168.00(pp31-32)
c.	Krista Pasko	American Speech-Language Hearing Association	11/17-18	Total Cost \$662.10(pp33-35)
d.	Amanda Panuski	American Speech-Language Hearing Association	11/17-18	Total Cost \$662.10(pp36-38)
e.	Amanda Spurlin	American Speech-Language Hearing Association	11/17-18	Total Cost \$976.26(pp39-41)
f.	Greg Ellsworth	PDE Integrated Learning	11/2-4	Total Cost \$755.00 (pp42-44)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

9. Recommended that a resolution be adopted to approve field trip/conference attendance as listed:

a.	Jason Keown	FBLA State	11/6-7/16	Total Cost not yet determined
	7 Students	State Leadership		All costs will be covered by
	Attending	Workshop		Perkins Funds (p45)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

VIII. Committee Reports

<u>Ad Hoc (Building Closure) Committee</u>	<u>Philip Farr</u>
<u>Advisory Senate</u>	<u>Bill Prebola</u>
<u>Budget &amp; Finance Committee</u>	<u>John Burke</u>
<u>Building &amp; Grounds Committee</u>	<u>Bill Weidner</u>
<u>Cafeteria Committee</u>	<u>Lori Bennett</u>
<u>Curriculum Committee</u>	<u>Holly Arnold</u>
<u>Extra Curricular Committee</u>	<u>Bill Prebola</u>
<u>Human Resources</u>	<u>John Burke</u>
<u>Intermediate Unit Representative</u>	<u>Lori Bennett</u>
<u>Legislative Chairman</u>	<u>Bill Prebola</u>
<u>Negotiations Committee</u>	
<u>Act 93</u>	
<u>Teacher's</u>	
<u>Support</u>	
<u>Policy Committee</u>	<u>Holly Arnold</u>
<u>Sick Leave Bank Committee (Support Staff)</u>	<u>Bill Weidner</u>
<u>Technology Committee</u>	<u>Rob Parry</u>
<u>Transportation &amp; Safety Committee</u>	<u>Rob Parry</u>

IX. Unfinished Business

X. New Business

1. Recommended that a resolution be adopted to approve the donation/sale of excess weight room equipment (see letter for detailed list of equipment) to Lackawanna Trail Football Program for \$200.00. (p46)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

2. Recommended that a resolution be adopted to approve the overnight field trip to Cleveland, Ohio for the Tunkhannock Area Select Choral Ensemble. Trip dates – May 11-14, 2017. (p47)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

XI. Additional Public Comments

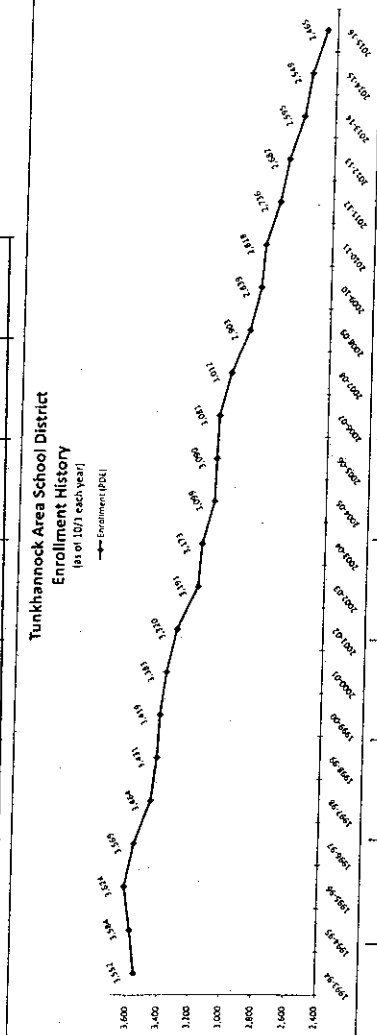
XII. Adjournment

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Tunkhannock Area School District Enrollment Statistics 2016 - 2017

	8/30/2016	9/1/2016	10/3/2016	11/1/2016	12/1/2016	1/3/2017	2/1/2017	3/1/2017	4/3/2017	5/1/2017	6/1/2017
<b>Elementaries</b>											
K	156	156	155								
1	173	173	172								
2	157	157	156								
3	175	175	174								
4	198	199	199								
<b>Total</b>	<b>859</b>	<b>860</b>	<b>856</b>								
<b>Middle School</b>											
5	182	182	182								
6	210	210	211								
7	175	175	176								
8	187	187	186								
<b>Total</b>	<b>754</b>	<b>754</b>	<b>755</b>								
<b>High School</b>											
9	181	181	180								
10	197	196	191								
11	191	190	190								
12	205	204	200								
<b>Total</b>	<b>774</b>	<b>771</b>	<b>761</b>								
<b>District Total</b>	<b>2387</b>	<b>2385</b>	<b>2372</b>								



Tunkhannock Area School District Enrollment - Elementary 2016 - 2017												
	8/30/2016	9/1/2016	10/3/2016	11/1/2016	12/1/2016	1/3/2017	2/1/2017	3/1/2017	4/3/2017	5/1/2017	6/1/2017	
<b>Evans Falls</b>												
K	43	43	41									
1	33	33	31									
2	39	40	41									
3	36	36	36									
4	46	46	46									
<b>Total</b>	<b>197</b>	<b>198</b>	<b>195</b>									
<b>Mehoopany</b>												
K	29	29	29									
1	34	34	34									
2	26	26	25									
3	47	47	47									
4	25	25	26									
<b>Total</b>	<b>161</b>	<b>161</b>	<b>161</b>									
<b>Mill City</b>												
K	34	34	34									
1	52	52	53									
2	44	44	43									
3	34	34	34									
4	57	57	57									
<b>Total</b>	<b>221</b>	<b>221</b>	<b>221</b>									
<b>Roslund</b>												
K	50	50	51									
1	54	54	54									
2	48	47	47									
3	58	58	57									
4	70	71	70									
<b>Total</b>	<b>280</b>	<b>280</b>	<b>279</b>									
<b>Elem. Total</b>	<b>859</b>	<b>860</b>	<b>856</b>									

