

Tunkhannock Area School District
Board Minutes – Public Work Session
June 20, 2013

The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

Board Member:	Present	Absent
Marty Migliori, President	✓	
Mick Cronin, Vice President	✓	
Sandra Lane, Treasurer	✓	
Lori Bennett	✓	
Steve Colley		✓
Don Nowels	✓	
Rob Parry	✓	
Kim Teeters	✓	
Bill Weidner	✓	

There were interested citizens present.

Mr. Migliori called the meeting to order at 7:04PM and then led the Pledge of Allegiance.

Minutes

Resolution #1: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

- A. May 16, 2013 – Public Work Session
- B. May 23, 2013 – Public School Board Meeting

Business and Finance

Resolution #2: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the Business and Finance items listed. Voting: Motion carried unanimously (Mr. Weidner abstained from the Tyler Hospital bills) - see resolution number two in the minute book.

- A. Treasurer's Reports
 - 1. District
 - 2. Pennsylvania Liquid Assets
 - 3. Payroll Account
 - 4. Gas Lease Funds Account
 - 5. Unemployment Compensation Fund
 - 6. Capital Reserve
 - 7. Scholarship Accounts
 - 8. Cafeteria
 - 9. Title I
 - 10. Activities Accounts

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- 11. Community Funded Sports Account
- B. Ratify Payrolls
 - 1. District
 - a. May 10, 2013 - \$694,203.08
 - b. May 24, 2013 - \$722,641.82
 - 2. Cafeteria
 - a. May 10, 2013 - \$25,872.99
 - b. May 24, 2013 - \$34,624.39
 - 3. Title I
 - a. May 10, 2013 - \$13,229.57
 - b. May 24, 2013 - \$13,278.05
- C. Wire Transfers for Ratification
- D. Bills for Ratification
 - 1. District - \$705,917.13
- E. Bills for Approval
 - 1. District - \$399,493.39
 - 2. Cafeteria - \$145,363.49
- F. Financial Reports

Superintendent's Report

Resolution #3: A motion was made by Mr. Parry and seconded by Mr. Nowels to approve the items from the Superintendent's Report listed below. Voting: Motion carried (7 – yes, 1 – abstain) - see resolution number three in the minute book.

- A. Personnel
 - 1. Retirements
 - a. Cheryl Sands – Family & Consumer Science Teacher
 - 2. Resignations
 - a. Kristy Buchman – Special Education Teacher
 - b. Elise Mason – Elementary Teacher
 - c. Jason Keown – Basketball Coach
 - 3. Request for Leave of Absence
 - a. Amanda Campbell – Special Education Teacher
 - b. Elizabeth Reese – Elementary Teacher
 - c. Marie Vieczorek – Elementary Teacher
 - 4. Appointments
 - a. Kelly Morone – Full Time Custodian - \$10.50/hr – Effective 6/21/13
 - b. Extra Curricular (see Exhibit A attached)
 - c. Sport Related – Extra Pay Workers (see Exhibit B attached)
 - d. Volunteers (see Exhibit C attached)

Enrollments were provided for information.

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Committee Reports

None

Unfinished Business

None

New Business

The TASD Visa account statement was provided for information.

Dr. Lane presented an updated proposed Final Budget for 2014-15 school year which she said included the following changes from the prior proposed Final Budget:

- an increase of 2.9 mills (the maximum allowed using the approved referendum exception) instead of 1.5 mills
- incorporates the estimated \$1.5 million financial impact of the Arbitrator's decision on the furloughed teachers
- cuts totaling \$155 thousand in the Maintenance area including track resurfacing, roofing & paving repairs and a new replacement truck.
- cutting out new band uniforms and new replacement lockers

Dr. Lane added that this is a deficit budget which envisions using most of the fund balance. Mr. Parry added that from a cash flow perspective this means that we could potentially run out of money by April/May 2015.

A motion was made by Mr. Parry and seconded by Dr. Lane to approve the proposed Final Budget with the 2.9 mill increase. Mrs. Teeters requested that the decision on the budget be tabled until next week's Board meeting. Dr. Lane and Mr. Parry recinded their motion and second in favor of tabling a decision on the budget until next week

Resolution #4: A motion was made by Mr. Parry and seconded by Mrs. Teeters to approve the Bus/Van contracts. Voting: Motion carried (7 – yes, 1 – abstain) - see resolution number four in the minute book.

