

TUNKHANNOCK AREA SCHOOL DISTRICT
TUNKHANNOCK, PENNSYLVANIA

BOARD OF SCHOOL DIRECTORS
WORK SESSION/BOARD MEETING
VIRTUAL VIA ZOOM
THURSDAY, JUNE 11, 2020

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comments on Agenda Items Only
- IV. Approval of Minutes
 - 1. Recommend that a resolution be adopted to approve the minutes of the following meeting:
 - a. May 28, 2020 – Virtual Public Work Session/Board Meeting (pp3-8)

Motion by _____ Seconded by _____

- V. Superintendent’s Report
 - 1. Recommend that a resolution be adopted to approve the retirement of Nancy Daubert, High School Cafeteria Worker, effective 8/5/2020. (p9)

Motion by _____ Seconded by _____

- VI. Committee Reports
 - Advisory Senate Bill Prebola
 - Budget & Finance Committee John Burke
 - Building & Grounds Committee Bill Weidner
 - Cafeteria Committee Lori Bennett
 - Curriculum Committee Holly Arnold
 - Extra Curricular Committee Bill Prebola
 - Human Resources John Burke
 - Intermediate Unit Representative Rob Parry
 - Legislative Chairman Holly Arnold
 - Negotiations Committee
 - Act 93
 - Teacher’s
 - Support

<u>Policy Committee</u>	<u>Holly Arnold</u>
<u>Sick Leave Bank Committee (Support Staff)</u>	<u>Bill Weidner</u>
<u>Technology Committee</u>	<u>Rob Parry</u>
<u>Transportation & Safety Committee</u>	<u>Rob Parry</u>
<u>PSBA Liaison</u>	<u>Holly Arnold</u>

VII. Unfinished Business

1. Recommend that a resolution be adopted to approve the final 2020-2021 district budget.

Motion by _____ Seconded by _____

VIII. New Business

IX. Additional Public Comments

X. Adjournment

Motion by _____ Seconded by _____

Tunkhannock Area School District
Board Minutes – Virtual Public Work Session/Board Meeting
May 28, 2020

The Tunkhannock Area School District Board of Directors met on the above date via a virtual zoom session. The following members were logged into the meeting:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley		✓

There were many interested citizens logged in to the zoom session.

Mr. Farr called the meeting to order at 7:33 PM and then led the Pledge of Allegiance.

Public Comments on Agenda Items Only

The process for the public to participate in the meeting was displayed. There were no public comments at this time.

Minutes

Resolution #1: A motion was made by Mr. Weidner and seconded by Dr. Prebola to approve the minutes of the following meeting. Voting: Motion carried unanimously – see resolution number one in the minute book.

- a. May 14, 2020 – Virtual Public Work Session/Board Meeting

Business and Finance

Resolution #2: A motion was made by Dr. Prebola and seconded by Mrs. Arnold to approve the Business and Finance items listed. Voting: Motion carried (6 – Yes, 1 – No) – see resolution number two in the minute book. Prior to the adjournment of the meeting, Mrs. Bennett made a correction to her vote for Item #4. Her vote of “Yes” will be changed to “Abstain”

- 1. Treasurers’ Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund

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- f. Capital Reserve
 - g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Title IV
 - l. Activities Accounts
 - m. General Fund Checking Account
2. Payrolls as presented.
- a. District
 - April 9, 2020 \$782,261.66
 - April 24, 2020 \$790,281.51
 - b. Cafeteria
 - April 9, 2020 \$32,755.92
 - April 24, 2020 \$21,083.02
 - c. Chapter I
 - April 9, 2020 \$18,188.13
 - April 24, 2020 \$18,188.13
3. Ratify wire/ACH/fund transfers as presented.
4. Ratify district bills as presented in the amount of \$792,459.27
5. Approved bills as presented:
- a. District - \$541,696.17
 - b. Cafeteria - \$82,365.96
6. District Financial reports as presented.

Superintendent's Report

Superintendent McPherson provided a power point presentation updating the Board and community on what has been happening in the district. The last day of instruction will be May 29 for seniors and June 3 for students K-11. Summer credit recovery will be offered free of charge for students needing credit in English 9-11 and/or Algebra 1 & 2. Device return will begin on June 8. A video message from the Superintendent is available on the district website. Graduation has been scheduled for June 19, 2020 with a rain date of June 20, 2020. Details will be forthcoming.

