

TUNKHANNOCK AREA SCHOOL DISTRICT  
TUNKHANNOCK, PENNSYLVANIA

BOARD OF SCHOOL DIRECTORS  
WORK SESSION/BOARD MEETING  
ADMINISTRATION CENTER  
THURSDAY, FEBRUARY 9, 2017

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comments on Agenda Items Only
- IV. Enrollments (pp4-8)
- V. Superintendent's Report

- 1. Recommended that a resolution be adopted to approve Maria O'Boyle's letter of intent to resign from her position as a high school science teacher, for the purpose of retirement effective 6/30/17. (p9)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- 2. Recommended that a resolution be adopted to approve the resignation of Laurie Rought, high school cafeteria worker effective 2/10/17. (10p)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- 3. Recommended that a resolution be adopted to approve the appointment of Anne Marie Shinko as a full time district custodian. \$12.50/hour – Start date to be determined. Act 34, 114 and 151 clearances and TB testing are on file in the Superintendent's Office. (p11)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- 4. Recommended that a resolution be adopted to approve Donald Harvey as a substitute Bus/Van Driver for Forward Transportation. Act 34, 114 and 151 clearances and TB testing are on file in the Director of Transportation's Office.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

5. Recommended that a resolution be adopted to approve Volunteers as presented. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy. (p12)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

6. Recommended that a resolution be adopted to approve support staff substitutes as listed. All candidates have on file in the Superintendent's Office clearances and TB testing as required by district policy.

- a. Gertrude Billings RN (p13)
- b. Linda Coolbaugh (p14)
- c. Sacha Hoff (p15)
- d. Heather Mateus (p16)
- e. Crystal Meyers RN (p17)
- f. Russell Rosengrant (p18)
- g. Laurie Rought

7. Recommended that resolution be adopted to approve conference attendance as listed:

a.	Michelle Knoebel	Keys to Literacy	2/3	Cost \$318.00 (pp19-20)
b.	Jill McClain	Understanding Dyslexia	2/4	Cost \$415.00 (pp21-23)
c.	MiSchelle Carpenter	2017 PDE Data Summit	3/12-15	Cost \$912.46 (pp24-25)
d.	Nicole Ferguson	K-12 SAP Training	3/8-10	Cost \$330.00 (pp26-27)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

VI. Committee Reports

Ad Hoc (Building Closure) Committee Philip Farr  
Advisory Senate Bill Prebola  
Budget & Finance Committee John Burke  
Building & Grounds Committee Bill Weidner

Gery Franko to provide information on

- Proposed changes to the outside entrance area to the Middle School
- High School landscaping
- Recommended disposal of 1997 Yale Gas Fork Lift
- Recommended disposal of 2002 Chevrolet 2500 Four Wheel Drive Truck with plow

Cafeteria Committee Lori Bennett  
Curriculum Committee Holly Arnold  
Extra-Curricular Committee Bill Prebola  
Human Resources John Burke  
Intermediate Unit Representative Lori Bennett  
Legislative Chairman Holly Arnold  
Negotiations Committee  
Act 93  
Teacher's  
Support

Committee Reports (Continued)

Policy Committee Holly Arnold  
Sick Leave Bank Committee (Support Staff) Bill Weidner  
Technology Committee Rob Parry  
Transportation & Safety Committee Rob Parry

VII. Unfinished Business

VIII. New Business

1. Recommended that a resolution be adopted to approve the first reading of Board Policies as listed.
  - a. No. 810 Operations – Transportation (pp28-30)
  - b. No. 810.2 Operations – Transportation Video/Audio Recording (pp31-32)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

2. Approve a request from Mr. Ernest W. Leshner, owner of parcel No. 27-071.0-144-00-00-00, to waive roll back taxes pursuant to the Clean and Green Law's provision for donation of the land to a religious organization – PA Code Sec. 137b.74 paragraph (a) (7).

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

3. Per capita tax discussion.
4. Recommended that a resolution be adopted to approve Bus/Van Contract amounts as presented. (pp33-34)
5. Nomination of Directors and appointments to the Luzerne Intermediate Unit Board of Directors. (pp35-36)

