

Tunkhannock Area School District
 Board Minutes – Public Work Session/Board Meeting
 June 14, 2018

The Tunkhannock Area School District Board of Directors met on the above date at the Middle School Auditorium. The following members were present:

Board Member:	Present	Absent
Philip Farr, President		✓
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry		✓
Bill Prebola		✓
Bill Swilley	✓	

There were interested citizens present.

Mr. Weidner called the meeting to order at 7:32PM and then led the Pledge of Allegiance.

Mr. Weidner stated that this meeting was being live-streamed and that the Board met in Executive Session immediately prior to this meeting to discuss personnel issues.

Public Comment on Agenda Items Only

None.

Student Spotlight

Mr. Weidner introduced the presenters for the following spotlight items:

Presentation of Elizabeth Cadwalader Stoddart Scholarship to Lisa Marie Schultheis by Board Member Lori Bennett

1. 2018 Administration Art Exhibit, Virtual Edition
 - Presentation of Awards for “Peer Choice” and “Judge’s Choice” at the Elementary, Middle and High School Levels
2. Recognition of Middle School Art Teacher Deborah Donowski who was recognized by NEIU 19 as “Outstanding Art Educator”
3. Middle School Video Newsletter – Melissa Michlowski

Enrollments

Enrollment statistics were provided for information only.

Minutes

Resolution # 1 : A motion was made by Mrs. Arnold and seconded by Mr. Swilley to approve the minutes of the meetings listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. May 24, 2018 Public Work Session/Board Meeting as presented.

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Superintendent's Report

Resolution # 2 : A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve the items from the Superintendent's Report as indicated below. Voting: Motion carried unanimously see resolution number two in the minute book.

1. Notice of intent to resign of Kirsten Baxter, High School Math teacher, effective August 31, 2018.
2. Retirement of Beverly Traver, Evans Falls Cafeteria Worker, effective 6/25/18.
3. Appointment of Bridget Seidel as a Food Service Worker Level 3, effective 9/10/18 - 3.75 hours/day - \$12.80/hour – Student Days. All clearances and TB testing are on file with the district.
4. Change in hours and classification of Kathy Bedford from a 5.5 hours/day Food Service Worker Level 2 to a 3.5 hours/day Food Service Worker Level 3 effective 9/10/18.
5. Appoint of support staff substitute Robert Phillips Jr for the 2017-18 school year. All clearances and TB testing are on file with the district.
6. Volunteers for the 2017-18 school year with the addition of Tammie Preston. Candidates have on file in the Superintendent's Office, clearances and TB testing as required by district policy. (see Exhibit A attached)
7. Van Driver(s) for Brown's Van Service as listed. All clearances and TB testing are on file in the Director of Transportation's Office.
 - a. Linda Price
 - b. Gerald Coolbaugh
8. Payment to Susan Bugno, retiring Middle School Principal for 10.5 unused vacation days. Number of days to be adjusted if additional vacation days are used prior to 6/29/18.

Resolution # 3 : A motion was made by Mrs. Arnold and seconded by Ms. Burke to approve the items from the Superintendent's Report as indicated below. Voting: Motion carried (5 – Yes, 1 – No) - see resolution number three in the minute book.

1. Appointment of temporary security officers as listed to cover summer events. Approximately 3-18 hours/week at a rate of \$25.00/hour.
 - a. John Zdaniewicz – pending Act 114
 - b. Dustin Cokely – pending all clearances & TB testing

Committee Reports

Curriculum: Mrs. Arnold announced that the committee is scheduled to meet next Wednesday at 5 PM.

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Unfinished Business

Resolution # 4 : A motion was made by Mrs. Arnold and seconded by Mr. Swilley to approve the second reading of the Procurement Procedure attachment to Board Policy No. 626 Federal Fiscal Compliance. Voting: Motion carried unanimously - see resolution number four in the minute book.

Resolution # 5 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the posting for 14 days on the district website, for public viewing, draft copies of a Kindergarten, Grade 1 and 2 standards based report card. Voting: Motion carried unanimously - see resolution number five in the minute book.

New Business

Resolution # 6 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the Bus/Van Contract amounts as presented. Voting: Motion carried (5 – Yes, 1 – Abstain) - see resolution number six in the minute book.

Resolution # 7 : A motion was made by Mr. Burke and seconded by Mrs. Arnold to approve the modification of the 2017-18 School Calendar for early dismissals for professional time under the direction of administrators (Noon for outlying, 12:30 PM for Roslund & 1PM for Middle School) for the last week. Voting: Motion carried (5 – Yes, 1 – No) - see resolution number seven in the minute book.

Resolution # 8 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve a Memorandum of Agreement Between the TASD and the Tunkhannock Area Education Association regarding the position of Hybrid Summer Credit Recovery Teacher.. Voting: Motion carried unanimously - see resolution number eight in the minute book.

Resolution # 9 : A motion was made by Mrs. Arnold and seconded by Mr. Swilley to approve the New Business items listed below. Voting: Motion carried unanimously - see resolution number nine in the minute book.

1. An agreement for contracted school psychologist services with Apple Tree Educational Associates, LLC (Karina Ostoich Sheehan).
2. A Memorandum of Understanding with HANDS of Wyoming County for classroom space in the Evans Falls Elementary School and Mehoopany Elementary School.
3. A Purchase of Education Service Agreement with First Hospital Wyoming Valley as presented.
4. The 2018-19 Intergovernmental Agreement with NEIU 19 for Special Education Services as presented.
5. Renewal of insurance coverage for the 2018-19 school year with Tri-County General Insurance Agency, Inc. as presented.

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Mr. Burke asked and the Board agreed to table the vote on the 2018-19 General Fund Budget until the next meeting in two weeks.

Resolution # 10 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the items from the Supplemental listed below. Voting: Motion carried unanimously - see resolution number ten in the minute book.

1. A Memorandum of Understanding between the Tunkhannock Area School District and the Tunkhannock Area School District Act 93 employees regarding raises and Health Care.
2. Hiring of temporary staff to assist with the moving project.
3. Donation of the Mill City School bell and clock and three Evans Falls athletic trophies to the Wyoming County Historical Society.

Ms. McPherson asked and the Board agreed to table the supplemental agenda item concerning the appointment of Amanda Golden as 2018-19 Head Girls Basketball coach.

Resolution #11 : A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve the to approve Payment Application #1 for the renovation projects as listed below from capital reserve funds. Voting: Motion carried (5 – Yes, 1 – No) - see resolution number eleven in the minute book.

- | | |
|---------------------------|-------------|
| a. Scranton Electric | \$40,960.00 |
| b. Spectrum Electrical | \$21,330.36 |
| c. A Pickett Construction | \$34,923.78 |

Resolution # 12 : A motion was made by Mrs. Arnold and seconded by Mr. Burke to approve a change order to cover the cost of paving (approximately \$15,000) needed in order to modify the parent drop off/pick up area at the Primary Center. Voting: Motion carried (5 – Yes, 1 – No) - see resolution number twelve in the minute book.

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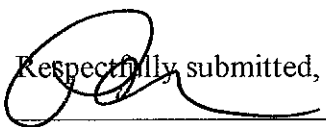
Public Comment

Mr. Kaiser commented on any plans to expand the exits/entrances to the High School.

A motion to adjourn was made at 8:25 pm by Mr. Swilley and seconded by Mrs. Arnold. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	No	Yes	Yes	Abstain	No	Yes	Yes	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent											
Bill Prebola	Absent											
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Absent											


 Respectfully submitted,
 Patrick J. O'Shea
 Board Secretary

Attachments: Exhibits A and Conflict of Interest Memo from Mrs. Bennett

**Conflict of Interest
Abstention Memorandum**

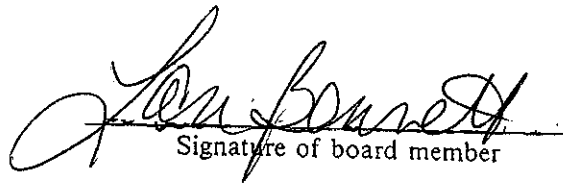
TO: Board Secretary, TINKHANNOK AREA School District
FROM: Lori Bennett board member
DATE: 6/14/2018

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Bus/Van Contracts

My conflict/reason for abstaining is as follows:

Family member is a Bus/Van contractor.


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.