

**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
February 9, 2017**

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Randy Greenip	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley		✓

There were interested citizens present.

Mr. Farr called the meeting to order at 7:31PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss personnel matters.

***Public Comment on Agenda Items Only***

None.

***Enrollments***

Enrollments were provided for information.

***Superintendent's Report***

**Resolution # 1** : A motion was made by Mr. Weidner and seconded by Mr. Greenip to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number one in the minute book

1. approve Maria O'Boyle's letter of intent to resign from her position as a high school science teacher, for the purpose of retirement effective 6/30/17.
2. approve the resignation of Laurie Rought, high school cafeteria worker effective 2/10/17.
3. approve the appointment of Anne Marie Shinko as a full time district custodian. \$12.50/hour – Start date to be determined. Act 34, 114 and 151 clearances and TB testing are on file in the Superintendent's Office.
4. approve Donald Harvey as a substitute Bus/Van Driver for Forward Transportation. Act 34, 114 and 151 clearances and TB testing are on file in the Director of Transportation's Office.

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5. approve Volunteers as presented. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy. (see Exhibit A attached)
6. approve support staff substitutes as listed. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.
  - a. Gertrude Billings RN
  - b. Linda Coolbaugh
  - c. Sacha Hoff
  - d. Heather Mateus
  - e. Crystal Meyers RN
  - f. Russell Rosengrant
  - g. Laurie Rought
7. approve conference attendance as listed:

a.	Michelle Knoebel	Keys to Literacy	2/3	Cost \$318.00
b.	Jill McClain	Understanding Dyslexia	2/4	Cost \$415.00
c.	MiSchelle Carpenter	2017 PDE Data Summit	3/12-15	Cost \$912.46
d.	Nicole Ferguson	K-12 SAP Training	3/8-10	Cost \$330.00

Ms. McPherson announced that since the last public meeting she has conducted several meetings with a number of service agencies and child care providers with respect to interest in the outlying buildings. She added that she has also met with many parents and businesses in the area as well.

Ms. McPherson stated that Mr. Seaberg and Mr. Bosscher will be attending a workshop for Pennsylvania Emergency Management to ensure we get our safety plans and drills are up to par.

Ms. McPherson announced that the next Community Forum will be in Mehoopany at 7PM on Monday February 13<sup>th</sup>.

**Committee Reports**

**Ad-Hoc (Building Closure) Committee:** Mr. Farr asked Mr. Burke to outline the request he had made of the architects at KCBA. Mr. Burke explained that the option he requested K-4 at Roslund with an addition and all others the same. He said he has now rescinded that request as the cost would be exorbitant and defeat some of the other criteria the board has since agreed on. Mr. Burke stated he is now in favor of Option 5 which is K-2 in Roslund, 3-6 at the Middle School and 7-12 at the High School with 7-9 being somewhat of a separated Junior High. This option would require some capital investment to build out a wing at the High School to accomplish the segregation of 7-9 grades.

Dr. Prebola also asked that the plans done a year ago or so which estimated the costs of adding another exit road from the campus.

Mr. Farr asked and the Board affirmed their desire to have KCBA flesh out Option 5 as endorsed by Mr. Burke as well as Ms. McPherson's option of K-2 at Roslund, 3-6 at the Middle School, 7<sup>th</sup> at the Administration Building as and academy and 8-12 at the High School.

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Buildings & Grounds Committee: Mr. Franko asked for Board approval to sell the old Forklift and 2002 Chevrolet 2500 truck. The board agreed – see motion #2 below.

**Resolution # 2** : A motion was made by Mrs. Bennett and seconded by Mrs. Arnold to approve the sale of the 1997 Yale Gas Fork Lift and the 2002 Chevrolet 2500 4-wheel Drive truck with plow by advertising for bids in the newspaper. Voting: Motion carried unanimously - see resolution number two in the minute book.

Mr. Franko also explained two projects suggested by the Middle School Student Council to install “buddy benches” and a bike rack outside the main entrance on the left near the concrete abutments. Mr. Franko requested and the board agreed also remove the abutments and enhance the appearance and ease of maintenance of the area surrounding the entrance. The Board agreed to have Mr. Franko move forward with gathering the information and putting together complete project plan and budget in conjunction with the student council.

Mr. Franko also asked the Board for permission to enhance the aesthetic appeal of the area between the two main entrances to the High School in conjunction with a MiShelle Carpenter’s master gardening group and some of the High School clubs/groups.

Extra-Curricular Committee: Dr. Prebola scheduled a committee meeting at 5:30PM on February 28<sup>th</sup>.

**Unfinished Business**

None.

**New Business**

Mr. Farr announced the 1<sup>st</sup> reading of the following policies:

- a. No. 810 Operations – Transportation
- b. No. 810.2 Operations – Transportation Video/Audio Recording

**Resolution # 3** : A motion was made by Mr. Greenip and seconded by Mrs. Bennett to approve a request from Mr. Ernest W. Leshner, owner of parcel No. 27-071.0-144-00-00-00, to waive roll back taxes pursuant to the Clean and Green Law’s provision for donation of the land to a religious organization – PA Code Sec. 137b.74 paragraph (a) (7). Voting: Motion carried unanimously - see resolution number three in the minute book.

Mr. Farr announced that the Per Capita tax discussion would be tabled until the next meeting pending receipt of some additional information from the District’s solicitor.

**Resolution # 4** : A motion was made by Mr. Weidner and seconded by Mr. Greenip to approve the Bus/Van contract amounts as presented. Voting: Motion carried (6 – Yes, 1 – Abstain) - see resolution number four in the minute book.

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**Public Comment**

Mr. Keiser commented on the KCBA options and the building closure timeline.

Ms. Bonnice commented on obtaining an additional teacher.

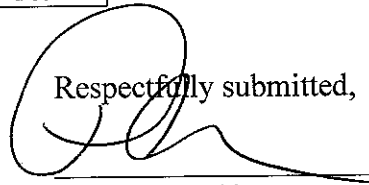
Mr. Baker commented on the KCBA analysis.

A motion to adjourn was made at 8:13 pm by Mrs. Bennett and seconded by Dr. Prebola.  
Motion carried on all ayes.

**ROLL CALL VOTE**

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
Holly Arnold	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Abstain
Randy Greenip	Yes	Yes	Yes	Yes
Rob Parry	Absent			
Bill Prebola	Yes	Yes	Yes	Yes
Bill Swilley	Absent			
John Burke	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea  
Board Secretary

Attachments: A and a Conflict of Interest Letter from Mrs. Bennett



# Conflict of Interest Abstention Memorandum

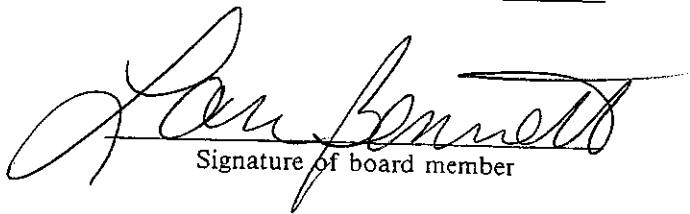
TO: Board Secretary, TUNKHANNOCK AREA School District  
FROM: Loei Bennett board member  
DATE: 2/9/17

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BUS/VAN CONTRACTS  
\_\_\_\_\_  
\_\_\_\_\_

My conflict/reason for abstaining is as follows:

FAMILY member is a Bus/VAN  
Contractor.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.