**Tunkhannock Area School District Enrollment - Elementary Homerooms 2016 -2017**

<b>Evans Falls</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Ms. Quinn	13		1	
Kindergarten	Patti Quinnan	14			
Kindergarten	Mrs. Williams	14			
<b>Total</b>		<b>41</b>		<b>1</b>	
Grade 1	Karen Gurzynski	15		2	
Grade 1	Susan Traver	15		1	
<b>Total</b>		<b>30</b>		<b>3</b>	
Grade 2	Cheryl Montross	21	1		
Grade 2	Judy Weber	19		1	
<b>Total</b>		<b>41</b>	<b>1</b>	<b>1</b>	
Grade 3	Marlene Aitken	18		1	
Grade 3	Joanne Yanchick	18			
<b>Total</b>		<b>36</b>		<b>1</b>	
Grade 4	Anastasia Davis	22		1	
Grade 4	Nolan Robinson	24	1		
<b>Total</b>		<b>46</b>	<b>1</b>	<b>1</b>	
<b>School Total</b>		<b>195</b>	<b>2</b>	<b>7</b>	
<b>Mehoopany</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Gretchen Kneal	15			
Kindergarten	Deborah Shotwell	14			
<b>Total</b>		<b>29</b>			
Grade 1	Elizabeth Reese	18	1		
Grade 1	Beth Saylor	17			
<b>Total</b>		<b>35</b>	<b>1</b>		
Grade 2	Kelly Kulsicavage	13			
Grade 2	Faye Ziegler	12		1	
<b>Total</b>		<b>25</b>		<b>1</b>	
Grade 3	Jennifer Gallup	14			
Grade 3	Wendy Morris	17			
Grade 3	Krista Dymond	16			
<b>Total</b>		<b>47</b>			
Grade 4	Megan Farrell	13	1		
Grade 4	Vince McClain	12		1	
<b>Total</b>		<b>25</b>	<b>1</b>	<b>1</b>	
<b>School Total</b>		<b>161</b>	<b>2</b>	<b>2</b>	

<b>Mill City</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Alice Gable	18			
Kindergarten	Anna Longstreet	16			
<b>Total</b>		<b>34</b>			
Grade 1	Stacy Bevan	17			
Grade 1	Rachel Dana	18	1		
Grade 1	Justin Muthler	18			
<b>Total</b>		<b>53</b>	<b>1</b>		
Grade 2	Marion Parry	21			
Grade 2	Tina Verchuk	21			1
<b>Total</b>		<b>42</b>		<b>1</b>	
Grade 3	Michael Pasko	16			
Grade 3	Lisa Truesdale	18			
<b>Total</b>		<b>34</b>			
Grade 4	Ann DeMarco	20			
Grade 4	Amanda Golden	19			
Grade 4	Pamela Lizza	18			
<b>Total</b>		<b>57</b>			
Home School/PT		1			
<b>School Total</b>		<b>221</b>	<b>1</b>	<b>1</b>	
<b>Roslund</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Cheryl Drungell	17			
Kindergarten	Kinsey Lukasavage	17	1		
Kindergarten	Marie Vieczorek	15			1
<b>Total</b>		<b>49</b>	<b>1</b>	<b>1</b>	
Grade 1	Kristin Kovalchick	17			
Grade 1	Dana McHugh	18			
Grade 1	Kammy Puza	19			
<b>Total</b>		<b>54</b>			
Grade 2	Katina Brown	23			1
Grade 2	Ashley Napoli	24	1		
<b>Total</b>		<b>47</b>	<b>1</b>	<b>1</b>	
Grade 3	Kim Thomas	19			1
Grade 3	Eliza Wells	20			
Grade 3	Suzanne Young	18			
<b>Total</b>		<b>57</b>		<b>1</b>	
Grade 4	Ann Henry	24			
Grade 4	Bill Parry	22			1
Grade 4	Dan Walker	24			
<b>Total</b>		<b>70</b>		<b>1</b>	
<b>School Total</b>		<b>277</b>	<b>-8</b>	<b>2</b>	<b>4</b>



**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
September 22, 2016**

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The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer		✓
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:33PM and then led the Pledge of Allegiance.

Mr. Farr announced that an Executive Session was held just prior to this meeting to discuss some legal and personnel issues.

***Public Comment on Agenda Items Only***

Mrs. Stapleton commented on the clearances policy.

***Student Spotlight***

Mr. Farr turned the floor over to the student leaders of the Tiger Care Closet who made a brief presentation.

***Minutes***

**Resolution # 1** A motion was made by Mr. Parry and seconded by Mr. Weidner to approve minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. September 8, 2016 Public Work Session/Board Meeting as presented.

***Business & Finance***

**Resolution # 2** : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the Business and Finance items listed below. Voting: Motion carried unanimously (Mr. Weidner abstained from the Tyler Hospital bills) - see resolution number two in the minute book.

1. Recommended that a resolution be adopted to approve district Treasurers' Reports as presented.

**Tunkhannock Area School District**  
**Board Minutes – Public Work Session/Board Meeting**  
**September 22, 2016**

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- a. District
  - b. Pennsylvania Liquid Assets
  - c. Payroll Account
  - d. Gas Lease Funds Account
  - e. Unemployment Compensation Fund
  - f. Capital Reserve
  - g. Scholarship Accounts
  - h. Cafeteria
  - i. Title I
  - j. Title II
  - k. Activities Accounts
  - l. Community Funded Sports Account
  - m. Pre K Funds
  - n. General Fund Checking Account
2. Recommended that a resolution be adopted to approve payrolls as presented:
- a. District

August 10, 2016	\$720,358.55
August 25, 2016	\$728,307.37
  - b. Cafeteria

August 10, 2016	\$1,802.97
August 25, 2016	\$1,802.91
  - c. Title I

August 10, 2016	\$10,142.04
August 25, 2016	\$10,141.82
3. Recommended that a resolution be adopted to ratify wire transfers as presented.
4. Recommended that a resolution be adopted to ratify district bills as presented in the amount of \$642,519.
5. Recommended that a resolution be adopted to approve bills as presented:
- a. District - \$529,252.39
  - b. Cafeteria - \$39,813.17
6. Recommend that a resolution be adopted to approve district financial reports as presented.

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**Superintendent's Report**

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**Resolution # 3** : A motion was made by Mr. Swilley and seconded by Mr. Parry to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

1. Recommended that a resolution be adopted to approve Scott Wright as a Maintenance Mechanic effective 10/3/16. Twelve-month position – 8 hours/day - \$13.75/hr. Act 34, 114, 151 and TB testing are current and on file in the Superintendent's Office.

**Tunkhannock Area School District**  
**Board Minutes – Public Work Session/Board Meeting**  
**September 22, 2016**

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2. Recommended that a resolution be adopted to approve appointments to Extra-Curricular/Co-Curricular Activities as presented (see Exhibit A attached). All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.
3. Recommended that a resolution be adopted to approve volunteers as presented (see Exhibit B attached). Clearances and TB status as listed.