Committee Reports

An Extra Curricular Committee Meeting was scheduled for June 3, 2020 at 6:00 pm via zoom.

A Building & Grounds Committee Meeting was scheduled for June 2, 2020 at 7:30 pm via zoom.

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Unfinished Business

Resolution #3: A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve a 2020-2021 school calendar. (Exhibit A – attached) Voting: Motion carried (6 – Yes, 1 – No) – see resolution number three in the minute book.

Shane Powers provided a power point presentation updating the Board on the proposed 2020-2021 budget. Discussion about the budget and budget process followed.

New Business

The TASD Visa account statement was provided for information only.

Resolution #4: A motion was made by Mrs. Arnold and seconded by Mrs. Bennett nominating Mr. Burke as School Board Treasurer to serve or a one (1) year term beginning the first day of July 2020. A motion was made by Dr. Prebola and seconded by Mr. Weidner to close the nominations. Voting: Motion carried unanimously – see resolution number four in the minute book.

Resolution #5: A motion was made by Dr. Prebola and seconded by Mrs. Arnold approving Real Estate Appraisal and Marketing Associates to conduct a real estate appraisal of the Walmart property in Eaton Township for a fee of \$5,500.00. Voting: Motion carried unanimously – see resolution number five in the minute book.

Shane Powers will follow up to see if there is a possibility of the Township and County sharing in the cost of the appraisal.

Additional Public Comments

Public questions and comments were received via the “Chat Box”. Once an individual typed their name in the “Chat Box” the individual was unmuted and any questions, comments or concerns were addressed.

The Board discussed when it may be possible to go back to public meetings. This will be re-evaluated once we go to Green status.

Questions and comments were received from the following individuals on the topics listed –
Amy – Thank you for district’s response to the pandemic
Terri – Commending Board for zoom meetings
Mr. Galella – Commending Superintendent McPherson
Nicole – Thank you to teachers, administrators and Board

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Mrs. Bennett made a correction to her vote under “Business & Finance, Item #4 – District Bills”. Her vote of yes should be changed to abstain.

Mr. Weidner asked that since PJ O’Shea is no longer an employee of the district that we have his name removed from the Visa account.

Motion to adjourn was made at 8:33 PM by Mr. Prebola and seconded by Mr. Weidner. Motion carried on all ayes.

ROLL CALL VOTE

Resolution #	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent				
Bill Prebola	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Absent				
John Burke	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	No	No	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Caroline Lawson
Board Secretary

Attachments: Exhibit A, Conflict of Interest Memorandum (Mrs. Bennett)

Tunkhannock Area School District Academic Calendar

2020-2021
(Approved 5/28/2020)

Aug 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Oct 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Nov 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Dec 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Feb 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Mar 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Apr 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jun 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Jul 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 17-20, 2020	Teacher In Service Days	NO SCHOOL
August 24, 2020	FIRST STUDENT DAY	
September 4, 2020	Early Student Dismissal	
September 7, 2020	Labor Day Holiday	NO SCHOOL
October 28, 2020	End of the 1 st Quarter	
October 30, 2020	Early Student Dismissal	
November 5, 2020	Parent /Teacher Conferences	NO SCHOOL
November 25, 2020	Early Student Dismissal	
November 26-30, 2020	Thanksgiving Holiday	NO SCHOOL
December 23, 2020 - January 1, 2021	Christmas/ New Year Holiday	NO SCHOOL
January 15, 2021	End of Semester 1	
January 18, 2021	Teacher In Service	NO SCHOOL
February 19, 2021	Early Student Dismissal	
March 22, 2020	End of Quarter 3	
March 25, 2021	Parent/Teacher Conferences	NO SCHOOL
April 1 - 7, 2021	Easter Holiday	NO SCHOOL
April 6 & 7, 2020 are designated make-up days, if needed.		
May 28, 2021	Last Day for Students	

Conflict of Interest
Abstention Memorandum

TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Lori Bennett board member
DATE: 5/28/2020

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

V. Budget & Finance
#4 District Bills

My conflict/reason for abstaining is as follows:

Family member is a bus contractor.


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance" for example the School Code (Section 1111) prohibits voting to hire certain relatives.