IX. Additional Public Comments

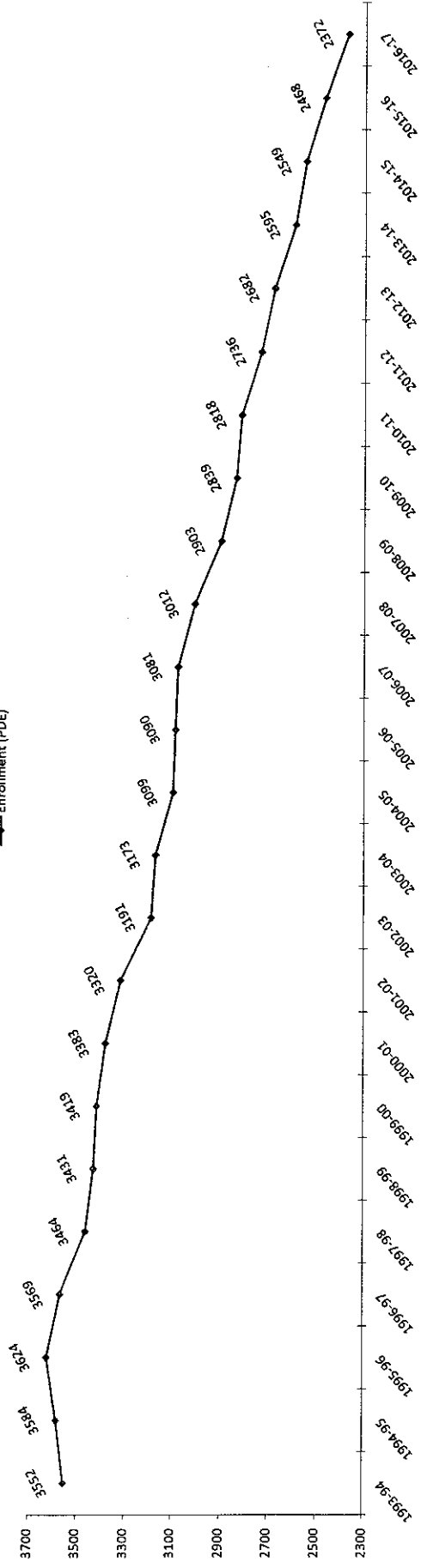
X. Adjournment

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

### Tunkhannock Area School District Enrollment History

(as of 10/1 each year)

—●— Enrollment (PDE)



Tunkhannock Area School District Enrollment Statistics 2016 - 2017

	8/30/2016	9/1/2016	10/3/2016	11/1/2016	12/1/2016	1/3/2017	2/1/2017	3/1/2017	4/3/2017	5/1/2017	6/1/2017
<b>Elementaries</b>											
<b>K</b>	156	156	155	155	155	155	155				
<b>1</b>	173	173	172	172	172	170	168				
<b>2</b>	157	157	156	158	157	157	159				
<b>3</b>	175	175	174	172	174	176	177				
<b>4</b>	198	199	199	200	198	199	200				
<b>Total</b>	<b>859</b>	<b>860</b>	<b>856</b>	<b>857</b>	<b>856</b>	<b>857</b>	<b>859</b>				
<b>Middle School</b>											
<b>5</b>	182	182	182	180	179	180	181				
<b>6</b>	210	210	211	213	214	214	213				
<b>7</b>	175	175	176	177	176	175	175				
<b>8</b>	187	187	186	186	187	189	187				
<b>Total</b>	<b>754</b>	<b>754</b>	<b>755</b>	<b>756</b>	<b>756</b>	<b>758</b>	<b>756</b>				
<b>High School</b>											
<b>9</b>	181	181	180	179	177	177	179				
<b>10</b>	197	196	191	191	191	190	192				
<b>11</b>	191	190	190	189	188	189	186				
<b>12</b>	205	204	200	201	201	200	200				
<b>Total</b>	<b>774</b>	<b>771</b>	<b>761</b>	<b>760</b>	<b>757</b>	<b>756</b>	<b>757</b>				
<b>District Total</b>	<b>2387</b>	<b>2385</b>	<b>2372</b>	<b>2373</b>	<b>2369</b>	<b>2371</b>	<b>2372</b>				

Tunkhannock Area School District Enrollment - Elementary 2016 - 2017												
	8/30/2016	9/1/2016	10/3/2016	11/1/2016	12/1/2016	1/3/2017	2/1/2017	3/1/2017	4/3/2017	5/1/2017	6/1/2017	
<b>Evans Falls</b>												
<b>K</b>	43	43	41	42	42	43	43					
<b>1</b>	33	33	31	30	30	32	31					
<b>2</b>	39	40	41	40	40	42	41					
<b>3</b>	36	36	36	36	36	38	38					
<b>4</b>	46	46	46	47	47	47	47					
<b>Total</b>	<b>197</b>	<b>198</b>	<b>195</b>	<b>195</b>	<b>195</b>	<b>202</b>	<b>200</b>					
<b>Mehoopany</b>												
<b>K</b>	29	29	29	28	28	28	28					
<b>1</b>	34	34	34	36	36	36	35					
<b>2</b>	26	26	25	26	23	23	23					
<b>3</b>	47	47	47	45	47	47	46					
<b>4</b>	25	25	26	27	26	27	28					
<b>Total</b>	<b>161</b>	<b>161</b>	<b>161</b>	<b>162</b>	<b>160</b>	<b>161</b>	<b>160</b>					
<b>Mill City</b>												
<b>K</b>	34	34	34	34	34	34	35					
<b>1</b>	52	52	53	53	53	51	52					
<b>2</b>	44	44	43	43	44	43	46					
<b>3</b>	34	34	34	33	34	34	35					
<b>4</b>	57	57	57	57	56	56	57					
<b>Total</b>	<b>221</b>	<b>221</b>	<b>221</b>	<b>220</b>	<b>221</b>	<b>218</b>	<b>225</b>					
<b>Roslund</b>												
<b>K</b>	50	50	51	51	51	50	49					
<b>1</b>	54	54	54	53	53	51	50					
<b>2</b>	48	47	47	49	50	49	49					
<b>3</b>	58	58	57	58	57	57	58					
<b>4</b>	70	71	70	69	69	69	68					
<b>Total</b>	<b>280</b>	<b>280</b>	<b>279</b>	<b>280</b>	<b>280</b>	<b>276</b>	<b>274</b>					
<b>Elem. Total</b>	<b>859</b>	<b>860</b>	<b>856</b>	<b>857</b>	<b>856</b>	<b>857</b>	<b>859</b>					