District Master Plan: Ms. McPherson made a presentation on the Tunkhannock Area School District Master Plan.

Mr. Farr announced that item number II in the supplemental agenda is being tabled.

**Resolution # 4 :** A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the items from the Supplemental Agenda listed below. Voting: Motion carried unanimously - see resolution number four in the minute book.

1. Recommended that a resolution be adopted to approve Volunteers as presented (see Exhibit C attached). All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.

**Resolution # 5 :** A motion was made by Mr. Swilley and seconded by Mrs. Bennett to approve Becky Jo Sherman as a bus driver (Garrison – Bus) for the 2016-17 school year. Voting: Motion carried (5 – Yes, 3 – No) - see resolution number five in the minute book.

**Resolution # 6 :** A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the conferences listed below from the supplemental agenda. Voting: Motion carried unanimously (Mrs. Arnold abstained from voting on her conference)- see resolution number six in the minute book.

- |                      |   |          |          |
|----------------------|---|----------|----------|
| a. Heather McPherson | PSBA School Leadership Conference                     | 10/14/16 |          |
| b. Holly Arnold      | PSBA School Leadership Conference                     | 10/15/16 |          |
| c. Jenn Washko       | Creating Assistive Technology Solutions in Minutes    | 10/5     | 186.40   |
| d. Greta Kovalchick  | PA Occupational Therapy Association Annual Conference | 10/14    | \$260.00 |
| e. Jenn Washko       | PA Occupational Therapy Association Annual Conference | 10/14    | \$581.40 |
| f. John Shaffer 2016 | Pa Cooperative Ed Association Annual Conference       | 10/18    | \$559.00 |

**Tunkhannock Area School District**  
**Board Minutes – Public Work Session/Board Meeting**  
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**Resolution # 7** : A motion was made by Mr. Swilley and seconded by Mr. Parry to approve Anthony Selvenis as a mentor to Edward Judge, newly hired Special Education teacher. Voting: Motion carried unanimously - see resolution number seven in the minute book.

**Resolution # 8** : A motion was made by Mr. Weidner and seconded by Mr. Swilley to approve the furlough remedy payment in the amount of \$23,690.64. Voting: Motion carried unanimously - see resolution number eight in the minute book.

**Committee Reports**

**Ad-Hoc (Building Closure)**: Mr. Farr announced that the committee met with Administrative Staff and KCBA to go over questions about the District objectives and goals of the Feasibility Study.

**Building & Grounds**: Mr. O'Shea provided an update on the Maintenance projects from Mr. Franko who was unable to attend tonight's meeting:

- **Middle School Roof** – roof project is complete, inspected and signed-off on. The retainage fee will be held until the warranty is issued and the warranty is good for 20 years.
- **Mehoopany Water Project** – Cresswells has installed the chlorination system.
- **High School Stage Curtains** – installation is complete.

Mr. O'Shea added that Mr. Franko asked that a special acknowledgement be made for the generous donation by Proctor & Gamble for the forklift and Mr. Burke's efforts to secure the donation.

**Unfinished Business**

None

**New Business**

Mr. Farr announced that the T ASD Visa Account statement was provided for information only.

**Resolution # 9** : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the Bus/Van Contract amounts as presented. Voting: Motion carried unanimously - see resolution number nine in the minute book.

**Resolution # 10** : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve Conrad Siegel to complete IRS Forms 1094C and 1095C for district employees. Forms must be completed in order for T ASD to be in compliance with the Affordable Care Act Voting: Motion carried unanimously - see resolution number ten in the minute book.

**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
September 22, 2016**

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**Resolution # 11** : A motion was made by Mr. Parry and seconded by Dr. Prebola to approve the Settlement Agreement with E. I. Associates. Voting: Motion carried unanimously - see resolution number eleven in the minute book.

**Resolution # 12** : A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve payment from the Capital Project fund for the “Application and Certification for Payment #1” to Tremco/Weatherproofing Technologies Inc. in the amount of \$214,134.71 for the Middle School Cafeteria Metal Roof. Voting: Motion carried unanimously - see resolution number eleven in the minute book.

**Resolution # 13** : A motion was made by Mr. Parry and seconded by Dr. Prebola to approve approve the National Purchasing Cooperative Interlocal Participation Agreement with “Buy Board” sponsored by PSBA. Voting: Motion carried unanimously - see resolution number eleven in the minute book.

<b><u>Public Comment</u></b>
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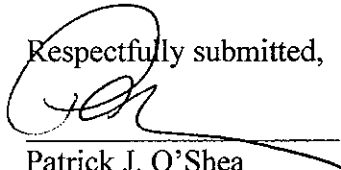
None

A motion to adjourn was made at 8:12 pm by Mr. Parry and seconded by Mr. Swilley. Motion carried on all ayes.

**ROLL CALL VOTE**

<b>RESOLUTION #:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Holly Arnold	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Randy Greenip	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Bill Weidner	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

  
 Patrick J. O'Shea  
 Board Secretary

Attachments: A, B, C and Conflict of Interest Letters from Mr. Weidner and Mrs. Arnold

