

**Tunkhannock Area School District
Board Minutes – Public Work Session/Board Meeting
February 7, 2019**

The Tunkhannock Area School District Board of Directors met on the above date in the High School Library. The following members were present:

Board Member:	Present	Absent
Philip Farr, President	✓	
Bill Weidner, Vice-President	✓	
John Burke, Treasurer	✓	
Holly Arnold	✓	
Lori Bennett	✓	
Shana Gregory	✓	
Rob Parry	✓	
Bill Prebola	✓	
Bill Swilley	✓	

There were interested citizens present.

Mr. Farr called the meeting to order at 7:31 pm and then led the Pledge of Allegiance.

Mr. Farr stated that the Board met in Executive Session immediately prior to this meeting to discuss personnel issues.

<i>Public Comment on Agenda Items Only</i>

None.

<i>Enrollments</i>

Enrollment statistics were provided for information only.

<i>Superintendent's Report</i>

Resolution # 1 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve items from the Superintendent's Report and Supplemental Agenda as indicated below. Voting: Motion carried unanimously - see resolution number one in the minute book.

1. Approval of Extra Curricular positions for the 2018-19 school year as listed. (See Exhibit A attached)
2. Approval of Shawn Zalewski as a volunteer for the 2018-19 school year.
3. Approval of conference attendance as listed:

a. Lauren Colbenson	STEM Camp EDU	\$804.00
b. Mary Gene Eagen	Foundations of Visible Learning	\$425.00
c. Gregory Ellsworth	2019 Pathways to Career Readiness	\$504.00
d. Marybeth Howell	PDE Bureau of Special Education	\$689.00
	Annual Conference	
e. Steve Traver	PDE 2019 Data Summit	\$966.21

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Supplemental Agenda

1. Approval of an adjustment to the contract of Karina Sheehan, contracted School Psychologist. Compensation for prep and attendance at Problem Solving meeting to be \$210.00
2. Approval of the resignation of Laura Balko, Food Service Worker, Level 1 at the Intermediate Center, effective 1/19/19

Committee Reports

Shane Powers, Chief Operating Officer announced the following Committee Meetings that have been scheduled.

- | | | | | |
|----|------------------------------|---------|---------|--------------|
| 1. | Building & Grounds Committee | 2/20/19 | 5:00 pm | STEM Academy |
| 2. | Transportation Committee | 2/28/19 | 5:00 pm | STEM Academy |
| 3. | Cafeteria Committee | 3/14/19 | 5:00 pm | High School |

Unfinished Business

None.

New Business

Resolution # 2 : A motion was made by Mr. Parry and seconded by Dr. Prebola to approve a revised 2018-19 School Calendar. (See Exhibit B attached) Voting: Motion carried (7 – Yes, 2 – No) – see resolution number two in the minute book.

Resolution # 3 : A motion was made by Mr. Swilley seconded by Mr. Parry to approve Bus/Van Contract amounts as presented. Voting: Motion carried (8 – Yes, 1 – Abstain) – see resolution number three in the minute book.

School Board Members each completed an election ballot for the Luzerne Intermediate Unit #18 Board of Directors. Ballots were collected by Caroline Lawson, Board Secretary and will be returned to the Luzerne Intermediate Unit.

Resolution # 4 : A motion was made by Mr. Parry and seconded by Mr. Weidner to approve the 2019-2020 Luzerne Intermediate Unit General Operating Budget. Voting: Motion Carried (8 – Yes, 1 – No) – see resolution number four in the minute book.

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Resolution # 5 : A motion was made by Mr. Swilley and seconded by Mrs. Arnold to approve the use of the Evans Falls Elementary School by Lackawanna County SWAT for a training activity. Release, Hold Harmless and Waiver of Liability will be filed with the district prior to use. Voting: Motion carried unanimously – see resolution number five in the minute book.

Resolution # 6 : A motion was made by Mr. Parry and seconded by Mr. Weidner authorizing Heather McPherson to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. Voting: Motion carried unanimously – see resolution number six in the minute book.