**Tunkhannock Area School District Enrollment - Elementary Homerooms 2016 -2017**

<b>Evans Falls</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Ms. Quinn	14			
Kindergarten	Patti Quinnan	15	1		
Kindergarten	Mrs. Williams	14		1	
<b>Total</b>		<b>43</b>	<b>1</b>	<b>1</b>	
Grade 1	Karen Gurzynski	15			
Grade 1	Susan Traver	16			
<b>Total</b>		<b>31</b>			
Grade 2	Cheryl Montross	22			
Grade 2	Judy Weber	20		1	
<b>Total</b>		<b>42</b>		<b>1</b>	
Grade 3	Marlene Aitken	19			
Grade 3	Joanne Yanchick	19			
<b>Total</b>		<b>38</b>			
Grade 4	Anastasia Davis	24	1		
Grade 4	Nolan Robinson	24			
<b>Total</b>		<b>48</b>	<b>1</b>		
<b>School Total</b>		<b>202</b>	<b>2</b>	<b>2</b>	
<b>Mehoopany</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Gretchen Kneal	14			
Kindergarten	Deborah Shotwell	14			
<b>Total</b>		<b>28</b>			
Grade 1	Elizabeth Reese	18		1	
Grade 1	Beth Saylor	17			
<b>Total</b>		<b>35</b>		<b>1</b>	
Grade 2	Kelly Kulsicavage	10			
Grade 2	Faye Ziegler	13			
<b>Total</b>		<b>23</b>			
Grade 3	Jennifer Gallup	15			
Grade 3	Wendy Morris	16			
Grade 3	Krista Dymond	14		1	
<b>Total</b>		<b>45</b>		<b>1</b>	
Grade 4	Megan Farrell	14	1		
Grade 4	Vince McClain	13			
<b>Total</b>		<b>27</b>	<b>1</b>		
<b>School Total</b>		<b>158</b>	<b>1</b>	<b>2</b>	
-7-					

<b>Mill City</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Alice Gable	18			
Kindergarten	Anna Longstreet	17	1		
<b>Total</b>		<b>35</b>	<b>1</b>		
Grade 1	Stacy Bevan	17			
Grade 1	Rachel Dana	17			
Grade 1	Justin Muthler	18	1		
<b>Total</b>		<b>52</b>	<b>1</b>		
Grade 2	Marion Parry	23			
Grade 2	Tina Verchuk	23	3		
<b>Total</b>		<b>46</b>	<b>3</b>		
Grade 3	Michael Pasko	17			
Grade 3	Lisa Truesdale	18	1		
<b>Total</b>		<b>35</b>	<b>1</b>		
Grade 4	Ann DeMarco	19			
Grade 4	Amanda Golden	19			
Grade 4	Pamela Lizza	19	1		
<b>Total</b>		<b>57</b>	<b>1</b>		
<b>School Total</b>		<b>225</b>	<b>7</b>		
<b>Roslund</b>					
<b>Grade</b>	<b>Teacher</b>	<b>Total Students</b>	<b>Additional</b>	<b>Less</b>	
Kindergarten	Cheryl Drungell	16		1	
Kindergarten	Kinsey Lukasavage	17			
Kindergarten	Marie Vieczorek	15			
CSC (kdg)		1		1	
<b>Total</b>		<b>48</b>			
Grade 1	Kristin Kovalchick	15		1	
Grade 1	Dana McHugh	17			
Grade 1	Kammy Puza	18			
<b>Total</b>		<b>50</b>		<b>1</b>	
Grade 2	Katina Brown	25			
Grade 2	Ashley Napoli	24			
<b>Total</b>		<b>49</b>			
Grade 3	Kim Thomas	18			
Grade 3	Eliza Wells	21	1		
Grade 3	Suzanne Young	19			
<b>Total</b>		<b>58</b>	<b>1</b>		
Grade 4	Ann Henry	23			
Grade 4	Bill Parry	21		1	
Grade 4	Dan Walker	24			
<b>Total</b>		<b>68</b>	<b>-8-</b>	<b>1</b>	
<b>School Total</b>		<b>274</b>			



Volunteers - February 9, 2017

Volunteers								
Last	First	Activity or School	School Year	Clearances/TB Status				
Ceccarelli	Jeff	Athletics	2016-17	Complete				
Grey	John	Athletics	2016-17	Complete				
Peterson	Rebecca	Mehoopany	2016-17	Complete				