September 22, 2016 Board Meeting

EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES					
Name	Activity	School Year	Compensation	Clearances/TB Status	
Jeff Howell	Auditorium Tech (HS Sound/Lighting) Head	2016-17	\$1,731.00	Complete	
Ryan Holdredge	Choreographer Drama/Musical	2016-17	\$1,690.00	Complete	
Tara Kasperowski	Dramatics Vocal Director	2016-17	\$1,690.00	Complete	
Tara Kasperowski	Chorus Head	2016-17	\$3,559.00	Complete	
Jennifer Geary	Drama (Musical) Dramatics Head	2016-17	\$2,498.00	Complete	
Jennifer Geary	Drama (Play) Dramatics Head	2016-17	\$2,215.00	Complete	
Tara Kasperowski	Drama (Play) Assistant	2016-17	\$1,442.00	Complete	
Tara Kasperowski	Dramatics Pit Orchestra	2016-17	\$1,252.00	Complete	
Jennifer Geary	Dramatics Accompanist	2016-17	\$1,252.00	Complete	
Ken Luckey	Strings Head	2016-17	\$2,215.00	Complete	
Ken Luckey	Marching Band Head - Fall	2016-17	\$3,662.00	Complete	
Ken Luckey	Marching Band Head - Spring	2016-17	\$963.00	Complete	
Ken Luckey	Marching Band Head - Summer	2016-17	\$1,829.00	Complete	
Ken Luckey	Concert Band Head	2016-17	\$1,442.00	Complete	
Ken Luckey	Jazz Band Head	2016-17	\$675.00	Complete	
Tara Kasperowski	Marching Band Drumline Instructor Asst	2016-17	\$2,529.00	Complete	
Mackenzie Anderson	Marching Band Musical Assistant	2016-17	\$2,529.00	Complete	
Kevin Kreinberg	Marching Band Assistant Director	2016-17	\$2,529.00	Complete	
Jeff Howell	Marching Band Choreographer	2016-17	\$2,529.00	Complete	
Melissa Kandrowy	Senior Class Advisor	2016-17	\$1,107.00	Complete	
Angela Newman	Junior Class Advisor	2016-17	\$963.00	Complete	
Colleen Mislevy	Sophomore Class Advisor	2016-17	\$721.00	Complete	
Angie Burke	Freshman Class Advisor	2016-17	\$500.00	Complete	
Staci Wiernusz	Newspaper Head	2016-17	\$1,829.00	Complete	
Staci Wiernusz	Student Council Head	2016-17	\$1,442.00	Complete	
Cindy Klein	Student Council Assistant	2016-17	\$798.00	Complete	
Jason Keown	FBLA 9th - 12th	2016-17	\$979.00	Complete	
Steve Traver	FFA 9th - 12th	2016-17	\$979.00	Complete	
Lori Bishop	FCCLA 9th - 12th	2016-17	\$979.00	Complete	
Laura Charles	National Honor Society (NHS) 9th-12th	2016-17	\$819.00	Complete	
Scott Howell	Robotics 9th - 12th	2016-17	\$1,252.00	Complete	
Jason Keown	Skills USA	2016-17	\$979.00	Complete	

EXHIBIT A

September 22, 2016 Board Meeting

Volunteers	Activity or School	School Year	Clearances/TB Status
Name			
Degilio, Meghan	Middle School	2016-17	Complete
Elgin, Tiffany	Roslund/Middle School	2016-17	Complete
Finkler, Patricia	Mill City	2016-17	Pending Act 24
Gaylord, Carol	Evans Falls	2016-17	Complete
Gregory, Shana	Mill City/Middle School	2016-17	Complete
Harvey, Carol	Cheerleading	2016-1	Pending Act 24
Hedrick, Dawn	Middle School	2016-17	Complete
Hopfer, Jodi	Middle School	2016-17	Complete
Kamora, Tracy	Middle School	2016-17	Complete
Kinney, Laura	Mill City/Middle School	2016-17	Complete
Latwinski, Lisa	Mill City	2016-17	Complete
Mayo-Otto, Lori	Middle School	2016-17	Complete
Meyers, Crystal	Roslund	2016-17	Pending Act 24
Miller, Crystal	Mill City	2016-17	Pending /Act 114
Paxton, Elizabeth	Mill City	2016-17	Pending Act 24
Rickaby, Karen	Middle School	2016-17	Complete
Stapleton, Gregory	Middle School	2016-17	Complete
Stapleton, Richelle	Middle School	2016-17	Complete

EXHIBIT B

September 22, 2016 Board Meeting - Supplemental

Volunteers	Activity or School	School Year	Clearances/TB Status
Anderson, Robyn	Roslund/Middle School	2016-17	Complete
Baltrusaitis, Crystal	Mehoopany	2016-17	Complete
Bartkus, Jessica	Roslund/High School	2016-17	Complete
Berry, Andrew	Evans Falls/Middle School	2016-17	Complete
Berry, Darcy	Evans Falls/Middle School	2016-17	Complete
Bonnicé, Levi	Mill City	2016-17	Complete
Bonnice, Melissa	Mill City	2016-17	Complete
Boock, Jodi	Mehoopany	2016-17	Complete
Buckley, Lori	Middle School	2016-17	Complete
Burke, John	Roslund/Middle School	2016-17	Complete
Butler, Jacquelyn	Evans Falls	2016-17	Complete
Cannella, Amy	Mill City	2016-17	Complete
Ciufo, Linda	Mehoopany	2016-17	Complete
Clark, Meghann	Middle School	2016-17	Complete
Cooper, Brandi	Mehoopany	2016-17	Complete
Costello, Summer	Mehoopany	2016-17	Complete
Davis, Billie Jo	Roslund	2016-17	Complete
Dickinson, Terra	Roslund/Middle School	2016-17	Complete
Eckert, Paula	Middle School	2016-17	Complete
El, Tabitha	Roslund/Middle School	2016-17	Complete
Franko, Karri	Mill City	2016-17	Complete
Fry, Kelly	Mehoopany	2016-17	Complete
Hannon, Danielle	Roslund/Middle School	2016-17	Complete
Hannon, Tim	Roslund/Middle School	2016-17	Complete
Harvey, Carissa	Mehoopany	2016-17	Complete
Hopfer, Gerald	Middle School	2016-17	Complete
Jones, Rich	Roslund	2016-17	Complete
Kaletka, Christina	Roslund	2016-17	Complete
Klose, Jennifer	Evans Falls	2016-17	Complete
Kuback, Stephanie	Evans Falls	2016-17	Complete
Kuffa, Matthew	Roslund	2016-17	Complete
Kuliscavage, James	Middle School	2016-17	Complete

EXHIBIT C

Gregory, Tracey  
 Romig, Kelly  
 Wisniewski, Jason  
 ← ADP SUMMES



**Conflict of Interest  
Abstention Memorandum**

TO: Board Secretary, TUNKHANNOCK AREA School District  
FROM: Bill Weidner board member  
DATE: 9/22/2016

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

TYLER HOSPITAL

My conflict/reason for abstaining is as follows:

EMPLOYER

William Weidner

Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

# Conflict of Interest Abstention Memorandum

TO: Board Secretary, TUNKHANNOCK AREA School District  
FROM: Holly Arnold board member  
DATE: 9/22/2016

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Supplemental item v-b  
Holly Arnold conference attendance  
approval - PSBA

My conflict/reason for abstaining is as follows:

I cannot vote for something  
that is to my personal benefit

Holly Arnold  
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

Volunteers - October 13, 2016

Volunteers	First	Activity or School	School Year	Clearances/TB Status
Adams	Heather	Mehoopany	2016-17	Complete
Appleby	Sara Kay	Roslund/Middle School	2016-17	Complete
Bail	Jolene	Middle School/High School	2016-17	Complete
Brown	Donna	Roslund	2016-17	Complete
Brown	Sheileen	Mill City/Middle School	2016-17	Complete
Brown	Stacy	Mehoopany/Roslund/HS	2016-17	Complete
Chesner	Jennifer	Middle School	2016-17	Complete
Chilson	Rebecca	Roslund/Middle School	2016-17	Complete
Christopher	Jessica	Roslund/Middle School	2016-17	Complete
Cole	Heather	Middle School	2016-17	Complete
Davis	Arthur	Roslund	2016-17	Complete
DeMarco	Anne	Roslund/Middle/High	2016-17	Complete
DeMarco	Chris	Roslund/Middle/High	2016-17	Complete
Edwards	Amy	Middle School	2016-17	Complete
El	Tabitha	Middle School	2016-17	Complete
Faux	Sarah	Mehoopany	2016-17	Complete
Galella	Suzanne	Roslund	2016-17	Complete
Graves	Holly	Mill City	2016-17	Complete
Greenip	Kathy	Mill City	2016-17	Complete
Gregory	Beth	Mill City/Middle School	2016-17	Complete
Grow	Erica	Roslund/Middle/High	2016-17	Complete
Hollett	Theresa	Roslund	2016-17	Complete
Hunter	Dana	Roslund	2016-17	Complete
Jenkins	Jessica	Mehoopany	2016-17	Complete
Kaletka	Eric	Roslund	2016-17	Complete
Keller	Jennifer	Roslund	2016-17	Complete
Kline	Diane	Roslund	2016-17	Complete
Kukuchka	Gretchen	Roslund/Middle School	2016-17	Complete
Lane	Christine	Roslund	2016-17	Complete
Lobuono	Karolyn	Roslund	2016-17	Complete
Laughinghouse	Anne	Middle School	2016-17	Complete
MacDonald	Maureen	Roslund/Middle/High	2016-17	Complete

Volunteers - October 13, 2016

Manzoni	Bernice	Evans Falls	2016-17	Complete
McCall	Eula Hudock	Roslund/High School	2016-17	Complete
McKennas	Kim	Roslund	2016-17	Complete
Mead	Judy	Roslund	2016-17	Complete
Milner	Lori	Roslund	2016-17	Complete
Miner	Melinda	Mehoopany	2016-17	Complete
Montross	Tanya	Roslund	2016-17	Complete
Myers	Patricia	Middle School	2016-17	Complete
Mynes	Tracy	Roslund	2016-17	Complete
Napoli Jr	Peter	Roslund	2016-17	Complete
Negvesky	Nicole	Roslund	2016-17	Complete
Olshan	Jamie	Roslund	2016-17	Complete
Pallman	Stacey	Mill City	2016-17	Complete
Powers	Stacey	Roslund/Middle School	2016-17	Complete
Pratt	Tracey	Roslund	2016-17	Complete
Pursell	Cynthia	Middle School	2016-1	Complete
Robinson	Denise	Roslund	2016-17	Complete
Rogers	Heather	Roslund	2016-17	Complete
Salters	Estera	Roslund	2016-17	Complete
Schultheis	Michele	Roslund	2016-17	Complete
Scott	Danielle	Mehoopany	2016-17	Complete
Shaver	Thomas	Middle School	2016-17	Complete
St Clair	Olivia	Roslund	2016-17	Complete
Stauffer	Jeffrey	Roslund/Middle School	2016-17	Complete
Stull	Denise	Mill City	2016-17	Complete
Tague	Stephanie	Roslund/Middle/High	2016-17	Complete
Talcott	Rebecca	Roslund/Middle School	2016-17	Complete
Teel	Kelley	Mill City	2016-17	Complete
Thompson	Linda	Mehoopany	2016-17	Complete
Tinna	Nicole	Mehoopany	2016-17	Complete
Trauger	Nancy Lynn	Middle School	2016-17	Complete
Vaivano	Valerie	Roslund	2016-17	Complete
Volker	Jane	Roslund	2016-17	Complete
Volker	Lisa	Roslund/Middle School	2016-17	Complete

Volunteers - October 13, 2016

Williams	Heather	Evans Falls	2016-17	Complete
Williams	Pillar	Roslund	2016-17	Complete
Woods	Kelly	Evans Falls	2016-17	Complete
Yaroslawski	Amanda	Roslund	2016-17	Complete
Yugas	George	Mill City	2016-17	Complete
Zaleppa	Rebecca	Roslund	2016-17	Complete

**Conference Request Form**

General Info

User **Mark Simko**  
 Building Admin Center  
 Submitted 9/20/2016 2:36 pm  
 Dates 10/27/2016 to 10/27/2016  
 Reference ID D12791-A0-L55493600

Conference Information

Title of Conference 7th Annual ONE Conference & Expo, Hershey, PA  
 Description This FREE technology event will focus on 36+ breakout sessions brought to you by our industry-leading vendor partners, and will feature a 9,000 square foot Expo Center with representatives from HPE, HP, Brocade, Cisco, FireEye, Bradford, VMware, APC, Lightspeed, Eset, Kaspersky, HPE/Aruba, Barracuda, Fortinet, Exinda, Axis, ForeScout, Veeam Software, Cylance and more.  
 Expected Values of the Conference To get the latest technology information directly from the industry-leading vendors who develop it.  
 Conference Website <https://www.regonline.com/builder/site/default.aspx?EventID=1868617>

If website is not available, please attach an agenda or brochure.

Dates and Locale

# of Meetings 1

#	Date	Time	Location
1.	Thu Oct 27, 2016	8:00 am to 4:30 pm	Location: 325 University Drive, Hershey, PA 17033

Conference/Workshop Provider

Provider  
 Other Provider Intergra1

Maximum Allowances

Food 0.00  
 Lodging 0.00  
 Transportation 0.00  
 Registration 0.00  
 Mileage .54/mile 114.48  
 Misc/Tolls 0.00  
 If other, please explain: None

Substitute Needed? No  
 Number of days substitute will be required  
 Total expenses from this request: 114.48

Goals and Objectives

Select at Least One District Objective **Goal : Core Subject Mastery**  
 Best Practices

Comments

You Must Accept the Guidelines To Submit this Form.