Resolution #5: A motion was made by Mr. Parry and seconded by Dr. Lane to appoint Kathi Felker – Summer 2013 Educational Services Program Director - \$24.00/hr for 250 hrs (\$6,000.00). Voting: Motion carried (7 – yes, 1 – no) - see resolution number five in the minute book.

Resolution #6: A motion was made by Mrs. Teeters and seconded by Mr. Parry to approve LIU 18 2013-14 Contracted Professional Services Contract. Voting: Motion carried unanimously - see resolution number six in the minute book.

Resolution #7: A motion was made by Mr. Parry and seconded by Mr. Weidner to Yearly Bayada Home Health Care Inc Contract. Voting: Motion carried unanimously - see resolution number seven in the minute book.

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Resolution # 8: A motion was made by Mrs. Teeters and seconded by Mr. Weidner to New Story Tuition Agreement – 2013 Extended School Year Contract. Voting: Motion carried unanimously - see resolution number eight in the minute book.

Resolution # 9: A motion was made by Mr. Parry and seconded by Mr. Nowles to approve the request from the Class of 2014 to change the 2013-14 School Calendar. Voting: Motion carried unanimously - see resolution number nine in the minute book.

In response to a question from Mr. Sick, Mr. Migliori stated that the rain date for the 2014 graduation will be the following day and not the day before as was contemplated this year.

A motion was made by Mr. Cronin and seconded by Mr. Weidner to approve the donation of the past Grade 7/8 Baseball Uniforms to Tunkhannock Little League Association.. Mr. Migliori requested that the decision on this be tabled until next week's Board meeting. Mr. Cronin and Mr. Weidner recinded their motion and second in favor of tabling a decision until next week

The Board also tabled until next week a decision on the donation of past Junior High and Boys Varsity Soccer Uniforms to TYSA.

Resolution # 10: A motion was made by Mr. Parry and seconded by Mrs. Teeters increase 2013-14 Lunch prices by ten cents. Voting: Motion carried unanimously - see resolution number ten in the minute book.

Resolution # 11: A motion was made by Mr. Parry and seconded by Mr. Nowels to approve a Penelec Easement at the High School to repair a power line conduit Voting: Motion carried unanimously - see resolution number eleven in the minute book.

Citizen Comment

Mr. Sick commented on the 2013-14 proposed Final Budget, the Gas Lease funds account, the Summer 2013 Educational Services Program Director appointment, the 2013-14 school calendar and rain date for graduation.

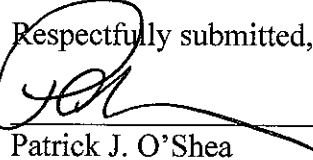
Mr. Baker commented on the proposed millage increase.

A motion to adjourn was made at 7:47 PM by Dr. Lane and seconded by Mr. Parry. Motion carried on all ayes.

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ROLL CALL VOTE

RESOLUTION #:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
Lori Bennett	Yes	Yes	Yes	Abstain	No	Yes	Yes	Yes	Yes	Yes	Yes
Steve Colley	Absent										
Sandra Lane	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Don Nowels	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kim Teeters	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Mick Cronin	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Marty Migliori	Yes	Yes	Abstain	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

 Patrick J. O'Shea
 Board Secretary

EXTRA CURRICULAR

Name	Position	Salary	Reappoint	New Coach	Clearances
Rod Azar	Head FB Coach	\$6,780	✓		
Richard Seaberg	Asst. FB Coach	\$3,842	✓		
Jeff Stage	Asst. FB Coach	\$3,842	✓		
Vince McClain	Asst. FB Coach	\$3,842	✓		
Dan Anderson	JH Head FB Coach	\$3,842	✓		
Dave Scoblick	Athletic Filmer	\$1,017	✓		
Ashlie Lewis	Head Field Hockey Coach	\$3,548	✓		
Ashley Darby	Asst. Field Hockey Coach	\$2,441	✓		
Christine Swilley	JH Head Field Hockey (Comm Fund)	\$2,260	✓		
Randy White	Cross Country Head Coach	\$2,757	✓		
Jeff Underwood	Head Tennis Coach	\$3,390	✓		
Kaaron Yablonski	Head Girl's Soccer	\$3,277	✓		
Jason Munley	Asst. Girls Soccer	\$2,396	✓		
Mark Stroney	Head Boys Soccer	\$3,277	✓		
John Joseph	Asst. Boys Soccer	\$2,396	✓		
Bill Melan	Head JH Soccer (Comm Fund)	\$2,396	✓		
Andy Neely	Head Golf Coach	\$2,486	✓		
Mick Goodwin	Head Girl's Volleyball	\$3,277	✓		
Scott Howell	Asst. Girl's Volleyball	\$2,396	✓		
Brittany Wood	Head Cheerleading Coach	\$2,124	✓		