Conference Request Form											
<b>General Info</b>											
User	MICHELLE KNOEBEL										
Building	Mehoopany										
Submitted	1/11/2017 11:54 am										
Dates	2/3/2017 to 2/3/2017										
Reference ID	D12791-A0-L57837467										
<b>Conference Information</b>											
Title of Conference	Keys to Literacy - "Responding to the Response"										
Description	Literacy specialist, Shauna Cotte, will facilitate a professional development session that builds on the practice of "question generation" where we will look at how to put the heavy lifting on the students and not just accept an answer as right or wrong. This session will look at instructional strategies such as, "Right is Right", "Stretch It", "No Opt Out", but through the lens of "responding to the response". For example, as teachers, what follow up questions do we ask the students to push their thinking? Or what questions do we ask kids to help steer their thinking in the right direction without "giving away the farm"?										
Expected Values of the Conference	Continue to deepen my background knowledge and expertise in instructional strategies that will support teachers' abilities to ask higher level questions, and challenge student responses in an effort to expand their thinking.										
If website is not available, please attach an agenda or brochure.											
<b>Dates and Locale</b>											
# of Meetings	1										
<table border="1"> <thead> <tr> <th>#</th> <th>Date</th> <th>Time</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Fri Feb 3, 2017</td> <td>11:00 am to 3:00 pm</td> <td>Location: Boston Renaissance Charter Public School, Hyde Park, MA 02136</td> </tr> </tbody> </table>				#	Date	Time	Location	1.	Fri Feb 3, 2017	11:00 am to 3:00 pm	Location: Boston Renaissance Charter Public School, Hyde Park, MA 02136
#	Date	Time	Location								
1.	Fri Feb 3, 2017	11:00 am to 3:00 pm	Location: Boston Renaissance Charter Public School, Hyde Park, MA 02136								
<b>Conference/Workshop Provider</b>											
Provider	Keys to Literacy										
Other Provider	Keys to Literacy										
<b>Maximum Allowances</b>											
Food	0.00										
Lodging	0.00										
Transportation	0.00										
Registration	0.00										
Mileage .53/mile	318.00										
Misc/Tolls	0.00										
If other, please explain:	N/A										
Substitute Needed?	No										
Number of days substitute will be required											
Total expenses from this request:	318.00										
<b>Goals and Objectives</b>											
Select at Least One District Objective	<b>Goal : Core Subject Mastery</b> <input checked="" type="checkbox"/> Best Practices <input checked="" type="checkbox"/> Reading/Literacy										
Comments											

Professional Growth

You Must Accept the Guidelines To Submit this Form.

I Accept:  I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
KNOEBEL, MICHELLE	PRIOR	APPROVED	1/16/2017 12:13 pm
CARPENTER, MISHELLE	PRIOR	APPROVED	1/16/2017 1:48 pm
EAGEN, MARY GENE	PRIOR	APPROVED	1/20/2017 9:11 am
MCPHERSON, HEATHER	PRIOR	APPROVED	1/31/2017 1:20 pm
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Expenses

Description	Requested	Approved	Final
Registration Fee	\$0.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$0.00	-----	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$318.00	-----	-----
Totals	\$318.00		

Budget Codes

Description	Year	Allocation
Title II Conference 16-17 10-2271-580-420-00-000-000-000-1178 Approved by: MARY GENE EAGEN	2016-2017	\$318.00

Evaluation(s)

Received Not Completed - Conference Report

**Conference Request Form**

General Info

User **JILL MCCLAIN**  
 Building **Mill City**  
 Submitted **12/22/2016 2:28 pm**  
 Dates **2/4/2017 to 2/4/2017**  
 Reference ID **D12791-A0-L57611440**

Conference Information

Title of Conference **Understanding Dyslexia Hybrid Course - AIM Academy Dyslexia Awareness Workshop**  
 Description **7 hours in person and 7 hours online. An in depth exploration of dyslexia**  
 Expected Values of the Conference **\* The biological and cognitive basis \* Early warning signs and characteristics \* Information on assessment and Diagnosis \* Strategies for Effective Remediation and Accommodation \* Federal legislation covering students with disabilities**  
 Conference Website **www.aimpa.org**

If website is not available, please attach an agenda or brochure.

Dates and Locale

# of Meetings **1**

#	Date	Time	Location
1.	Sat Feb 4, 2017	9:00 am to 5:00 pm	Location: AIM Academy 1200 River Road Conshohocken PA 19428

Conference/Workshop Provider

Provider  
 Other Provider **AIM Academy**

Maximum Allowances

Food **0.00**  
 Lodging **0.00**  
 Transportation **0.00**  
 Registration **250.00**  
 Mileage .53/mile **140.00**  
 Misc/Tolls **25.00**  
 If other, please explain: **0**  
 Substitute Needed? **No**  
 Number of days substitute will be required  
 Total expenses from this request: **415.00**

Goals and Objectives

Select at Least One District Objective

Goal : Benchmark Assessments/Progress Monitoring/Data Analysis

- ✓ Benchmark Assessments
- ✓ Data Analysis
- ✓ Progress Monitoring

Goal : Core Subject Mastery

- ✓ Best Practices
- ✓ Reading/Literacy

Goal : Differentiated Instruction

- ✓ Differentiated Instruction

Goal : Educator Effectiveness

- ✓ Educator Effectiveness

Goal : MTSS

- ✓ MTSS-Reading

Comments

Comments

The course is on a Saturday

You Must Accept the Guidelines To Submit this Form.