I Accept:  I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department 10-2240-580  
Admin Only-Code Technology Conference

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
EAGEN, MARY GENE	PRIOR	APPROVED	9/21/2016 7:07 am
CARPENTER, MISHELLE	PRIOR	APPROVED	9/22/2016 10:35 am
MCPHERSON, HEATHER	PRIOR	APPROVED	9/22/2016 10:58 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Expenses

Description	Requested	Approved	Final
Registration Fee	\$0.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$0.00	-----	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$114.48	-----	-----
Totals	\$114.48		

Budget Codes

Description	Year	Allocation
Other - See Admin Dept and Code 00-000-000-00-000-000 Approved by: HEATHER MCPHERSON	2016-2017	\$114.48

Evaluation(s)

Received Not Completed - Conference Report



Conference Request Form			
<b>General Info</b>			
User	JENNIFER ZDANIEWICZ		
Building	Admin Center		
Submitted	9/26/2016 2:52 pm		
Dates	11/9/2016 to 11/9/2016		
Reference ID	D12791-A0-L55659935		
<b>Conference Information</b>			
Title of Conference	PaTTAN Assistive Technology EXPO 2016		
Description	According to the brochure, this expo provides four concurrent professional development sessions, paired with multiple exhibitor presentations and concurrent closing sessions.		
Expected Values of the Conference	Our external LIU 18 coaches for Project MAX have recommended internal coaches attend this Assistive Technology Expo to gain additional information and resourced for possible use in this project.		
Conference Website	www.pattan.net		
If website is not available, please attach an agenda or brochure.			
<b>Dates and Locale</b>			
# of Meetings	1		
<b>#</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
1.	Wed Nov 9, 2016	8:30 am to 4:00 pm	Location: PaTTAN - Harrisburg, PA
<b>Conference/Workshop Provider</b>			
Provider	PATTAN		
Other Provider	N/A		
<b>Maximum Allowances</b>			
Food	28.00		
Lodging	0.00		
Transportation	0.00		
Registration	0.00		
Mileage .54/mile	140.00		
Misc/Tolls	0.00		
If other, please explain:	n/a		
Substitute Needed?	No		
Number of days substitute will be required			
Total expenses from this request:	\$168.00		
<b>Goals and Objectives</b>			
Select at Least One District Objective	<b>Goal : Core Subject Mastery</b> <input checked="" type="checkbox"/> <b>Best Practices</b>		
<b>Comments</b>			
Comments	I believe this could be assigned to Project MAX budget, but if not, my conference code is: 10-2140-580-000-00		
You Must Accept the Guidelines To Submit this Form.			



I Accept:  I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department PATTAN Project Max Grant

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
EAGEN, MARY GENE	PRIOR	APPROVED	9/27/2016 8:53 am
HVEZDA, MARY	PRIOR	APPROVED	9/30/2016 1:09 pm
CARPENTER, MISHELLE	PRIOR	APPROVED	10/3/2016 8:37 am
MCPHERSON, HEATHER	PRIOR	APPROVED	10/5/2016 12:36 pm
Lawson, Carolyn	PRIOR	APPROVED	10/6/2016 8:12 am
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From JENNIFER ZDANIEWICZ on 9/26/2016 2:52 pm  
I believe this could be assigned to Project MAX budget, but if not, my conference code is: 10-2140-580-000-00

Expenses

Description	Requested	Approved	Final
Registration Fee	\$0.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$28.00	\$28.00	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$140.00	\$140.00	-----
Totals	\$168.00	\$168.00	-----

Evaluation(s)

Received Not Completed - Conference Report

**Conference Request Form**

**General Info**

User KRISTA PASKO  
 Building Mill City  
 Submitted 8/22/2016 1:24 pm  
 Dates 11/17/2016 to 11/18/2016  
 Reference ID D12791-A0-L54404359

**Conference Information**

Title of Conference American Speech-Language Hearing Association Convention  
 Description It is the premier annual professional education event for speech-language pathologists, audiologists, and speech, language, and hearing scientists. The Annual Convention provides unparalleled opportunities to hear the latest research and gain new skills and resources to advance your career.  
 Expected Values of the Conference To earn continuing education credit to maintain your state license and ASHA certification, to demonstrate continued professional development to employers, and to increase professional knowledge.  
 Conference Website www.asha.org

If website is not available, please attach an agenda or brochure.

**Dates and Locale**

# of Meetings 2

#	Date	Time	Location
1.	Thu Nov 17, 2016	10:30 am to 8:00 pm	Location: Philadelphia Convention Center
2.	Fri Nov 18, 2016	8:00 am to 4:30 pm	Location: Philadelphia Convention Center

**Conference/Workshop Provider**

Provider  
 Other Provider American Speech Language Hearing Associations

**Maximum Allowances**

Food 68.00  
 Lodging 0.00  
 Transportation 0.00  
 Registration 425.00  
 Mileage .54/mile 148.40  
 Misc/Tolls 20.70  
 If other, please explain: 0  
 Substitute Needed? No  
 Number of days substitute will be required  
 Total expenses from this request: \$662.10

**Goals and Objectives**

Select at Least One District Objective

Goal : Benchmark Assessments/Progress Monitoring/Data Analysis

- ✓ Data Analysis
- ✓ Progress Monitoring

Goal : Core Subject Mastery

- ✓ Best Practices

Goal : Differentiated Instruction

- ✓ Differentiated Instruction

Goal : Educator Effectiveness

- ✓ Educator Effectiveness

Comments

Comments

Lodging Expenses were provided under Amanda Spurlin's conference request form.

You Must Accept the Guidelines To Submit this Form.

I Accept:

✓ I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
FELKER, KATHERINE	PRIOR	APPROVED	8/30/2016 8:42 am
CARPENTER, MISHELLE	PRIOR	APPROVED	8/30/2016 12:04 pm
EAGEN, MARY GENE	PRIOR	APPROVED	9/2/2016 11:49 am
MCPHERSON, HEATHER	PRIOR	APPROVED	9/22/2016 10:55 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From KRISTA PASKO on 8/22/2016 1:24 pm

Lodging Expenses were provided under Amanda Spurlin's conference request form.

