

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
December 7, 2017**

The Tunkhannock Area School District Board of Directors met on the above date at the High School Auditorium. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:38PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss some personnel matters.

Public Comment on Agenda Items Only

None.

Enrollments

Mr. Farr pointed out that the enrollments were included in the Board packet for information.

Minutes

Resolution # 1 : A motion was made by Mrs. Arnold and seconded by Mr. Parry to approve the minutes of the meetings listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. November 16, 2017 Public Work Session/Board Meeting as presented.

Business and Finance

Resolution # 2 : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the Business and Finance items listed. Voting: Motion carried (8 – Yes, 1 – No) - see resolution number two in the minute book.

1. Recommend that a resolution be adopted to approve bills as presented.
 - a. District - \$196,407.20
 - b. Cafeteria - \$16,044.84

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Superintendent's Report

Mr. Swilley and Mr. Farr commented on the retirement of Mrs. Bugno.

Dr. Prebola, Mr. Parry and Mr. Farr commented on the retirement of Coach Jan Cechak

Resolution # 3 : A motion was made by Mr. Parry and seconded by Dr. Prebola to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number three in the minute book.

1. Retirement of Geraldine Appleby, High School Custodian, effective January 18, 2018.
2. Retirement of Susan Bugno, Middle School Principal, effective June 29, 2018.
3. Retirement from the position of Head Football Coach of Jan Cechak, effective December 1, 2017.
4. Transfer from the position of Mill City Reading Assistant to Roslund General Secretary of Karamae Killian beginning 12/11/17 and lasting until the last student day of the 2017-18 school year. \$15.30/hr – 8 hrs/day.
5. Approve, pending receipt of clearances and TB testing, the appointment of Ashley Dymond to the position of Roslund Reading Assistant, beginning 12/11/17 and lasting until the last student day of the 2017-18 school year. \$14.00/hr – 5.5 hrs/day.
6. Approve, pending receipt of clearances and TB testing, the appointment of Kimberly Zimmer to the position of Mill City Reading Assistant, beginning 12/11/17 and lasting until the last student day of the 2017-18 school year. \$14.00/hr – 5.5 hrs/day.
7. Appointment of Jacob Richards to the position of Junior High Assistant Wrestling Coach for the 2017-18 school year at a salary of \$2,668.00. All clearances and TB testing are on file in the Superintendent's Office.
8. Lynn McAndrew as a mentor to Nadia Yukosky, newly hired Certified School Nurse.
9. Conference attendance as listed.
 - a. Amanda Campbell Bringing Mindfulness to Your Classroom \$125.00
 - b. Melissa McCabe SAP Training \$415.86
 - c. Kaaron Yablonski SAP Training \$425.40
 - d. Kellie Wynne SAP Training \$434.94
 - e. Nadia Zukosky SAP Training \$439.86
 - f. Marie Vieczorek PA Institute for Instructional Coaching \$164.16

Ms. McPherson asked that the following names be added to the list of volunteers contained in the packet: Kelley Dussinger, Melissa Patton, Jennifer Sorokach, Mary Tempest and Tom Traver.

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Resolution # 4 : A motion was made by Mr. Parry and seconded by Dr. Prebola to approve the items from the Superintendent's Report listed below. Voting: Motion carried unanimously - see resolution number four in the minute book.

1. Volunteers with the additional names noted above (see Exhibit A attached) . All clearances and TB testing are on file in the Superintendent's Office as indicted

Ms. McPherson stated that she would be meeting on December 18th with folks from the State-level regarding the acquisition of an after school K-8 STEM program for the Tunkhannock Area School District.

Ms. McPherson announced that on January 4th she and a few other administrators would be traveling to Ithaca to meet with two researchers to discuss Tunkhannock Area School District's participation in a National Science Foundation grant which would put us in partnership with the Smithsonian Institute.

Mr. Farr announced that it was brought to his attention the need to administer the oath of office for the newly re-elected board members. Mr. O'Shea stated that Mr. Swilley had taken his oath earlier today and asked Mrs. Parrish, Notary Public, to administer the oath of office to Phil Farr, Holly Arnold, Shana Gregory and Rob Parry. Mrs. Parrish administered the oath as requested.

Atty. Audi requested that the board re-confirm the votes taken for the sake of good order.