I Accept:

- ✓ I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
FELKER, KATHERINE	PRIOR	APPROVED	12/28/2016 8:03 am
CARPENTER, MISHELLE	PRIOR	APPROVED	1/3/2017 10:05 am
EAGEN, MARY GENE	PRIOR	APPROVED	1/9/2017 3:18 pm
MCPHERSON, HEATHER	PRIOR	APPROVED	1/31/2017 1:16 pm
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Comments

From JILL MCCLAIN on 12/22/2016 2:28 pm  
The course is on a Saturday

Expenses

Description	Requested	Approved	Final
Registration Fee	\$250.00	-----	-----
Transportation	\$0.00	-----	-----

Professional Growth

Tolls	\$25.00	-----	-----
Meals	\$0.00	-----	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$140.00	-----	-----
Totals	\$415.00		
Budget Codes			
<b>Description</b>		<b>Year</b>	<b>Allocation</b>
Title II Conference 16-17 10-2271-580-420-00-000-000-000-1178 Approved by: MARY GENE EAGEN		2016-2017	\$415.00
Evaluation(s)			
Received	Not Completed - Conference Report		

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Conference Request Form																							
<b>General Info</b>																							
User	MISCHELLE CARPENTER																						
Building	Admin Center																						
Submitted	1/20/2017 9:50 am																						
Dates	3/12/2017 to 3/15/2017																						
Reference ID	D12791-A0-L58006667																						
<b>Conference Information</b>																							
Title of Conference	2017 PDE Data Summit - Taking Action with Your Data																						
Description	Detailed sessions, delving into the many aspects of the Pennsylvania Information Management System (PIMS), will be presented for beginners and veterans alike. Representatives of the Pennsylvania Department of Education (PDE) and the PIMS Support Center staff will be on hand to network and share best practices. Experts will be available in a variety of informal settings to interact with participants on a broad range of topics related to data quality and data governance.																						
Expected Values of the Conference	Use data to increase consistency and confidence in decision making; Create Data Teams to designate accountability for data quality; Establish process performance baselines to support data improvement efforts; and Use technology to better understand existing education data.																						
Conference Website	<a href="http://www.dataqualitynetwork.net/index.php?option=com_content&amp;view=article&amp;id=77&amp;Itemid=1145">http://www.dataqualitynetwork.net/index.php?option=com_content&amp;view=article&amp;id=77&amp;Itemid=1145</a>																						
If website is not available, please attach an agenda or brochure.																							
<b>Dates and Locale</b>																							
# of Meetings	4																						
<table border="1"> <thead> <tr> <th>#</th> <th>Date</th> <th>Time</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Sun Mar 12, 2017</td> <td>3:00 pm to 8:00 pm</td> <td>Location: Hershey Lodge, Hershey, PA</td> </tr> <tr> <td>2.</td> <td>Mon Mar 13, 2017</td> <td>8:00 am to 5:00 pm</td> <td>Location: Hershey Lodge, Hershey, PA</td> </tr> <tr> <td>3.</td> <td>Tue Mar 14, 2017</td> <td>8:00 am to 5:00 pm</td> <td>Location: Hershey Lodge, Hershey, PA</td> </tr> <tr> <td>4.</td> <td>Wed Mar 15, 2017</td> <td>8:00 am to 5:00 pm</td> <td>Location: Hershey Lodge, Hershey, PA</td> </tr> </tbody> </table>				#	Date	Time	Location	1.	Sun Mar 12, 2017	3:00 pm to 8:00 pm	Location: Hershey Lodge, Hershey, PA	2.	Mon Mar 13, 2017	8:00 am to 5:00 pm	Location: Hershey Lodge, Hershey, PA	3.	Tue Mar 14, 2017	8:00 am to 5:00 pm	Location: Hershey Lodge, Hershey, PA	4.	Wed Mar 15, 2017	8:00 am to 5:00 pm	Location: Hershey Lodge, Hershey, PA
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4.	Wed Mar 15, 2017	8:00 am to 5:00 pm	Location: Hershey Lodge, Hershey, PA																				
<b>Conference/Workshop Provider</b>																							
Provider	PA Department of Education																						
Other Provider																							
<b>Maximum Allowances</b>																							
Food	48.00																						
Lodging	430.71																						
Transportation	0.00																						
Registration	300.00																						
Mileage .53/mile	133.75																						
Misc/Tolls	0.00																						
If other, please explain:	N/A																						
Substitute Needed?	No																						
Number of days substitute will be required																							
Total expenses from this request:	912.46																						
<b>Goals and Objectives</b>																							

Select at Least One District

Objective

Comments

You Must Accept the Guidelines To Submit this Form.