Expenses

Description	Requested	Approved	Final
Registration Fee	\$425.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$20.70	-----	-----
Meals	\$68.00	-----	-----
Lodging	\$0.00	-----	-----

Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$148.40	-----	-----
<b>Totals</b>	<b>\$662.10</b>		
<b>Budget Codes</b>			
<b>Description</b>		<b>Year</b>	<b>Allocation</b>
Special Ed Speech 10-1225-580 Approved by: MISHELLE CARPENTER		2016-2017	\$662.10
<b>Evaluation(s)</b>			
Received	Not Completed - Conference Report		

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Conference Request Form			
<b>General Info</b>			
User	AMANDA PANUSKI		
Building	Mehoopany		
Submitted	8/22/2016 1:20 pm		
Dates	11/17/2016 to 11/18/2016		
Reference ID	D12791-A0-L54404234		
<b>Conference Information</b>			
Title of Conference	American Speech Language Hearing Association Convention		
Description	The ASHA Convention is the premier annual event for speech-language pathologists, audiologists, and speech, language, and hearing scientists. The Annual Convention provides you with a once-a-year opportunity to learn about the latest research, polish clinical skills, improve techniques, and gain new tools and resources to advance professional development.		
Expected Values of the Conference	To earn continuing education credit to maintain your state license and ASHA certification, to demonstrate continued professional development to employers and to increase professional knowledge.		
Conference Website	www.asha.org		
If website is not available, please attach an agenda or brochure.			
<b>Dates and Locale</b>			
# of Meetings	2		
#	Date	Time	Location
1.	Thu Nov 17, 2016	10:30 am to 8:00 pm	Location: Philadelphia Convention Center
2.	Fri Nov 18, 2016	8:00 am to 4:30 pm	Location: Philadelphia Convention Center
<b>Conference/Workshop Provider</b>			
Provider			
Other Provider	American Speech Language Hearing Association		
<b>Maximum Allowances</b>			
Food	68.00		
Lodging	0.00		
Transportation	0.00		
Registration	425.00		
Mileage .54/mile	148.40		
Misc/Tolls	20.70		
If other, please explain:	0		
Substitute Needed?	No		
Number of days substitute will be required			
Total expenses from this request:	662.10		
<b>Goals and Objectives</b>			

Select at Least One District Objective

Goal : Benchmark Assessments/Progress Monitoring/Data Analysis

- Data Analysis
- Progress Monitoring

Goal : Core Subject Mastery

- Best Practices

Goal : Differentiated Instruction

- Differentiated Instruction

Goal : Educator Effectiveness

- Educator Effectiveness

Comments

Comments

Lodging expenses were provided under Amanda Spurlin's conference request form.

You Must Accept the Guidelines To Submit this Form.

I Accept:

- I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
KNOEBEL, MICHELLE	PRIOR	APPROVED	8/24/2016 1:07 pm
HVEZDA, MARY	PRIOR	APPROVED	8/26/2016 2:12 pm
CARPENTER, MISHELLE	PRIOR	APPROVED	8/29/2016 8:57 am
EAGEN, MARY GENE	PRIOR	APPROVED	9/2/2016 11:49 am
MCPHERSON, HEATHER	PRIOR	APPROVED	9/22/2016 10:55 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From AMANDA PANUSKI on 8/22/2016 1:20 pm

Lodging expenses were provided under Amanda Spurlin's conference request form.

Expenses

Description	Requested	Approved	Final
Registration Fee	\$425.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$20.70	-----	-----
Meals	\$68.00	-----	-----

Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$148.40	-----	-----
Totals	\$662.10		

Budget Codes

Description	Year	Allocation
Special Ed Speech 10-1225-580 Approved by: MISHELLE CARPENTER	2016-2017	\$662.10
Special Ed Speech 10-1225-580 Approved by: MISHELLE CARPENTER	2016-2017	\$662.10

Evaluation(s)

Received Not Completed - Conference Report

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**Conference Request Form**

General Info

User **AMANDA SPURLIN**  
 Building Roslund  
 Submitted 8/22/2016 1:15 pm  
 Dates 11/17/2016 to 11/18/2016  
 Reference ID D12791-A0-L54404076

Conference Information

Title of Conference **American Speech Language Hearing Association Convention**  
 Description **The ASHA Convention is the premier annual event for speech-language pathologists, audiologists, and speech, language, and hearing scientists. The Annual Convention provides you with a once-a-year opportunity to learn about the latest research, polish clinical skills, improve techniques, and gain new tools and resources to advance professional development.**  
 Expected Values of the Conference **To earn continuing education credit to maintain your state license and ASHA certification, to demonstrate continued professional development to employers and to increase professional knowledge.**  
 Conference Website **www.asha.org**

If website is not available, please attach an agenda or brochure.

Dates and Locale

# of Meetings **2**

#	Date	Time	Location
1.	Thu Nov 17, 2016	10:00 am to 8:00 pm	Location: Philadelphia Convention Center
2.	Fri Nov 18, 2016	8:00 am to 4:30 pm	Location: Philadelphia Convention Center

Conference/Workshop Provider

Provider  
 Other Provider **American Speech Language Hearing Association**

Maximum Allowances

Food **68.00**  
 Lodging **314.16**  
 Transportation **0.00**  
 Registration **425.00**  
 Mileage .54/mile **148.40**  
 Misc/Tolls **20.70**  
 If other, please explain: **0**  
 Substitute Needed? **No**

Number of days substitute will be required  
 Total expenses from this request: ~~956.26~~ **976.26**

Goals and Objectives



Select at Least One District Objective

- Goal : Benchmark Assessments/Progress Monitoring/Data Analysis
  - ✓ Data Analysis
  - ✓ Progress Monitoring
- Goal : Core Subject Mastery
  - ✓ Best Practices
- Goal : Differentiated Instruction
  - ✓ Differentiated Instruction
- Goal : Educator Effectiveness
  - ✓ Educator Effectiveness

Comments

Comments

The lodging price is for the three speech therapist to share a room. The room is reserved and needs to be cancelled by 10/26/16 if not approved.

You Must Accept the Guidelines To Submit this Form.

I Accept:  I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
KNOEBEL, MICHELLE	PRIOR	APPROVED	8/24/2016 1:07 pm
HVEZDA, MARY	PRIOR	APPROVED	8/26/2016 2:11 pm
CARPENTER, MISHELLE	PRIOR	APPROVED	8/29/2016 8:56 am
EAGEN, MARY GENE	PRIOR	APPROVED	9/2/2016 11:48 am
MCPHERSON, HEATHER	PRIOR	APPROVED	9/22/2016 10:54 am
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From AMANDA SPURLIN on 8/22/2016 1:15 pm  
The lodging price is for the three speech therapist to share a room. The room is reserved and needs to be cancelled by 10/26/16 if not approved.

