

**Tunkhannock Area School District  
Board Minutes – Public Work Session  
June 18, 2015**

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The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Lori Bennett	✓	
Mick Cronin	✓	
Randy Greenip	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:30PM and then led the Pledge of Allegiance.

Mr. Farr announced that the Board had met in Executive Session on Thursday June 4<sup>th</sup> & Monday June 8<sup>th</sup> to discuss legal and labor relations issues.

Enrollment reports were available for information in the board booklet.

**Approval of Minutes**

Mr. Swilley pointed out that a correction was necessary to the May 28, 2015 Board Minutes. Resolution #3 should read that Mr. Weidner made the motion and it was seconded by Mr. Parry.

**Resolution # 1:** A motion was made by Mr. Parry and seconded by Mr. Cronin to approve the minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

- A. May 14, 2015 – Special Board Meeting
- B. May 21, 2015 – Public Work Session (as amended)
- C. May 28, 2015 – Public Board Meeting

**Business and Finance**

**Resolution #2:** A motion was made by Mr. Swilley and seconded by Mr. Weidner to approve the Business and Finance items listed. Voting: Motion carried unanimously (Mr. Greenip abstained from Leber Electric & Simplex-Grinnel bills and Mr. Weidner abstained from the Tyler bills) - see resolution number two in the minute book.

- A. Treasurer's Reports
  - 1. District

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2. Pennsylvania Liquid Assets
  3. Payroll Account
  4. Gas Lease Funds Account
  5. Unemployment Compensation Fund
  6. Capital Reserve
  7. Scholarship Accounts
  8. Cafeteria
  9. Title I
  10. Title II
  11. Activities Accounts
  12. Community Funded Sports Account
  13. Pre K Funds (p107)
  14. General Fund Checking Account
- B. Ratify Payrolls
1. District
    - a. May 8, 2015 - \$732,201.91
    - b. May 22, 2015 - \$726,530.87
  2. Cafeteria
    - a. May 8, 2015 - \$26,097.42
    - b. May 22, 2015 - \$26,336.09
  3. Title I
    - a. May 8, 2015 - \$13,217.94
    - b. May 22, 2015 - \$13,642.94
- C. Wire Transfers for Ratification
- D. Bills for Ratification
1. District - \$746,986.57
- E. Bills for Approval
1. District - \$446,156.21
  2. Cafeteria - \$129,640.84

Financial Reports were provided for information.

<b><i>Superintendent's Report</i></b>
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**Resolution # 3:** A motion was made by Mr. Cronin and seconded by Mr. Parry to approve the items from the Superintendent's Report listed. Voting: Motion carried (6 – Yes, 3 – No). Mr. Swilley abstained from Extra-curricular 7<sup>th</sup> & 8<sup>th</sup> grade Hockey coaches - see resolution number three in the minute book.

- A. Personnel
1. Intent to Retire
    - a. Lee Ann Carey – High School Special Education Teacher
    - b. Betsy Jayne – Mill City Second Grade Teacher
  2. Appointments
    - a. Extra Curricular (see Exhibit A attached)
    - b. Sports Related – Extra Pay Workers (see Exhibit B attached)
    - c. Michael Bach – Substitute RN – pending Act 114, 151 and TB testing

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- d. Volunteers (see Exhibit C attached)
- e. Christian Corker – School-to-Career Student Assistant – IT Department – \$7.25/hr

B. Conferences		<u>Conference Cost</u>	<u>Sub Cost</u>	<u>Total Cost</u>
1. Wilson Language Training and Certification at AIM Training	Leslee Clark	\$ 1,030.83	--	\$1,030.83

**Committee Reports**

Mr. Farr asked board members to complete the Superintendent’s evaluation/review form that he sent via email earlier in the week. The Board agreed to meet and discuss the document in an Executive Session to be held on Monday, June 22 at 7:30 PM.

**Resolution #4:** A motion was made by Dr. Prebola and seconded by Mrs. Bennett to obtain a copy of the Superintendent’s Personnel File for the Board to review. Voting: Motion carried (8 – Yes, 1 – No) - see resolution number four in the minute book.

**Unfinished Business**

Mr. Farr announced that the Board received 6 applications for Solicitor and 3 were interviewed: Frank Tunis of Wright & Reihner, Joseph O’Brien of Oliver, Price and Rhodes, and John Audi of Sweet, Stevens.

