

**Tunkhannock Area School District**  
**Board Minutes – Public Work Session/Board Meeting**  
**August 15, 2013**

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The Tunkhannock Area School District Board of Directors met on the above date at the Central Administration Building. The following members were present:

<b>Board Member:</b>	<b>Present</b>	<b>Absent</b>
Marty Migliori, President	✓	
Mick Cronin, Vice President	✓	
Sandra Lane, Treasurer	✓	
Lori Bennett		✓
Steve Colley	✓	
Don Nowels	✓	
Rob Parry		✓
Kim Teeters	✓	
Bill Weidner	✓	

There were interested citizens present.

Mr. Migliori called the meeting to order at 7:01PM and then led the Pledge of Allegiance.

Ms. Kathi Felker made a formal presentation to update the Board on the District's Cyber Academy.

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***Minutes***

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**Resolution #1:** A motion was made by Mr. Weidner and seconded by Mrs. Teeters to approve the minutes listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

A. July 18, 2013 – Public Work Session/Board Meeting

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***Business and Finance***

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**Resolution #2:** A motion was made by Mr. Weidner and seconded by Mr. Nowels to approve the Business and Finance items listed. Voting: Motion carried unanimously – (Mr. Weidner abstained from the Mercy Tyler bill) see resolution number two in the minute book.

- A. Treasurer's Reports
1. District
  2. Pennsylvania Liquid Assets
  3. Payroll Account
  4. Gas Lease Funds Account
  5. Unemployment Compensation Fund
  6. Capital Reserve
  7. Scholarship Accounts
  8. Cafeteria
  9. Title I

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- 10. Activities Accounts
- 11. Community Funded Sports Account
- B. Ratify Payrolls
  - 1. District
    - a. July 10, 2013 - \$613,921.79
    - b. July 25, 2013 - \$601,177.53
  - 2. Cafeteria
    - a. July 10, 2013 - \$1,674.23
    - b. July 25, 2013 - \$1,674.23
  - 3. Title I
    - a. July 10, 2013 - \$13,232.20
    - b. July 25, 2013 - \$13,367.00
- C. Wire Transfers for Ratification
- D. Bills for Ratification
  - 1. District - \$380,765.41
- E. Bills for Approval
  - 1. District - \$493,301.31
  - 2. Cafeteria \$1,970.14
- F. Financial Reports

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**Superintendent's Report**

**Resolution #3:** A motion was made by Mrs. Teeters and seconded by Mr. Weidner to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book (Mr. Migliori abstained from item A.3.a. – Extra-curricular appointments).

- A. Personnel
  - 1. Retirement
    - a. Florence Tuffy – Mehoopany Secretary
  - 2. Resignations
    - a. Robert DeLuca – Middle School Physical Education Teacher
    - b. Amanda Golden – Head Girls' Basketball Coach
  - 3. Request for Leave/FMLA
    - a. Jacqueline Layaou – Middle School Math Teacher
  - 4. Appointments
    - a. Extra Curricular (see attached Exhibit A)
    - b. Volunteers (see attached Exhibit B)
    - c. Teacher Substitute List (see attached Exhibit C)
    - d. Support Staff Substitute List (see attached Exhibit D)
    - e. Bus Contractors/Drivers (see attached Exhibit E)
    - f. Michelle Vannoy – Sub Bus Driver – pending Act 114, and 151 (Brown's Van Service)
    - g. Eugenia Traver – Sub Bus Driver – pending Act 151 and TB testing (Brown's Van Service)

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- h. Leroy Posten – Van Driver – pending Act 114, 151 and TB testing (Brown’s Van Service)
  - i. Amanda Panuski – Speech/Language Pathologist – M, Step 1 - \$49,232.00 pending Act 34, Act 114, Act 151 and TB testing
  - j. Daniel Davidson – Latin – B+36, Step 1 - \$46,278.00
  - k. Megan Terpak, RN – Medical & Administrative Aide - \$14.50/hr - 7.5 hrs/day
  - l. Alyssa Romanuski – Middle School Library Aide - \$10.25/hr – 5.75 hrs/day – pending Act 34, Act 114, Act 151 and TB testing
  - m. Support Staff Substitute
    - 1. Joann Marini - Secretary
5. Transfers
- a. Kathi Felker from Title I teacher to Educational Services Program Director – One Year Pilot – 59,883.00
  - b. Gabrielle Hampsey from Athletic Director General Secretary to High School General Secretary - \$11.90 – 8 hrs/day – Effective 8/16/13

