

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
January 24, 2019

The Tunkhannock Area School District Board of Directors met on the above date in the High School Library. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry		✓
Bill Prebola	✓	
Bill Swilley		✓

There were interested citizens present.

Mr. Farr called the meeting to order at 7:33 PM and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss personnel matters.

Public Comment on Agenda Items Only

Joe Sick questioned the transfer listed on page 23 of the tonight's Board booklet of \$130,000.00 from the cafeteria savings account to the cafeteria checking account . He also expressed his thoughts on the district again offering a Driver's Training Course and questioned whether or not students recite the Pledge of Allegiance as part of their school day.

Minutes

Resolution # 1 : A motion was made by Mr. Weidner and seconded by Dr. Prebola to approve the minutes of the meeting listed below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. January 10, 2019 Public Work Session/Board Meeting

Superintendent's Report

Resolution # 2 : A motion was made by Dr. Prebola and seconded by Mrs. Arnold to approve the Business and Finance items listed. Voting: Motion carried (6 Yes, 1 – No) - see resolution number two in the minute book. (Item V. 5a District bills – Mr. Weidner abstained from voting on the Tyler Memorial Hospital bill)

1. Treasurers' Reports as presented.
 - a. District
 - b. Pennsylvania Liquid Assets
 - c. Payroll Account

Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
January 24, 2019

- d. Gas Lease Funds Account
 - e. Unemployment Compensation Fund
 - f. Capital Reserve
 - g. Scholarship Accounts
 - h. Cafeteria
 - i. Title I
 - j. Title II
 - k. Title IV
 - l. Activities Accounts
 - m. Pre K Funds
 - n. General Fund Checking Account
2. Payrolls as presented.
- a. District
 - December 10, 2018 \$788,585.29
 - December 21, 2018 \$864,514.39
 - b. Cafeteria
 - December 10, 2018 \$ 18,900.93
 - December 21, 2018 \$ 23,133.05
 - c. Chapter I
 - December 10, 2018 \$ 17,107.06
 - December 21, 2018 \$ 17,257.06
3. Ratify wire/ACH/fund transfers as presented.
4. Ratify district bills as presented in the amount of \$500,666.14
5. Bills as presented:
- a. District - \$442,037.62
 - b. Cafeteria - \$92,123.91
6. District Financial reports as presented.

Resolution # 3 : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to approve items from the Superintendent’s Report as indicated below. Voting: Motion carried unanimously - see resolution number three in the minute book.

- 1. Resignation of Brittany Wood as Head Coach of Football and Basketball Cheerleading
- 2. Approval of Charlotte Carpenter as a scorebook keeper for away (off campus) wrestling meets. Compensation - \$50.00/meet
- 3. Approval of 2018-19 Volunteers – Clearances & TB testing on file as indicated. (Exhibit A attached)
- 4. Approval of conference attendance as listed:
 - a. Brandan Tomaino Nonviolent Crisis Intervention \$3,635.00
Training Program

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
January 24, 2019**

b. MiSchelle Carpenter PDE Data Summit \$955.43

Supplemental Agenda

1. Approval of an increase in hours for Colleen Mislevy, Athletic/Community Ed General Secretary from 4 hours/day to 8 hours/day – 200 day Contract - \$14.55/hr – Effective date to be determined
2. Approval of William Martens as a Consultant to the Pupil Services Office at a rate of \$200/half day for a minimum of 1 day/week

Resolution # 4 : A motion was made by Mrs. Arnold and seconded by Mr. Weidner to approve the item from the Supplemental Agenda making the following changes/adjustments to the 2018-19 school calendar due to inclement weather. Voting: Motion carried (4 – Yes, 3 – No) see resolution number four in the minute book

- a. January 31 – School will be in session with a 12:00 pm student dismissal and the afternoon for Professional Learning for Teachers
- b. Day between the first and second semesters (currently 2/5/19) No School for Students – Teacher In-Service

Superintendent McPherson explained the process used in making the decision as to whether or not school will be in session on a day of inclement weather.

School Resource Officer, Rich Seaberg updated the Board and community on district security and safety programs.

Committee Reports

None.

Unfinished Business

None.

New Business

TASD Visa Account was provided for information only.