I Accept:  I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department Business Office

Admin Only-Code 10-2170-580

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
EAGEN, MARY GENE	PRIOR	APPROVED	1/25/2017 8:29 am
CARPENTER, MISHELLE	PRIOR	APPROVED	1/25/2017 8:55 am
MCPHERSON, HEATHER	PRIOR	APPROVED	1/31/2017 1:21 pm
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Expenses

Description	Requested	Approved	Final
Registration Fee	\$300.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$48.00	-----	-----
Lodging	\$430.71	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$133.75	-----	-----
Totals	\$912.46		

Evaluation(s)

Received Not Completed - Conference Report





Conference Request Form			
<b>General Info</b>			
User	Nicole Ferguson		
Building	Middle School		
Submitted	1/4/2017 8:11 am		
Dates	3/8/2017 to 3/10/2017		
Reference ID	D12791-A0-L57681463		
<b>Conference Information</b>			
Title of Conference	K-12 Student Assistance Program (SAP) Training		
Description	What is SAP? The Commonwealth of Pennsylvania's Student Assistance Program (SAP), which is administered by the PA Department of Education's Safe Schools Office in partnership with the PA Department of Drug and Alcohol Programs' Division of Prevention and Intervention, and the PA Department of Human Services' Office of Mental Health and Substance Abuse Services.		
Expected Values of the Conference	SAP training is designed to assist school personnel in identifying issues including alcohol, tobacco, other drugs, and mental health issues which pose a barrier to a student's success. The primary goal of the Student Assistance Program (SAP) is to help students overcome these barriers in order that they may achieve, remain in school, and advance.		
Conference Website	<a href="http://www.iu19.org/">http://www.iu19.org/</a>		
If website is not available, please attach an agenda or brochure.			
<b>Dates and Locale</b>			
# of Meetings	3		
<b>#</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
1.	Wed Mar 8, 2017	8:30 am to 3:00 pm	Location: Luzerne Intermediate Unit 18
2.	Thu Mar 9, 2017	8:30 am to 3:00 pm	Location: Luzerne Intermediate Unit 18
3.	Fri Mar 10, 2017	8:30 am to 3:00 pm	Location: Luzerne Intermediate Unit 18
<b>Conference/Workshop Provider</b>			
Provider	Luzerne Intermediate Unit 18		
Other Provider			
<b>Maximum Allowances</b>			
Food	0.00		
Lodging	0.00		
Transportation	0.00		
Registration	330.00		
Mileage .53/mile	0.00		
Misc/Tolls	0.00		
If other, please explain:	0		
Substitute Needed?	No		
Number of days substitute will be required			
Total expenses from this request:	\$330.00		
<b>Goals and Objectives</b>			
Select at Least One District Objective	Goal : Educator Effectiveness <input checked="" type="checkbox"/> Educator Effectiveness		

Comments

You Must Accept the Guidelines To Submit this Form.

I Accept:  I ACCEPT

OTHER CODE-Admin Only

Admin ONLY-Department

Admin Only-Code

Finish

**Administrator's Section**

Approval Summary

Administrator	Approval Type	Status	Date
BUGNO, SUSAN	PRIOR	APPROVED	1/5/2017 8:08 am
CARPENTER, MISHELLE	PRIOR	APPROVED	1/6/2017 8:36 am
EAGEN, MARY GENE	PRIOR	APPROVED	1/9/2017 1:49 pm
MCPHERSON, HEATHER	PRIOR	APPROVED	1/31/2017 1:16 pm
Lawson, Carolyn	PRIOR	PENDING	
EAGEN, MARY GENE	FINAL		
Toye, Daniel	FINAL		

Log Details

Type	Date	Description
Form Resubmitted	1/4/2017 8:11 am	This form was revised on 1/4/2017 by N Ferguson. View Original Form

Expenses

Description	Requested	Approved	Final
Registration Fee	\$330.00	-----	-----
Transportation	\$0.00	-----	-----
Tolls	\$0.00	-----	-----
Meals	\$0.00	-----	-----
Lodging	\$0.00	-----	-----
Other Expense 1	\$0.00	-----	-----
Course Reimbursement Cost	\$0.00	-----	-----
Mileage	\$0.00	-----	-----
Totals	\$330.00		

Evaluation(s)

Received **Not Completed - Conference Report**

Book	Policy Manual
Section	800 Operations
Title	Transportation
Number	810
Status	First Reading
Legal	<u>1. 24 P.S. 1361</u> <u>5. 24 P.S. 1362</u> <u>6. 67 PA Code 447.1 et seq</u> <u>7. 24 P.S. 1374</u> <u>8. 22 PA Code 23.3</u> 9. Pol. 103 10. Pol. 810.3 <u>11. 24 P.S. 111</u> <u>12. 22 PA Code 8.1 et seq</u> <u>13. 23 Pa. C.S.A. 6301 et seq</u> <u>14. 35 P.S. 4601 et seq</u> <u>15. 67 PA Code 212.101</u> <u>16. 22 PA Code 23.4</u> <u>17. 22 PA Code 23.1</u> 18. Pol. 304 19. Pol. 317 <u>20. 22 PA Code 23.2</u> <u>49 CFR Part 37</u> <u>49 CFR Part 38</u>
Adopted	May 20, 2010

**Purpose**

Transportation for students shall be provided in accordance with law and Board policy.