**Resolution #4:** A motion was made by Mr. Cronin and seconded by Mr. Nowels to approve the items from the Superintendent’s Report listed below. Voting: Motion failed (4 – yes, 3 – no) - see resolution number four in the minute book. (N.B. Sec. 508 of the PA School Code requires 5 votes to hire teachers)

Appointments

- a. PA Pre-K Counts
  - 1. Brandi Pipp – Teacher - \$29.52/hr – 3.75 hrs per day – 202 days
  - 2. Mandy Marshall – Paraprofessional - \$12.50 per hr – 3.75 hrs/day – 194 days

<b><i>Committee Reports</i></b>
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None

<b><i>Unfinished Business</i></b>
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**Resolution #5:** A motion was made by Mrs. Teeters and seconded by Mr. Weidner to approve the Physician/Dental Services List (see attached Exhibit E). Voting: Motion carried unanimously - see resolution number five in the minute book.

<b><i>New Business</i></b>
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The TASD Visa account statement was provided for information.

**Resolution #6:** A motion was made by Mr. Cronin and seconded by Mr. Weidner to approve the response to the Auditor General’s Performance Audit Report for fiscal years ending June 30, 2009 and 2010. Voting: Motion carried unanimously - see resolution number six in the minute book.

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**Resolution #7:** A motion was made by Mrs. Teeters and seconded by Mr. Weidner to approve the release of tax records from Commonwealth of PA to H.A. Berkheimer for the purpose of collecting the district's local earned income tax. Voting: Motion carried unanimously - see resolution number seven in the minute book.

**Resolution #8:** A motion was made by Mr. Cronin and seconded by Mrs. Teeters to approve the new Algebra I textbook for Grade 9/10 Progressive Algebra. Voting: Motion carried unanimously - see resolution number eight in the minute book.

At 8:29PM Mr. Migliori announced that the Board would be going onto Executive Session to discuss personnel and Legal matters and would be returning. The Board returned from Executive Session at 8:46PM.

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***Citizen Comment***

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Mr. Wintermuth commented on the District's security.

Ms. Pasulka commented on Judge Vanston's decision regarding the furloughed teachers and the gas lease money in the budget.

Ms. Bonnice commented on the Mill City bus routes.

Ms. Nichols requested a copy of the Superintendent's contract.

Ms. Rosengrant commented on the freshman football team.

Mr. Sick commented on the gas money account, Ms. Felker's new position, the cyber academy, the algebra textbook and courses and the PIAA approval status of the District's courses.

Mr. Kaiser commented on the Algebra textbook.

A motion to adjourn was made at 8:46 PM by Mrs.. Teeters and seconded by Mr. Nowels. Motion carried on all ayes.

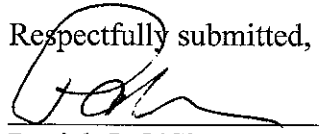
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ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Lori Bennett	Absent							
Steve Colley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Sandra Lane	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Don Nowels	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kim Teeters	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
Bill Weidner	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
Mick Cronin	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Marty Migliori	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes

Respectfully submitted,



Patrick J. O'Shea  
Board Secretary

# Conflict of Interest Abstention Memorandum

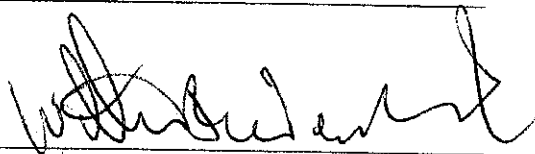
TO: Board Secretary, TUNKHANNOCK AREA School District  
FROM: Bill Weidner board member  
DATE: 8/15/2013

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Tyler Hospital

My conflict/reason for abstaining is as follows:

Employer



Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken . . . ." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

EXTRA CURRICULAR

Revised

Name	Position	Salary	Reappoint	New Coach	Clearances
Bill Bevan	Boys-Girls Head Weightlifting Coach	\$7,448	<input checked="" type="checkbox"/>		
Ken Luckey	Marching Band Fall	\$3,548	<input checked="" type="checkbox"/>		
Ken Luckey	Marching Band Spring	\$904	<input checked="" type="checkbox"/>	*	
Ken Luckey	Marching Band Summer	\$1,627	<input checked="" type="checkbox"/>		
Ken Luckey	Concert Band	\$1,356	<input checked="" type="checkbox"/>		
Ken Luckey	Jazz Band	\$565	<input checked="" type="checkbox"/>		
Tara Kasperowski	Marching Band Asst.	\$2,418	<input checked="" type="checkbox"/>		
Tara Kasperowski	Head Boys & Girls Chorus Director	\$2,260	<input checked="" type="checkbox"/>		
Kevin Kreinberg	Marching Band Asst. Director	\$2,215	<input checked="" type="checkbox"/>		
Jennifer Geary	Marching Band Asst. Director	\$2,215	<input checked="" type="checkbox"/>		
Wayne Bishop	Marching Band Choreographer	\$2,418	<input checked="" type="checkbox"/>		

EXHIBIT A





ART

Bagonis	Jessica								
Trexler	Danelle								
Williams	Jennifer								

ELEMENTARY

#	Baltrusaitis	Evelyn							
	Barkley	Robert							
	Bergey	Christopher							
	Cannon	Regina							
	Choplosky	Kelly							
	Costello	Summer							
	Farrell	Steven							
	Greenley	Laura							
	Grimaud	Helen							
	Guy	Robert							
	Hubert	Samantha							
	Hunter	Ina							
	Kneal	Brittany							
	McDonough	Anne							
	Mowry	Rebecca							
	Muthler	Justin							
	Nudo	Alisha							
	Parduski	Jennifer							
	Parelli	Robin							
	Parkison	Kelley							
	Romanchick	Danielle							
	Rowan	Raechelle							
	Traveny	Raynele							
	Williams	Jennifer							

ENGLISH/COMMUNICATIONS

Searfoss	Brittany								
Stuckey	Joan								

MID LEVEL ENGLISH 7-9

Barkley	Robert								
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EXHIBIT C (p 1 of 3)

		BUSINESS			
#	McClurg	Rhonda			
	Shaw	Janet			

		EARLY CHILDHOOD N-3			
	Marchise	Taryn			
	McNamara	Lauren			

		FAMILY & CONSUMER SCIENCE/HOME ECONOMICS			
	Weidner	Sheila			

		SOCIAL STUDIES/CITIZENSHIP			
	Humenansky	Miles			
	Stuckey	Joan			
	Tomlin	Andrea			
	Zeme	Christian			

		MID LEVEL CITIZENSHIP			
	Barkley	Robert			

		PHYSICAL EDUCATION			
	Bianchi	Christopher			
	Selwood	Carol			

		VOCATIONAL EDUCATION			
	Johnson	Ethan			
	Shaw	William			

		MID-LEVEL SCIENCE			
	Selwood	Carol			

		GENERAL SCIENCE			
	Allen	Daniel			
	Tone	Justine			

SPECIAL EDUCATION

McDonough	Anne						
Nudo	Alisha						
Parkison	Kelley						

MID LEVEL MATHEMATICS

Barkley	Robert						
Wood	Brittany						

MATHEMATICS 7-12

Allen	Daniel						
Wood	Brittany						
Yeust	Sarah						

PHYSICS 7-12

Allen	Daniel						
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BIOLOGY

Idle	Samantha						
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READING SPECIALIST

Guy	Robert						
Shaw	Janet						

SCHOOL NURSE

Boscher	Cynthia						
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PSERS Retiree - Can be called in only after exhausting all other substitutes



**SECRETARIES**

Caudell	Deborah								
Faux	Christine								
Gregory	Beth								
Howell	Ginger								
Janosko	Sherry								
Roote	Angela								