Resolution # 5 : A motion was made by Mrs. Arnold and seconded by Mr. Weidner to approve budget transfers as presented. Voting: Motion carried unanimously – see resolution number five in the minute book. (Exhibit B, C, & D attached)

- a. High School Industrial Arts
- b. Safety & Security
- c. STEM Academy

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
January 24, 2019**

Resolution # 6 : A motion was made by Mr. Weidner and seconded by Dr. Prebola to approve overnight field trips as presented. Voting: Motion carried unanimously – see resolution number six in the minute book.

- a. PMEA Region Orchestra Festival 2/20-22/19 Kutztown Area High School
- b. PMEA Region Band Festival 3/7-9/19 Lewisburg Area High School

Resolution # 7 : A motion was made by Mrs. Arnold and seconded by Dr. Prebola to approve the recycling/disposal of a large antiquated/inoperative metal lathe. Voting: Motion carried unanimously - see resolution number seven in the minute book.

Public Comment

Mr. Weidner noted that former Evans Falls Elementary School Secretary, Irene Seward’s husband had passed away.

Mr. Farr announced that the Board would be going into Executive Session at the conclusion of the meeting for personnel matters and would not be returning.

A motion to adjourn was made at 8:05 pm by Dr. Prebola and seconded by Mrs. Arnold. Motion carried on all ayes.

ROLL CALL VOTE

Resolution #	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	Yes	Yes	No	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Absent						
Bill Prebola	Yes	Yes	Yes	No	Yes	Yes	Yes
Bill Swilley	Absent						
John Burke	Yes	Yes	Yes	No	Yes	Yes	Yes
Bill Weidner	Yes	No	Yes	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Caroline Lawson
Board Secretary

Attachments: Exhibit A, B, C & D & Conflict of Interest memorandum (Mr. Weidner)

Exhibit A

2018-19 School Year

Last	First
Brosious	Keith
Jenkins*	Jessica
Myers	Patricia
Slater	Carissa
Yuhas*	George

* Indicates updated clearances are/will be needed or pending additional information

Exhibit B

18/19 Budget Transfer
Tunkhannock High School

Account Code taking funds from: 10-1350-610-000-30-830-100 \$13,000

Code Description: High School Industrial Arts Supplies

Account Code moving funds to: 10-1350-442-000-30-830-100 \$13,000

Code Description: High School Industrial Arts Leasing

Reason for Transfer: For leasing of Digital Printer

Sincerely,



Greg Ellsworth

1/16/2019

Exhibit C

18/19 Budget Transfer

Safety and Security

Account Code taking funds from: 10-2660-610

Amount: \$4,000

Code Description: Safety and Security Supplies

Account Code moving funds to: 10-2660-580

Amount: \$4,000

Code Description: Safety and Security Conferences

Reason for Transfer: Moving funds from Supplies to Conferences for CPI Training

Sincerely,

A handwritten signature in black ink, appearing to read 'R Seaberg', written in a cursive style.

Rich Seaberg

Director of Safety and Security

Exhibit D

January 17, 2018

To Whom It May Concern:

To be used for specialty courses in the STEM Academy, please permit the following transfer:

From Account code: 10-1110-642-000-23-523-050-000-0000- Code description:
regular ed. workbooks- English.- transfer 1,249.63

To Account code: 10-1110-610-000-23-523-000-000-0000-Code description:
Regular Education Supplies-add 227.31

*Request for rechargeable batteries. The batteries will be used for the Lego Mind storms in the coding class.

To Account code: 10-1110-610-000-23-523-020-000-0000- Code description:
Regular Education Supplies STEM Art-add 927.08

*Request for clay and glazes. The clay and glazes will be used for the Art classes (Ceramics)

To Account code: 10-1350-610-000-23-523-100-000-000- Code description:
Industrial Art Supplies STEM Academy-add 95.24

*Request for rust oleum marine paints. The paints will be used for the Water Craft Exploration classes to paint the canoes.

Sincerely,

Kelly Carroll

Conflict of Interest Abstention Memorandum

TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Bill Weidner board member
DATE: January 24, 2019

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

TYLER HOSPITAL

V. 5a District Bills

My conflict/reason for abstaining is as follows:

EMPLOYER

William Weidner
Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does **not** have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 111) prohibits voting to hire certain relatives.