Public Comment

Community member, Tracy Kamora asked if there are any plans to move forward with a second entrance/exit from the High School.

A motion to adjourn was made at 7:51 pm by Mr. Parry and seconded by Mr. Swilley. Motion carried on all ayes.

ROLL CALL VOTE

Resolution #	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Holly Arnold	Yes	Yes	Yes	Yes	Yes	Yes
Lori Bennett	Yes	No	Abstain	Yes	Yes	Yes
Shana Gregory	Yes	Yes	Yes	Yes	Yes	Yes
Rob Parry	Yes	Yes	Yes	Yes	Yes	Yes
Bill Prebola	Yes	Yes	Yes	Yes	Yes	Yes
Bill Swilley	Yes	Yes	Yes	No	Yes	Yes
John Burke	Yes	Yes	Yes	Yes	Yes	Yes
Bill Weidner	Yes	No	Yes	Yes	Yes	Yes
Phil Farr	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,



Caroline Lawson
Board Secretary

Attachments: Exhibit A, B, Conflict of Interest Abstention Memorandum (Mrs. Bennett)

TUNKHANNOCK AREA SCHOOL DISTRICT
2018-19

Exhibit B

Approved 4/26/18
Revised 2/7/19



SEPTEMBER

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

AUGUST

M	T	W	TH	F
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

OCTOBER

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

September 3 Labor Day
September 6 Teacher-In Service - No School for Students
September 7 Teacher-In Service - No School for Students
September 10 First Day of School for Students
October 18 Parent/Teacher Conferences - No School for Students
October 19 Teacher In-Service - No School for Students
October 31 Early Dismissal for Students - Professional Development for Teachers
November 7 Early Dismissal for Students - Professional Development for Teachers
November 22-26 Thanksgiving Holiday - No School
Dec 24 - Jan 1 Christmas - New Year's Holiday - No School
January 31 Teacher In-Service - No School for Students
February 8 Early Dismissal for Students - PM Teacher In-Service
February 14 Early Dismissal for Students - Professional Learning for Teachers
March 7 Early Dismissal for Students - 12:30 PM to 6:30 PM Parent/Teacher Conf
April 19 Easter Holiday - No School
May 27 Memorial Day - No School
June 18 Last Day of School
TBD Graduation

PROGRESS REPORTS ISSUED

October 11, 2018
December 20, 2018
March 14, 2019
May 17, 2019

DECEMBER

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER

M	T	W	TH	F
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

November 13, 2018
February 8, 2019
April 12, 2019
June 18, 2019

MARKING PERIOD ENDS

REPORT CARDS GO OUT

November 28, 2018
February 20, 2019
April 25, 2019
June 26, 2019

MARCH

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

JANUARY

M	T	W	TH	F
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 28, 2018
February 20, 2019
April 25, 2019
June 26, 2019

Snow Day - 11/16, 1/21, 1/22, 1/23, 1/29, 1/30, 2/1

Snow Day - 11/16, 1/21, 1/22, 1/23, 1/29, 1/30, 2/1

JUNE

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY

M	T	W	TH	F
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

HAVE A GREAT SCHOOL YEAR!

Parent/Teacher Conference 11:00-4:00/5:30-9:00

Conflict of Interest Abstention Memorandum

TO: Board Secretary, TUNKHANNOCK AREA School District
FROM: Lori Bennett board member
DATE: 2/7/19

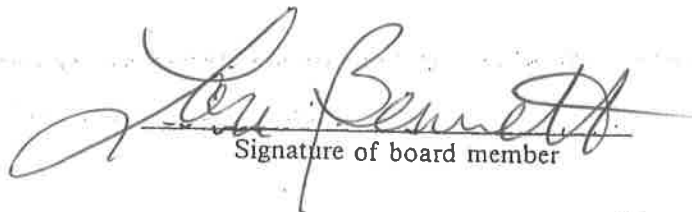
Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

VII New Business.

1. Bus/Van Contract Amounts

My conflict/reason for abstaining is as follows:

Family member is a Bus
Contractor.


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 111) prohibits voting to hire certain relatives.