Expenses

Description	Requested	Approved	Final
Registration Fee	\$425.00	-----	-----
Transportation	\$0.00	-----	-----

Tolls	\$20.70	-----	-----
Meals	\$68.00	-----	-----
Lodging	\$314.16	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$148.40	-----	-----
Totals	\$976.26		

Budget Codes

Description	Year	Allocation
Special Ed Speech 10-1225-580 Approved by: MISHELLE CARPENTER	2016-2017	\$976.26
Special Ed Speech 10-1225-580 Approved by: MISHELLE CARPENTER	2016-2017	\$976.26

Evaluation(s)

Received                                  Not Completed - Conference Report

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**Conference Request Form**

General Info

User GREGORY ELLSWORTH  
 Building High School  
 Submitted 10/3/2016 3:37 pm  
 Dates 11/2/2016 to 11/4/2016  
 Reference ID D12791-A0-L55893820

Conference Information

Title of Conference PDE Integrated Learning Conference  
 Description This conference is designed to share and learn outstanding instructional techniques; best practices in career development and counseling; instructional methodologies; workforce development/education partnerships; and the use of data in decision making, effective assessment, and other approaches currently in use throughout the commonwealth. The goal of the conference is to provide attendees with strategies and programs that prepare students for post-secondary education and 21st century careers, by enabling students to be highly skilled, better prepared, and more innovative than ever before upon graduating from high school.  
 Expected Values of the Conference Academic Integration and Rigor; Best Practices; Educational Leadership; Instructional Strategies; Integrated Curricula; Math/Literacy Improvement; Professional Partnerships; World-class Workforce.  
 Conference Website www.education.pa.gov/integratedlearningconference

If website is not available, please attach an agenda or brochure.

Dates and Locale

# of Meetings 3

#	Date	Time	Location
1.	Wed Nov 2, 2016	8:00 am to 8:00 pm	Location: Penn Stater Conference Center
2.	Thu Nov 3, 2016	8:00 am to 6:00 pm	Location: Penn Stater Conference Center
3.	Fri Nov 4, 2016	8:00 am to 12:00 pm	Location: Penn Stater Conference Center

Conference/Workshop Provider

Provider  
 Other Provider PDE / CTE

Maximum Allowances

Food 34.00  
 Lodging 400.00  
 Transportation 0.00  
 Registration 175.00  
 Mileage .54/mile 146.00  
 Misc/Tolls 0.00  
 If other, please explain: N/A  
 Substitute Needed? No  
 Number of days substitute will be required  
 Total expenses from this request: \$755.00

Goals and Objectives

Select at Least One District Objective

**Goal : Benchmark Assessments/Progress Monitoring/Data Analysis**

- ✓ Benchmark Assessments
- ✓ Data Analysis
- ✓ Progress Monitoring

**Goal : Core Subject Mastery**

- ✓ Best Practices
- ✓ Math
- ✓ Reading/Literacy

**Goal : Differentiated Instruction**

- ✓ Differentiated Instruction

**Goal : Educator Effectiveness**

- ✓ Educator Effectiveness

Comments

Comments

This yearly conference is highly recommended for CTE 339 compliance. The entire conference has been approved by and will be funded in full by our yearly Perkins Grant.

You Must Accept the Guidelines To Submit this Form.

I Accept:

✓ I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
ELLSWORTH, GREGORY	PRIOR	APPROVED	10/3/2016 3:39 pm
CARPENTER, MISHELLE	PRIOR	APPROVED	10/5/2016 2:21 pm
EAGEN, MARY GENE	PRIOR	PENDING	
MCPHERSON, HEATHER	PRIOR		
Lawson, Carolyn	PRIOR		
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From GREGORY ELLSWORTH on 10/3/2016 3:37 pm

This yearly conference is highly recommended for CTE 339 compliance. The entire conference has been approved by and will be funded in full by our yearly Perkins Grant.

Expenses

Description	Requested	Approved	Final
	-43-		
Registration Fee	\$175.00	-----	-----

Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$34.00	-----	-----
Lodging	\$400.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$146.00	-----	-----
<b>Totals</b>	<b>\$755.00</b>		

Budget Codes

Description	Year	Allocation
HS Perkins Travel 10-2720-580-663-00-030-000-000-1167 Approved by: GREGORY ELLSWORTH	2016-2017	\$755.00

Evaluation(s)  
 Received                                      Not Completed - Conference Report

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Tunkhannock Area School District

All Cost Perkins

Field Trip Form

**I. Requisition**

School: High School

Teacher/Sponsor: Mr. Keown Class/Grade: FBLA

Destination: Harrisburg Date: 11/06/2016 - 11/07/2016  
11/06 11/07

Depart From: High School Time: 8:00AM Return: 3:00PM

Number of Students: 7 Adults: 1 # of Buses \_\_\_\_\_ or Vans \_\_\_\_\_

Estimated Round Trip Miles: 290 Approx. Waiting Time: \_\_\_\_\_

Purpose: FBLA State Leadership Workshop

Names of Teacher Chaperones: Mr. Jason Keown

Charge to Account Number: Fees/Transportation - Perkins - Food/Lodging FBLA

Substitute Needed:  Yes or No  How many: One (1/17)

Nurse Needed Yes or  No Nurse Signature [Signature]

Administrative Approval: [Signature] Date: 9/28/16  
(signature required) [Signature] [Signature]

**II. Transportation**

Contractor - Vehicles: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**III. Contractor Payment Information**

	Bus - 1	Bus - 2	Bus - 3
Odometer Start:	_____	_____	_____
Odometer End:	_____	_____	_____
Total Miles:	_____	_____	_____
Waiting Time:	_____	_____	_____

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IV. Payment Authorization**

Amount Due: \$ \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

1-16-2016 TB



# TUNKHANNOCK AREA SCHOOL DISTRICT

**Ken Janiszewski**  
**Director of**  
**Information**  
**&**  
**Sports**

**T**  
**I**  
**G**  
**E**  
**R**  
**S**

October 3, 2016

Tunkhannock Area School Board

To whom it may concern:

The Athletics Department would like to donate/sell the following equipment to the Lackawanna Trail Football Program for \$200. This is excess weight room equipment that can no longer be utilized in our facilities due to upgraded purchased and donated equipment.

Squat Station by Pro-Elite Power Systems  
Lat Pull down Machine by Sharon  
Bench Press – Flat  
Bench Press – Decline  
Incline Bench  
Flat Bench  
Weight Tree

Respectfully,

Ken Janiszewski  
Director of Information and Sports  
Tunkhannock Area School District

Cc:

