

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
October 25, 2018**

The Tunkhannock Area School District Board of Directors met on the above date in the High School Library. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:37 PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss personnel issues.

<i>Public Comment on Agenda Items Only</i>

None.

<i>Minutes</i>

Resolution # 1 : A motion was made by Mrs. Arnold and seconded by Mr. Parry to approve the minutes of the meeting listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. October 11, 2018 Public Work Session/Board Meeting as presented.

<i>Superintendent's Report</i>

Resolution # 2 : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the Business and Finance items listed. Voting: Motion carried (8 Yes, 1 – No) - see resolution number two in the minute book. (Item V. 5a District bills – Mr. Weidner abstained from voting on Tyler Memorial Hospital bill)

1. Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account
 - d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve

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- g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Title IV
 - l. Activities Accounts
 - m. Pre K Funds
 - n. General Fund Checking Account
2. Payrolls as presented.
- a. District

September 10, 2018	\$801,479.28
September 25, 2018	\$824,049.32
 - b. Cafeteria

September 10, 2018	\$ 3,352.63
September 25, 2018	\$ 16,356.99
 - c. Chapter I

September 10, 2018	\$ 17,002.78
September 25, 2018	\$ 17,002.78
3. Ratify wire/ACH/fund transfers as presented.
4. Ratify district bills as presented in the amount of \$519,913.70
5. Bills as presented:
- a. District - \$504,832.32
 - b. Cafeteria - \$82,802.15
6. District Financial reports as presented.

Resolution # 3 : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve items from the Superintendent’s Report as indicated below. Voting: Motion carried unanimously - see resolution number three in the minute book. (Supplemental Agenda Item #3 Bus/Van Contracts – Mrs. Bennett abstained from voting)

- 1. Appointment of Corinne Boyd, High School Special Education Teacher, pending receipt of clearances. Start date to be determined. \$66,734.00 plus Special Education Stipend prorated – M+18, Step 12
- 2. Approve of a salary of \$3,000.00 per year for Caroline Lawson as Board Secretary, Retroactive to 7/1/18
- 3. Approval of 2018-19 Volunteers – Clearances & TB testing on file as indicated. (See Exhibit A attached)

Supplemental Agenda

- 1. Approval of an extension to the unpaid leave of Employee #1379

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2. Appointment of Tammy Corwin, Long Term Substitute 8th Grade Science Teacher in the High School, pending receipt of clearances for the remainder of the 2018-19 school year. Start date to be determined. \$53,660.00 prorated – M, Step 1
3. Approval of Bus/Van Contract amounts

Superintendent McPherson updated the Board & Community on the following items:

- Meetings continue with UGI and the Borough on the gas line project
- Application has been made for a state multi-million dollar grant. Funds would be used to upgrade safety items in the district
- Mold remediation at the Evans Falls and Mill City Elementary School Buildings
- Lead testing of water at the Primary Center

Committee Reports

On behalf of the Extra Curricular Committee, Dr. Prebola addressed concerns that have been brought up by the community regarding field conditions and practice/game schedules caused by the weather. The possibility of a synthetic multi-purpose field was brought up for discussion.

Mrs. Arnold and Mrs. Gregory reported that they had recently attended the PSBA sponsored conference for School Board members. The conference was very inspiring and informative and they were pleased to report that TASD is ahead of many districts in the state in many areas.

Mr. Farr appointed Mrs. Arnold and Dr. Prebola to the Nominating Committee for election of officers to be held at the December Re-Organization meeting of the Board.

Unfinished Business

Resolution # 4 : A motion was made by Mr. Parry and seconded by Dr. Prebola to approve a budget transfer for the STEM Academy. Voting: Motion carried unanimously - see resolution number four in the minute book.

New Business

Resolution # 5 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve budget transfers as presented. Voting: Motion carried (8 – Yes, 1 – No) – see resolution number five in the minute book.

1. STEM Academy
2. High School

Resolution # 6 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve Rural Health Corporation of NEPA to provide dental services to TASD students for the

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2018-19 school year. Voting: Motion carried unanimously – see resolution number six in the minute book.

Resolution # 7 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve an overnight field trip for the Robotics Team to Rochester, NY. Trip dates – October 26-27, 2018. Voting: Motion carried unanimously – see resolution number seven in the minute book.

A discussion was held on Kelly Services, the district’s ability to cover classes when teachers are absence with no substitute available and what we can do about the situation. Superintendent McPherson is already looking into the situation and additional information will be presented at the next Board meeting.

<i>Public Comment</i>

None.

A motion to adjourn was made at 8:08 pm by Mr. Swilley and seconded by Mrs. Arnold. Motion carried on all ayes.

ROLL CALL VOTE

Resolution #	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	No	Yes	Yes	No	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Caroline Lawson
Board Secretary

Attachments: Exhibit A, Conflict of Interest memorandums (Mr. Weidner/Mrs. Bennett)

Volunteers 10-25-2018
2018-19 School Year

Exhibit A

Last	First	Activity or School
Bassett	Kristin	Inter
Becker	Catherine	Prim
Bennett	Kimberley	Prim
Cokely	Dustin	Prim/Inter
Flaherty*	Kelly	Prim
Grimaud-Chilson	Rebecca	Inter/HS
Geary	Paula	Prim/Inter
Hopkins	Sherry	All
Ide	Justin	Prim/HS
Miller	Kate	Inter
Paxton	Elizabeth	Inter/HS
Petchalonis	Janice	Inter
Ralph*	Rebekah	Prim/Inter
Robinson	Jessica	Prim
Ryan	Karen	Inter
Simon-Long	Judy	Prim/HS
Traver	Brian	Prim
Warenzak	Miriam	Prim
Wiggans	Amy	Prim
Williams	Heather	Inter/HS
Wilson	Nicol	Inter
Yeust	Sheryl	Prim
Young	Suzanne	All

Dickson Sharon

* Indicates updated clearances are/will be needed or pending additional information

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: William Weidner board member
DATE: 10/25/18

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Tyler Memorial Hospital Bill
V. Business & Finance 5a

My conflict/reason for abstaining is as follows:

Employer

William Weidner
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**Conflict of Interest
Abstention Memorandum**

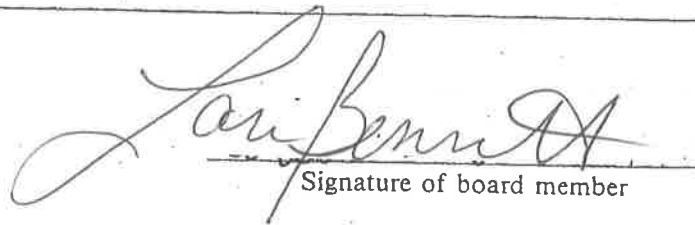
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Loli Bennett board member
DATE: 10.25.18

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Supplemental Agenda Item 3
Bus Contract

My conflict/reason for abstaining is as follows:

Grandmother owns a
bus


Signature of board member

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