

**Tunkhannock Area School District  
Board Minutes – Public Work Session  
January 16, 2014**

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The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Mick Cronin, President		✓
Sandra Lane, Vice President	✓	
Philip Farr, Treasurer	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry		✓
Bill Swilley	✓	
Kim Teeters	✓	
Bill Weidner	✓	

Student Representative Benjamin Swilley was present.

There were interested citizens present.

Dr. Lane called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

**Student & Employee Spotlights:**

Dr. Lane announced that the Student and Employee Spotlights would be postponed until next week's meeting.

**Minutes**

Mr. O'Shea pointed out that the minutes to the December 19, 2013 Public Work Session/Board meeting need to be amended as follows:

- The Roll-Call Summary on the last page must be updated to reflect the names of the new Board members.
- Mr. Farr's Conflict of Interest Memo must be added to the Exhibits of the minutes.

**Resolution #1:** A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the minutes listed below (as amended). Voting: Motion carried unanimously - see resolution number one in the minute book.

A. December 19, 2013 - Public Work Session/Board Meeting

**Business and Finance**

**Resolution #2:** A motion was made by Mr. Swilley and seconded by Mrs. Teeters to approve the Business and Finance items listed. Voting: Motion carried unanimously (Mr. Weidner abstained from the Tyler Hosp. bills and Mr. Farr abstained from PS Bank) – see resolution number two in the minute book.

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- A. Treasurer's Reports
  - 1. District
  - 2. Pennsylvania Liquid Assets
  - 3. Payroll Account
  - 4. Gas Lease Funds Account
  - 5. Unemployment Compensation Fund
  - 6. Capital Reserve
  - 7. Scholarship Accounts
  - 8. Cafeteria
  - 9. Title I
  - 10. Title II
  - 11. Activities Accounts
  - 12. Community Funded Sports Account
  - 13. Pre K Funds
  - 14. General Fund Checking Account
- B. Ratify Payrolls
  - 1. District
    - a. December 10, 2013 - \$709,419.20
    - b. December 12, 2013 - \$83,748.68
    - c. December 20, 2013 - \$762,556.57
  - 2. Cafeteria
    - a. December 10, 2013 - \$27,477.89
    - b. December 20, 2013 - \$21,317.61
  - 3. Title I
    - a. December 10, 2013 - \$16,024.60
    - b. December 20, 2013 - \$15,714.60
- C. Wire Transfers for Ratification
- D. Bills for Ratification
  - 1. District - \$782,268.59
- E. Bills for Approval
  - 1. District – \$171,913.97
  - 2. Cafeteria - \$120,933.83

Financial Reports were provided for information.

<b><u>Superintendent's Report</u></b>
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Mr. Healey reviewed his report and then congratulated Dr. Way on her upcoming retirement and then expressed his appreciation for all she has done for the District and the larger education community throughout Northeast Pennsylvania.

Dr. Lane congratulated Dr. Way and expressed her appreciation for all that she has done

**Resolution #3:** A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

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- A. Personnel
1. Retirements
    - a. Dr. Ann Way – Assistant Superintendent
  2. Requests for Leave
    - a. Krista Pasko – Speech – Mill City & Evans Falls Elementary
  3. Appointments
    - a. Jennifer Seward, RN – Medical Aide - \$14.50/hr – Hrs/day TBD – Effective 2/3/14
    - b. Extra Curricular (see Exhibit A attached)
    - c. Teacher Substitutes (see Exhibit A attached)
    - d. Support Staff Substitutes (see Exhibit A attached)

B. Conferences		<u>Conference Cost</u>	<u>Sub Cost</u>	<u>Total Cost</u>
1.	Building an RtII Framework for \$351.91 Elementary Mathematics Team 2/25	Beth Goodwin	\$266.91	\$85.00
2.	Building an RtII Framework for \$341.92 Elementary Mathematics Team 2/25	Mary Hurst	\$256.92	\$85.00
3.	Building an RtII Framework for \$174.00 Elementary Mathematics Team 2/25	Jacquelyn Marshalek	\$174.00	---
4.	Building an RtII Framework for \$256.92 Elementary Mathematics Team 2/25	Joe Moffitt	\$256.92	---
5.	Building an RtII Framework for \$279.00 Elementary Mathematics Team 2/25	Harry Quinnan	\$194.00	\$85.00
6.	Building an RtII Framework for \$351.91 Elementary Mathematics Team 2/25	Nolan Robinson	\$266.91	\$85.00
7.	Building an RtII Framework for \$279.00 Elementary Mathematics Team 2/25	Judy Weber	\$194.00	\$85.00

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Enrollments were provided for information.

**Committee Reports**

None

**Unfinished Business**

Dr. Lane announced that Mr. O'Shea's presentation on district finances will be done as part of the Budget & Finance Committee meeting scheduled for 8:30pm tonight.

**New Business**

**Resolution #4:** A motion was made by Mr. Weidner and seconded by Mrs. Teeters to approve the Bus/Van Contract Amounts. Voting: Motion carried (6 – yes, 1 – abstain) - see resolution number four in the minute book.

**Resolution #5:** A motion was made by Mr. Weidner and seconded by Mr. Swilley to approve Ratification of Consent Agreement for Student No. 6156418121. Voting: Motion carried unanimously - see resolution number five in the minute book.

**Resolution #6:** A motion was made by Mrs. Teeters and seconded by Mr. Weidner to approve Ratification of Consent Agreement for Student No. 3099771023. Voting: Motion carried unanimously - see resolution number six in the minute book.

**Citizen Comment**

Mr. Sick commented on the Pre-K Counts grant money.

Ms. Martin commented on the Fall Sports coaches and schedule changes.

Mr. Muckin commented the Fall Sports coaches and program.

Ms. Callum commented on the Fall Sports coaches and program.

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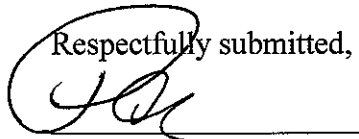
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A motion to adjourn was made at 7:56 PM by Mrs. Teeters and seconded by Mr. Swilley.  
Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Lori Bennett	Yes	Yes	Yes	Abstain	Yes	Yes
Randy Greenip	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent					
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes
Kim Teeters	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes
Sandra Lane	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes
Mick Cronin	Absent					

Respectfully submitted,



Patrick J. O'Shea  
Board Secretary

Attachments: Exhibit A



**Conflict of Interest  
Abstention Memorandum**

TO: Board Secretary, Tunkhannock Area School District  
FROM: Lori Bennett board member  
DATE: 1/16/2014

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BUS/VAN CONTRACTS

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My conflict/reason for abstaining is as follows:

Family member is A BUS/VAN  
CONTRACTOR

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Lori Bennett  
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.