Resolution # 5 : A motion was made by Mrs. Arnold and seconded by Mr. Swilley to reconfirm all of the previous votes taken this evening. Voting: Motion carried unanimously - see resolution number five in the minute book.

Committee Reports

None.

Unfinished Business

None.

New Business

Resolution # 6 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the Bus/Van contract amounts as listed. Voting: Motion carried (8 – Yes, 1 – Abstain) - see resolution number six in the minute book.

Resolution # 7 : A motion was made by Mr. Swilley and seconded by Mr. Parry to approve the overnight field trip for the High School Ski Club to Stowe Mt., Vermont. Voting: Motion carried unanimously - see resolution number seven in the minute book.

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Resolution # 8 : A motion was made by Mr. Parry and seconded by Mr. Swilley to approve the recycling/disposal of antiquated and unusable shop equipment. Voting: Motion carried unanimously - see resolution number eight in the minute book.

Ms. McPherson read and presented to the Board the following grievances filed by the Tunkhannock Area Education Association

- a. 2017-18-02 Start of School Year
- b. 2017-18-04 Column Movement/Course Approval
- c. 2017-18-05 Timely Approval of Courses

Resolution # 9 : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to deny the grievances filed by the Tunkhannock Area Education Association listed below. Voting: Motion carried unanimously - see resolution number nine in the minute book.

- a. 2017-18-02 Start of School Year
- b. 2017-18-04 Column Movement/Course Approval
- c. 2017-18-05 Timely Approval of Courses

Resolution # 10 : A motion was made by Mr. Swilley and seconded by Mr. Parry to approve the use of a therapy dog for Reading Intervention at the Roslund Elementary School w. Voting: Motion carried unanimously - see resolution number ten in the minute book.

On behalf of the Board and the District, Mr. Farr expressed the appreciation to the Community Foundation for their generous donation of a grant in the amount \$3,500.00 to aid in the cost of the “Eyes on the Future” mural that will be unveiled in the spring as part of our “Consolidation Celebration”.

Resolution # 11 : A motion was made by Dr. Prebola and seconded by Mrs. Arnold to approve and accept the adjustments to the TASD Athletic Department Guidelines for Coaches and the New Coaches Evaluation Form. Voting: Motion carried unanimously - see resolution number eleven in the minute book.

Mrs. Arnold expressed an interest in having TASD live stream the board meetings. There was general consensus from the board and Ms. McPherson said she would discuss it with Mr. Kormis and make it happen.

Public Comment

Ms. Tracy Goren commented on the location of the mural.

Ms. Bonnice commented on the STEM program.

Ms. Sick commented on the new coaching course requirements due by June of 2018.

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A motion to adjourn was made at 8:06 pm by Mr. Parry and seconded by Mrs. Arnold. Motion carried on all ayes.

ROLL CALL VOTE

<u>RESOLUTION #:</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	Yes	Yes	Abstain	Yes	Yes	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted



Patrick J. O'Shea
Board Secretary

Attachments: Exhibit A & Conflict of Interest Memorandum from Mrs. Bennett

Volunteers 12-7-2017
2017-18 School Year

Volunteers		Activity or School
Last	First	
Brosious	Keith	MS
Brosious	Patricia	MS
Haraschak	Lauren	MS
Moyer	Angela	MS
Tague	Jason	ROS
Walsh	Jennifer	MC/MS
Warenzak	Miriam	MC/MS
Wiggans	Amy	MEH
Dussinger	Kelley	
Patton	Melissa	
Sorokach	Jennifer	
Tempest	Mary	
Traver	Tom	

Exhibit A

Conflict of Interest Abstention Memorandum

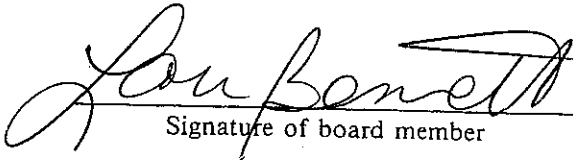
TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Loe, Bennett board member
DATE: 12/17/17

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BUS / VAN CONTRACTS

My conflict/reason for abstaining is as follows:

FAMILY MEMBER IS A BUS/VAN
CONTRACTOR.


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest **shall abstain** from voting and, prior to the vote being taken, **publicly announce** and disclose the nature of his interest as a public record **in a written memorandum** filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.