

**Tunkhannock Area School District**  
**Board Minutes – Public Work Session/Board Meeting**  
**July 21, 2016**

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The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett		✓
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:34PM and then led the Pledge of Allegiance.

Mr. Farr announced that the Board had met on Monday July 11<sup>th</sup> and earlier tonight in a retreat to formulate the board direction and vision for the next several years and no business was conducted in those meetings. Mr. Farr also announced that an Executive Session was held just prior to this meeting to discuss some personnel and legal issues.

***Public Comment on Agenda Items Only***

Ms. Mary Lou Shaffer commented on the hiring of acting elementary principal and the hiring of Northeast Diversified Services.

***Minutes***

Mr. Weidner pointed out the need for an amendment to the June 16<sup>th</sup> minutes on the last page, the second block of the Roll Call Votes. The voting lines for Mr. Greenip and Mr. Parry are reversed – the line for Mr. Greenip should reflect yes votes and the line for Mr. Parry should reflect that he was absent.

**Resolution # 1:** A motion was made by Mr. Swilley and seconded by Mr. Greenip to approve minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. June 16, 2016 Public Work Session/Board Meeting as amended.
2. June 30, 2016 Public Work Session/Board Meeting as presented.

**Tunkhannock Area School District**  
**Board Minutes – Public Work Session/Board Meeting**  
**July 21, 2016**

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***Business & Finance***

**Resolution #2:** A motion was made by Mr. Swilley and seconded by Mr. Parry to approve the Business and Finance items listed below. Voting: Motion carried unanimously - see resolution number two in the minute book.

1. Recommended that a resolution be adopted to approve district Treasurers' Reports as presented.
  - a. District
  - b. Pennsylvania Liquid Assets
  - c. Payroll Account
  - d. Gas Lease Funds Account
  - e. Unemployment Compensation Fund
  - f. Capital Reserve
  - g. Scholarship Accounts
  - h. Cafeteria
  - i. Title I
  - j. Title II
  - k. Activities Accounts
  - l. Community Funded Sports Account
  - m. Pre K Funds
  - n. General Fund Checking Account
2. Recommended that a resolution be adopted to approve payrolls as presented:
  - a. District

June 10, 2016	\$798,344.74
June 24, 2016	\$935,128.44
  - b. Cafeteria

June 10, 2016	\$27,015.26
June 24, 2016	\$26,212.82
  - c. Title I

June 10, 2016	\$14,274.23
June 24, 2016	\$30,117.90
3. Recommended that a resolution be adopted to ratify wire transfers as presented.
4. Recommended that a resolution be adopted to ratify district bills as presented in the amount of \$721,523.24.
5. Recommended that a resolution be adopted to approve bills as presented:
  - a. District - \$692,817.00
  - b. Cafeteria - \$107,387.46
6. Recommend that a resolution be adopted to approve district financial reports as presented.

**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
July 21, 2016**

---

**Superintendent's Report**

**Resolution # 3:** A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

1. Recommended that a resolution be adopted to approve the retirement of Norine Spangenberg, Administrative Assistant, effective September 12, 2016.
2. Recommended that a resolution be adopted to approve the resignation of Jason Blocher, Elementary Physical Education teacher.
3. Recommended that a resolution be adopted to approve Michele Knoebel as Acting Principal at the Mehoopany and Roslund Elementary Schools at a yearly salary of \$75,000.00, effective 7/22/16.
4. Recommended that a resolution be adopted to approve Dean Pettinato as Roslund/Mehoopany Physical Education Teacher, effective August 22, 2016 at a salary of \$46,332.00, B, Step 1. Pending Act 114, Act 151 clearances and TB testing.
5. Recommended that a resolution be adopted to approve Patrick Landes as a Work Study student for the 2016-17 school year. Employment will be for a maximum of 3 hours per day while school is in session.
6. Recommended that a resolution be adopted to approve the transfer of Alyssa Romanuski from Middle School Library Non-Instructional Aide to Roslund/Mehoopany Library Instructional Aide. Effective 8/24/16 – Student Days – 6.5 hrs/day - \$12.50/hr.
7. Recommended that a resolution be adopted to approve mentors for newly hired teachers as follows:
  - a. Laura Cobb-Mack for Jeanette Shao
  - b. Tommasina Fiorillo for Colleen Salak
  - c. Krista Truesdale for Dean Pettinato
8. Recommended that a resolution be adopted to approve conference attendance as listed:

a. Michelle Hetzel	Wilson Level 1	9/9/16	Total Cost \$2,127.84
	Certification		

**Committee Reports**

**Transportation & Safety:** Ms. McPherson advised that the committee met and discussed several items including the security at after-school events which is on the agenda tonight. Another item discussed was the changes to the transportation schedule drop-off/dismissal times this year. Ms. McPherson reviewed the proposed new times with the board.

Ms. McPherson also reported that new bus cameras have been ordered which will be installed inside each bus at the mid-point. Cameras will also be ordered that will be mounted on the exterior arm on the front of each bus.

**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
July 21, 2016**

---

Ad-Hoc (Building Closure): Ms. McPherson advised the board that a mandatory meeting for the Feasibility Study RFP was held on Tuesday and about 15 different firms attended.

Building & Grounds: Mr. Franko provided an update on some of the various projects on his plate:

- ***Mehoopany Water Project*** – everything is ready to go for installation on Friday July 29<sup>th</sup> and they will work over the weekend. Once install is completed, we will run the tests on the water.
- ***Trees at the Middle School*** – waiting on prices from 2 different companies – there will be no problem getting them removed prior to the start of school. Mr. Parry and Mr. Franco confirmed that Bob Robertson is a certified Arborist.
- ***Middle School Roof*** – material will be delivered this Tuesday July 26<sup>th</sup> and they approximate completion within two weeks depending on weather.
- ***Middle School Vestibule*** – work by Mesko Glass will start tomorrow and they will have it completed before school starts.

**Unfinished Business**

**Resolution #4**: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the following policies as presented. Voting: Motion carried unanimously - see resolution number four in the minute book.

1. second reading of Policy No. 626 – Federal Fiscal Compliance
2. second reading of Policy No. 626.1 – Travel Reimbursement Federal Programs
3. second reading of Policy No. 827 – Conflict of Interest

**New Business**

The T ASD Visa Account bill was provided for information.

**Resolution #5**: A motion was made by Mr. Burke and seconded by Mr. Parry to approve the proposal for event security services with Northeast Diversified Services. Voting: Motion carried unanimously - see resolution number five in the minute book.

**Resolution #6**: A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the agreement with NHS Pennsylvania for services from August 1, 2016 through and including July 31, 2017. Voting: Motion carried unanimously - see resolution number six in the minute book.

Mr. Farr announced the first readings of Policy No. 808 - Food Services and Policy No. 823 – Naloxone.

**Public Comment**

Ms. Betty Ann Shaver commented the heat index in the Middle School and the film being installed on the windows.

**Tunkhannock Area School District  
Board Minutes – Public Work Session/Board Meeting  
July 21, 2016**

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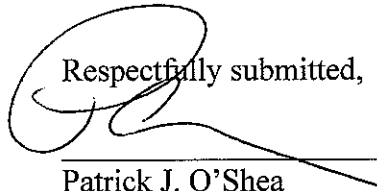
Ms Donna Shaffer commented on the hiring of Patrick Landes.

A motion to adjourn was made at 8:23 pm by Mr. Swilley and seconded by Mr. Greenip. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Absent					
Randy Greenip	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea  
Board Secretary

Attachments: None