**Authority**

The Board shall contract for school bus/van services for transportation of students to and from school at regularly scheduled hours and for field trips and extracurricular activities.[1]  
[5][16][17][20]

The Board shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.[5][6]

The Board shall transport handicapped students without regard to distance or hazardous walking conditions.[7][8][9]

The Board shall transport eligible resident students who are enrolled in nonpublic schools within the distance prescribed by law.[1][10]

A school bus driver shall not be employed until s/he has complied with the mandatory background check requirements for criminal history, child abuse, FBI fingerprinting, Act 126 and the contractor has evaluated the results of that screening process.[11][12][13]

The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.[14]

The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.[15]

### **Delegation of Responsibility**

Any behavior by a student or a group of students which infringes upon the rights of other individuals who might be riding on the bus or which endangers the safety of all passengers by interfering with a bus driver's ability to maintain control of the vehicle will not be tolerated.

The safety of all who utilize school bus transportation in the Tunkhannock Area School District is imperative. Only through the cooperation of parents/guardians, students, teachers, school bus drivers and administrators of the school district can this aim be achieved.

The school bus driver shall be responsible for the discipline of students while they are being transported.

The principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.[16]

The Director of Transportation shall:

1. Prepare a map and a.m. and p.m. rosters for each bus and van. The map shall indicate each bus stop on a route. The roster will include student and parent/guardian name, address, telephone number, time of pick up and drop off, and odometer readings.[16]
2. Maintain such records and make such reports regarding school transportation as are required by the state.[17][16]
3. Promulgate rules governing student conduct during transportation to and from school; such rules shall be binding on all students transported by the Board.[16]
4. Determine where bus stops will be located and assess the safety factors in locations where students are required to walk to and from bus stops. Distances students shall be required to walk will not exceed one and one-half (1 1/2) miles.[5]

Students will not be required to walk in areas where highway, road, or traffic conditions constitute a hazard to the safety of the students as so certified by the Department of

Transportation. The age of the students will be taken into consideration when determining walking distances. Middle and high school students will be expected to walk in safe areas where transportation is not readily available.

#### Reports Of Employee Crimes/Child Abuse

District bus drivers and/or the district's transportation contract carriers shall be responsible to inform the district in writing at the beginning of each school year whether or not they or any of their employees:

1. Have been charged, subsequent to approval as a district bus driver, with a criminal offense that would bar their employment as bus drivers or contracted service providers.
2. Were charged with a crime deemed serious under the criteria established by law.[11]
3. Have been charged with or convicted of crimes that affect their suitability to have direct contact with students.

This responsibility is in addition to the requirement for clearances that must be presented to the district when an individual is initially hired by the district or the contract carriers.[18]

The district and contract carriers shall have procedures in place to ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.[19]

If any bus drivers have been charged as stated in this policy, the transportation contract carriers shall, in their written, yearly notification, include the name of the employee, nature of the offense, and the status of the disposition. The district will review this information to determine if the employee shall continue to transport district students.

810-AR Transportation & Safety.pdf (209 KB)

810-AR-1 Activity Bus Runs.pdf (44 KB)

810-AR-2 Regular School Bus Runs Subject to Bid.pdf (34 KB)

Last Modified by Carolyn Lawson on February 3, 2017

Book	Policy Manual
Section	800 Operations
Title	Transportation - Video/Audio Recording
Number	810.2
Status	First Reading
Legal	1. Pol. 216 <u>24 P.S. 510</u>
Adopted	May 10, 2010
Last Revised	November 20, 2014

### **Purpose**

The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors and others being transported on district-owned, operated, or contracted school buses or school vehicles.

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of pre-primary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.

School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of pre-primary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.

### **Authority**

The Board authorizes the use of video and audio recording on school buses and school vehicles for disciplinary and security purposes.

The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for a school-related purpose.

### **Delegation of Responsibility**

The Board directs the Superintendent or designee to ensure that:

1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording.
2. The policy is posted on the district's publicly accessible website.

3. Each school year this policy is included in the student handbook and in any other district publication that sets forth the comprehensive rules, procedures and standards of conduct.

**Guidelines**

The district shall comply with the provisions of federal and state law and regulations regarding student record requirements as applicable to the district's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review and disclosure of student records.