EXHIBIT A

2013-14 SPORTS-RELATED EXTRA PAY WORKERS FOR SCHOOL BOARD APPROVAL

Jason Azarovich	(announcer)
Pam Costello	(ticket taker, season pass gate, or ticket seller)
Don Davis	(scorekeeper, timer)
Sharyn Davis	(ticket taker, season pass gate, or ticket seller)
Colleen Ell	(ticket taker, season pass gate, or ticket seller)
Bill Fassett	(scorekeeper, timer)
Karen Franklin	(ticket taker or ticket seller)
Carol Giberson	(ticket taker or ticket seller)
Gabrielle Hampsey	(ticket taker, season pass gate, ticket seller, timer, scorekeeper)
Ron Hampsey	(timer, scorekeeper)
Bob Hegedty	(timer)
Seth Johnson	(timer)
John Keefe	(scorekeeper or timer)
Jason Keown	(scorekeeper or timer)
Frank Lenivy	(scorekeeper or timer)
JoAnn Marini	(ticket taker or ticket seller)
Rose Miner	(ticket taker or ticket seller)
Bobbie Morris	(ticket taker, season pass gate, or ticket seller)

EXHIBIT B

VOLUNTEERS
PARENT/SPORTS

NAME	ACTIVITY	TB	ACT 151	ACT 34	ACT 114	New Vol	REAPPT/EMP
2012-13 SCHOOL YEAR							
Paula Geary	Evans Falls PTO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Linda Frame	Evans Falls PTO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Roxanne Mahle	Evans Falls PTO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Nicol Wilson	Evans Falls PTO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Megan Sargent	Evans Falls PTO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Beverly Traver	Evans Falls PTO						<input checked="" type="checkbox"/>
Mileska Timarky	Mill City PTO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2013-14- SCHOOL YEAR							
Cale Newswanger	Football - Varsity						<input checked="" type="checkbox"/>
Lucas Welch	Football - Varsity						<input checked="" type="checkbox"/>
Tom Johnson	Football-JH						<input checked="" type="checkbox"/>
Ben Simons	Football-JH						<input checked="" type="checkbox"/>
Jerry Martindale	Football-JH						<input checked="" type="checkbox"/>
John Harry	Football - JR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Basel Khalife	Cross Country						<input checked="" type="checkbox"/>
Doug Wilson	Cross Country - Varisty						<input checked="" type="checkbox"/>
Ali Wilson	Cross Country						<input checked="" type="checkbox"/>
Gabrielle Hampsey	Golf						<input checked="" type="checkbox"/>
Ali Wilson	Golf						<input checked="" type="checkbox"/>
Dan Austin	Golf						<input checked="" type="checkbox"/>
Barbara Sick	Golf						<input checked="" type="checkbox"/>
Don Davis	Girls Volleyball						<input checked="" type="checkbox"/>
John Richard Holdredge	Girls Volleyball						<input checked="" type="checkbox"/>
Bill Shraw	Golf						<input checked="" type="checkbox"/>

**Conflict of Interest
Abstention Memorandum**

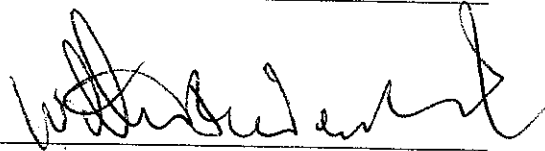
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Bill Weidner board member
DATE: 6/20/2013

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Tyler Hospital

My conflict/reason for abstaining is as follows:

Employer



Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, Tunkhannock Area School District
FROM: Lori Bennett board member
DATE: 6/20/2013

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Bus/VAN CONTRACTS

My conflict/reason for abstaining is as follows:

Family member is A Bus/VAN CONTRACTOR

Lori Bennett
Signature of board member

NOTE: Section 3(J) requires the following procedure:
"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.