#

**CUSTODIANS**

Need	Joseph								
Scranta	Carol								

**NURSES**

Franko	Mary Lou								
Miller	Stacy								
Tinna	LeeAnn								

#

PSERS Retiree - Can be called in only after exhausting all other substitutes

## TASD Bus Contractors and Drivers for 2013-14

Contractor	Bus #	Driver	Notes / Information Needed
Boone/Bennett	26	Jeff Bennett	
Boone/Bennett	Sub	Robert Bennett	Also driving for Frantz
Brown, AE	6	Brenda Hoover	
Brown, AE	42	Larry Wilson	
Brown, AE	10	Richard Hadsall	
Brown, AE	Bus Sub	Albert Brown	
Brown, AE	Bus Sub	Mark Boice	
Brown, AE	Bus Sub	Kyler Hadsall	
Brown, AE	Sub	Cathy Brown	
Brown's Van	11 / Van	Diane Kenia	
Brown's Van	15	Glenda Chapin	
Brown's Van	19	Pamela Komoroski	
Brown's Van	23	Stephen Bell	
Brown's Van	35	Juanita Bolthouse	
Brown's Van	51	Valerie McCook	
Brown's Van	102	Theodore Roberts	
Brown's Van	103/104	Patricia kolodzieski	
Brown's Van	106	Bobbi Sue Belcher	
Brown's Van	107	Gail Hutchins	
Brown's Van	109	Lynda Gray	
Brown's Van	121	Lois Testa	
Brown's Van	123	Donald Wall	
Brown's Van	126	Randi Miner	
Brown's Van	147	Kelly Hubert	
Brown's Van	148	William Evans	
Brown's Van	149	Debra Flower	
Brown's Van	Ajde	Brandy Kenia	
Brown's Van	Sub Bus / Van	Joseph Ball	
Brown's Van	Sub Bus / Van	Miles Dooley	
Brown's Van	Sub Bus / Van	Joseph Brown	
Brown's Van	Sub Bus / Van	Lori Mikula	
Brown's Van	Sub Van	Dean Hutchins	
Brown's Van	Sub Van	Deana Darling	
Brown's Van	Sub Van	Don Rogers	
Brown's Van	Sub Van	Derek Green	
Brown's Van	Sub Van	Wendy Brown	
Brown's Van	Sub Van	Norman Brown	
Brown's Van	Sub Van	Megan Yakoski	
Buranich, Sam	33	Peter Barry	
Buranich, Sam	37 AM	Roseann Womer	
Buranich, Sam	37 PM	Richard Womer	
Buranich, Sam	39	Nancy Stevens	
Buranich, Sam	Sub	Paul Miller	
Buranich, Sam	Sub	Diane Buranich	
Forward Transportation	24	Cindy Husband	
Forward Transportation	111	Phillip Culver	
Forward Transportation	112	Carol Gilpin	
Forward Transportation	151	Guy Peters	
Forward Transportation	131	Margaret Peters	
Forward Transportation	125	Dave Corby	
Forward Transportation	152	Betty Swingle	
Forward Transportation	Sub Van	Judy Rusinko	
Forward Transportation	Sub Van	Marie Yatsko	
Forward Transportation	Sub Van	Georgia Puzio	
Forward Transportation	Sub Van	Theresa Uren	
Forward Transportation	Sub Van	Jennie Gregg	

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## TASD Bus Contractors and Drivers for 2013-14

Contractor	Bus #	Driver	Notes / Information Needed
Forward Transportation	Sub Van	Marie Yatsko	
Forward Transportation	Sub Van	Nicholas Rusinko	
Forward Transportation	Sub Van	Jack Husband Jr.	
Forward Transportation	Sub Van	Jack Husband Sr.	
Forward Transportation	Sub Van	Ronald Uren	
Forward Transportation	Sub Van	Julie Gerrity	
Garrison, Terry	12	Donald Wilson	
Garrison, Terry	18	Michael Wilson	
Garrison, Terry	7	Becky Jo Sherman	
Garrison, Terry	46	Debbie Johnson	
Garrison, Terry	Bus Sub	Benjamin Garrison	
Garrison, Terry	Bus Sub	Terry Garrison	
Hadsall, Charlotte	16	Hope Kuback	
Hawk, Edward	31	Thomas Sergi	
Hawk, Edward	Sub	Edward Hawk	
Kintner, Fred	14	Pat Stevens	
Kintner, Fred	Sub	Edwin Kintner	
Frantz, Jeff & Mary Ellen	2	Jeff Frantz	
Frantz, Jeff & Mary Ellen	41	Robert Webb	
Frantz, Jeff & Mary Ellen	Sub	Bob Bennett	
Frantz, Jeff & Mary Ellen	Sub	Mary Frantz	
Paul & Margaret Goodwin	22	Heather Day	
Paul & Margaret Goodwin	Sub	Paul Goodwin	
Purdy, Roger	38	Roger Purdy	
Purdy, Roger	50	Ron Purdy	
Purdy, Roger	Sub	Albert Purdy	
Smarkusky, William	29	Dale Shupp	
Smarkusky, William	30	Sandy Snyder	
Smarkusky, William	Sub	William Smarkusky	
Smarkusky, William	Sub	Mary Smarkusky	
Shiffer, Larry	116	Gary King	
Shiffer, Larry	145	Sherry Shiffer	
Shiffer, Larry	Sub Van	James Strohl	
Shiffer, Larry	Sub Van	Larry Shiffer	
Sickler, Steven Jr / Scott	25	Sue Sickler	
Smith, Carl	27 - AM	Carl Smith Jr.	
Smith, Carl	27 - PM	Lynn Lewis	
Stephens, Susan	21	Ronald Sands	
Stephens, Susan	Sub	Jeremy Stephens	
Stephens, Susan	Sub	Bill Stephens	
Traver, Arlene	28	Brian Traver	
Traver, Arlene	Bus Sub	Stephen Traver	
Walters, Lyman	3	James Wertman	
Walters, Lyman	8	Roger Walters	
Walters, Lyman	9	Christina Walters	
Walters, Lyman	34	Brenda Walters	
Walters, Lyman	141	Jan Verbjar	
Walters, Lyman	142	John Testa	
Walters, Lyman	155	Lyman Walters	
Walters, Lyman	156	Edna Gatzke	
Walters, Lyman	157	Kathleen Wilson	
Walters, Lyman	Van	Charlene Walters	
Walters, Lyman	Sub Bus / Van	Marion Sickler	
Walters, Lyman	Sub Van	Kim Weaver	
Walters, Lyman	Sub Van	James Spickerman	
Walters, Lyman	Sub Van	Samantha Fisher	

EXHIBIT E (Page 2 of 3)

## TASD Bus Contractors and Drivers for 2013-14

Contractor	Bus #	Driver	Notes / Information Needed
Walters, Lyman	Sub Van	Carrisa Swire	
Walters, Lyman	Sub Van	Missy Spikerman	
Walters, Lyman	Sub Van	Kevin Walters	
Walters, Lyman	W143	Melissa Sickler	
Walters, Lyman	Aide	Carolyn Malesky	
Walters, Lyman	Aide	Jody Hallock	
General Sub - No Contractor	Bus Driver	Karen Traver	
General Sub - No Contractor	Bus Driver	Bonnie Brewer	
General Sub - No Contractor	Bus Driver	Rich Gregory	
General Sub - No Contractor	Bus Driver	Della Brown	
General Sub - No Contractor	Bus Driver	Phyllis Monsey	
General Sub - No Contractor	Bus Driver	Vicky Bennett	
General Sub - No Contractor	Bus Driver	Art Carpenter	
General Sub - No Contractor	Bus Driver	David Balko	

Car Contracts	Car	Gardner
Car Contracts	Car	Gordon
Car Contracts	Car	Krispin
Car Contracts	Car	Howell
Car Contracts	Car	Kudrako
Car Contracts	Car	Myers
Car Contracts	Car	Ross
Car Contracts	Car	Stapleton



## PHYSICIAN SERVICES

	Approved 2012-13 Dr. Sayre	Approved 2012-13 Dr. Murray	2013-14 Dr. Sayre	2013-14 Dr. Murray
Physical Exams - Grade 11	\$20.00	\$10.00	\$20.00	\$20.00
Special Olympic Participants	\$20.00	\$10.00	\$20.00	\$75.00
New Employees	\$95.00	\$10.00	\$152.00	\$75.00
Students Seeking Working Papers	\$95.00	\$10.00	\$152.00	\$20.00
Athletic Physicals - PIAA Exam	\$20.00	\$20.00	\$20.00	\$20.00
Physician Football Game Attendance	\$150.00	*	\$150.00	*
Asst Physician Football Game Attendance	\$150.00	*	\$150.00	*
Mantoux TB Testing	\$31.00	\$19.00	\$31.00	\$30.00

\*No bid submitted

## DENTAL SERVICES

	Approved 2012-13 Rural Health Corp	2013-14 Rural Health Corp
Dental Exams - Grade 3, Grade 7 & Original Entry	\$5.50	\$5.50

EXHIBIT F