**Resolution #5:** A motion was made by Mrs. Bennett and seconded by Mr. Burke to appoint John Audi as Solicitor and release Frank Tunis effective tomorrow. Voting: Motion carried (7 – Yes, 2 – Abstain) - see resolution number five in the minute book.

**New Business**

TASD Visa Account bills were provided for information.

School Lunch Prices for the 2015-16 School Year: Mr. Healey handed out the meal cost of ingredients spreadsheets prepared by Jackie Shaver as requested by the Board.

**Resolution #6:** A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the Grades 4-8 Science Textbooks. Voting: Motion carried unanimously - see resolution number six in the minute book.

**Resolution #7:** A motion was made by Mr. Swilley and seconded by Mr. Parry to approve the CSIU eService Contract renewal for 2015-16. Voting: Motion carried unanimously - see resolution number seven in the minute book.

Mr. Farr appointed Dr. Prebola as the Board’s PSBA Liaison.

**Citizen Comment**

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Ms Arnold commented on the cost of extra days, negotiating committee members, teachers' negotiations, Policy 327 regarding Management/Advisory Committee and Administration's communications.

Ms. O'Sullivan commented on class size.

Ms. DeMarco commented on the science textbook costs, next cyber academy update, positive public person for the District, new solicitor and the Superintendent's Review.

Mr. Farr announced that the Board would be going into Executive Session to discuss labor relations and would not return.

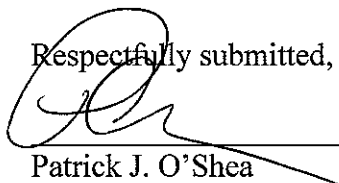
Mr. Keiser commented on the timing of the posting of the Budget on the website.

A motion to adjourn was made at 8:13 pm by Mr. Swilley and seconded by Mr. Burke. Motion carried on all ayes.

**ROLL CALL VOTE**

<b>RESOLUTION #:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
Lori Bennett	Yes	Yes	No	Yes	Yes	Yes	Yes
Mick Cronin	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Randy Greenip	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Abstain	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	No	No	Abstain	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	No	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea  
Board Secretary

Attachments: Exhibits A, B, C & Conflict of Interest memos from Mr. Weidner, Mr. Farr, Mr. Swilley & Mr. Parry

EXTRA-CURRICULAR  
2015-16

ACTIVITY - COACH POSITION	NAME OF ADVISOR/COACH	COMPENSATION \$\$
<b>SPORTS</b>		
Athletic Filmer - Head	John Zdaniewicz	\$1,017
Equipment Manager Head (Boys & Girls)	Tom Johnson	\$2,712
Cheerleading - Boys Football	Brittany Wood	\$2,124
Cheerleading - Boys Basketball	Brittany Wood	\$2,192
Cross Country Head (Boys & Girls)	Randy White	\$2,757
Cross Country Asst. JH (Boys & Girls)	Aaron Keich	\$2,034
Field Hockey Head (Girls)	Ashlie Lewis	\$3,548
Field Hockey Asst. (Girls)	Ashley Darby	\$2,441
Field Hockey 8th Grade	Christine Swilley	\$2,260
Field Hockey 7th Grade	Liz Stackhouse	\$2,034
Football Head (Boys) <i>(Appointed: 1/19/2015)</i>	Jan Cechak	\$6,780
Football Asst. (Boys)	Colin Golden	\$3,842
Football Asst. (Boys)	Paul Grabowski	\$3,842
Football Asst. (Boys)	Ben Townsley	\$3,842
Football JH Head Asst. (Boys)	Rich Appleby	\$3,842
Golf (Boys & Girls)	Andy Neely	\$2,486
Soccer Head (Boys)	Mark Stroney	\$3,277
Soccer Asst. (Boys)	John Joseph	\$2,396
Soccer Head (Girls)	Bill Melan	\$3,277
Tennis Head (Boys)	John Grey	\$3,390
Volleyball Head (Girls)	Don Davis	\$3,277
Volleyball Asst. (Girls)	John Belcher	\$2,396
Volleyball JH Asst. (Boys & Girls)	Victoria Womer	\$2,396

EXHIBIT A

**2015-16 SPORTS – RELATED EXTRA PAY EMPLOYEES**

<b>NAME</b>	<b>POSITION</b>	<b>CLEARANCES</b>
Jason Azarovich	Announcer	Complete
John Keefe	Scoreboard Operator	Complete
Jason Keown	Play Clock Operator	Complete
Gabrielle Hampsey	Ticket taker/seller	Complete
Pam Costello	Ticket taker/seller	Complete
Sharyn Davis	Ticket taker/seller	Complete
Colleen Ell	Ticket taker/seller	Complete
Karen Franklin	Ticket taker/seller	Complete
Carol Giberson	Ticket taker/seller	Complete
JoAnn Marini	Ticket taker/seller	Complete
Krista Dymond	Ticket taker/seller	Complete
Bobbi Morris	Ticket taker/seller	Complete

EXHIBIT B

Board Meeting Date: 6-18-2015

Volunteers  
2015-16

Volunteer(s)	SPORT	YEAR
NAME		
Joe Moffitt	Football	2015-16
Barbara Sick	Golf	2015-16
Thurston Sick	Golf	2015-16
Gabrielle Hampsey	Golf	2015-16
Doug Wilson	Cross Country	2015-16
Kenny Young	Cross Country	2015-16
Kyle Christy	Girls Tennis	2015-16
Scott Howell	Girls Volleyball	2015-16
John Holdredge	Girls Volleyball	2015-16
Jeff Howell	Girls Volleyball	2015-16
Lynn Binner	Girls Volleyball	2015-16
Shannon Robinson	Field Hockey Vol	2015-16
Jason Wisnosky	Parent Volunteer- Evans Falls	2015-16
Peter Napoli	Parent Volunteer- Roslund	2015-16
Dawn Hedrick	Parent Volunteer - Roslund	2015-16
Stephanie Stephens	Parent Volunteer - Evans Falls	2015-16
Denise Robinson	Parent Volunteer - Roslund	2015-16

EXHIBIT C

**Conflict of Interest  
Abstention Memorandum**

TO: Board Secretary, Turkhanack School District  
FROM: Randy Greenup board member  
DATE: 6/18/2015

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

LEBER Electric Inc  
Simplex GRINNEL

My conflict/reason for abstaining is as follows:

Business Relationship with

  
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.



**Conflict of Interest  
Abstention Memorandum**

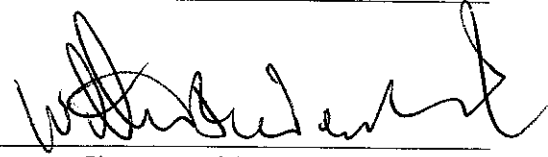
TO: Board Secretary, Tunkhannock Area School District  
FROM: Bill Weidner board member  
DATE: 6/18/2015

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Tyler Hospital  
\_\_\_\_\_  
\_\_\_\_\_

My conflict/reason for abstaining is as follows:

Employer  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Signature of board member

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**Conflict of Interest  
Abstention Memorandum**

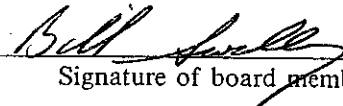
TO: Board Secretary, TUNNANT AREA School District  
FROM: BILL SWILLEY board member  
DATE: 6/18/15

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Item #3 on Superintendants Report  
- Extra Curricular  
8th & 7th Grade Field Hockey Coaches

My conflict/reason for abstaining is as follows:

Family members - Wife & Sister in Law  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Signature of board member

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**Conflict of Interest  
Abstention Memorandum**

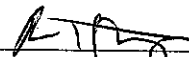
TO: Board Secretary, TUMKANNOCIC AREA School District  
FROM: ROB PANNY board member  
DATE: 6/18/2015

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Resolution #5 - APPOINT JOHN AJDI  
AS SOLICITOR AND RELEASE FRANK TUNIS

My conflict/reason for abstaining is as follows:

I was not involved in the interviews

  
\_\_\_\_\_  
Signature of board member

NOTE: Section 3(J) requires the following procedure:

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**Conflict of Interest  
Abstention Memorandum**

TO: Board Secretary, Tunkhannock AREA School District  
FROM: Bill Swilley board member  
DATE: 6/18/2015

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Item # 5 on Superintendent's Report  
- To Appoint John Audi as Solicitor

My conflict/reason for abstaining is as follows:

Was not at all interviews so I felt  
it would be unfair since I wasn't present  
for all

Bill Swilley  
Signature of board member

NOTE: Section 3(J) requires the following procedure:

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