Last Modified by Carolyn Lawson on February 6, 2017

## 2016-2017 Bus/Van Contract Amounts

% Owend by Contrator	Contractor Name	Bus #	Yrly Contract Amount	Monthly Cont. \$ Amount	Daily Cont. \$ Amount	Jan Adjustments	Dec Adjustments	Nov Adjustments
1.78%	Bennett, Jeff	26	\$40,500.92	Daily Rate	\$225.01			
	Bennett, Jeff	26 - Late Run	\$11,602.48	Daily Rate	\$67.85			
	<b>Bennett Totals</b>		<b>\$52,103.40</b>		<b>\$304.70</b>			
6.65%	Brown, A.E.	6	\$53,164.84	Daily Rate	\$295.36		Added Stud/miles	
	Brown, A.E.	10	\$54,032.66	Daily Rate	\$300.18			
	Brown, A.E.	24	\$35,539.53	Daily Rate	\$197.44			
	Brown, A.E.	42	\$51,970.18	Daily Rate	\$288.72		Was 1072.52	
	<b>AE Brown Totals</b>		<b>\$194,707.21</b>		<b>\$1,081.71</b>			
34.90%	Brown's Van Service	2	\$58,486.36	Daily Rate	\$324.92			
	Brown's Van Service	11	\$42,683.98	Daily Rate	\$237.13			
	Brown's Van Service	15	\$40,319.99	Daily Rate	\$224.00			Added Students
	Brown's Van Service	19	\$53,183.32	Daily Rate	\$295.46	Added Student		
	Brown's Van Service	21	\$48,557.95	Daily Rate	\$269.77			
	Brown's Van Service	23	\$45,648.08	Daily Rate	\$253.60			
	Brown's Van Service	35	\$29,438.28	Daily Rate	\$163.55			
	Brown's Van Service	41	\$46,587.51	Daily Rate	\$258.82			
	Brown's Van Service	51	\$26,010.88	Daily Rate	\$144.50			
	Brown's Van Service	101 TA	\$36,564.79	Daily Rate	\$203.14			
	Brown's Van Service	102 TA	\$36,140.05	Daily Rate	\$200.78			
	Brown's Van Service	103 TA	\$36,193.18	Daily Rate	\$201.07			
	Brown's Van Service	103 TA	\$32,959.62	Daily Rate	\$183.11	Removed Student		Temp - New Run
	Brown's Van Service	117 TA	\$24,905.40	Daily Rate	\$138.36	Added Student		
	Brown's Van Service	123 TA	\$28,408.27	Daily Rate	\$157.82	Added Student		Add Student/miles
	Brown's Van Service	102 EI	\$17,398.81	Pay Sheet	\$96.66			
	Brown's Van Service	106 EI	\$28,124.62	Pay Sheet	\$156.25			
	Brown's Van Service	107 NS Throop	\$56,202.03	Pay Sheet	\$312.23	Added Student		Removed Stud/Miles
	Brown's Van Service	108 NS Throop	\$44,209.80	Pay Sheet	\$245.61			
	Brown's Van Service	117 EI T/W/Th	\$25,628.10	Pay Sheet	\$142.38			
	Brown's Van Service	117 EI F	\$25,255.13	Pay Sheet	\$140.31			
	Brown's Van Service	118 EMCA	\$37,293.00	Pay Sheet	\$207.18			
	Brown's Van Service	121 CSC	\$44,716.87	Pay Sheet	\$248.43			
	Brown's Van Service	124 NS Wyoming	\$44,834.78	Pay Sheet	\$249.08			
	Brown's Van Service	147 PATH	\$54,959.41	Pay Sheet	\$305.33		Lost Stud/Miles	Add Student/miles
	Brown's Van Service	148 DePaul	\$44,256.57	Pay Sheet	\$245.87			
	Brown's Van Service	115 EMCA	\$12,622.16	Pay Sheet	\$70.12			
<b>Brown's Totals</b>		<b>\$1,021,588.94</b>		<b>\$5,675.49</b>	Was 5522.17	Was \$5531.28	Was \$5,400.69	
4.11%	Buranich Busing Inc	33	\$33,903.61	Daily Rate	\$188.35			
	Buranich Busing Inc	37	\$45,622.64	Daily Rate	\$253.46			
	Buranich Busing Inc	39	\$40,858.21	Daily Rate	\$226.99			
	<b>Buranich Totals</b>		<b>\$120,384.46</b>		<b>\$668.80</b>			
6.27%	Garrison Bus Line LLC	7	\$63,772.79	Daily Rate	\$354.29			
	Garrison Bus Line LLC	12	\$37,068.43	Daily Rate	\$205.94			
	Garrison Bus Line LLC	18	\$42,565.17	Daily Rate	\$236.47			
	Garrison Bus Line LLC	46	\$40,000.11	Daily Rate	\$222.22			
	<b>Garrison Totals</b>		<b>\$183,406.50</b>		<b>\$1,018.93</b>			
1.28%	Hadsell, Charlotte	16	\$37,602.42	Daily Rate	\$208.90			
1.50%	Hawk, Edward	31	\$44,008.04	Daily Rate	\$244.49			
6.24%	Forward Transportation	111 TA	\$29,822.26	Daily Rate	\$165.68			
	Forward Transportation	112 TA	\$24,812.05	Daily Rate	\$137.84			
	Forward Transportation	152 TA	\$25,182.50	Daily Rate	\$139.90		Added Stud/miles	Homeless Run
	Forward Transportation	160 TA	\$31,424.69	Daily Rate	\$174.58			
	Forward Transportation	114 OLP	\$28,807.72	Pay Sheet	\$160.04			
	Forward Transportation	131 River of Life	\$25,423.36	Pay Sheet	\$141.24			
	Forward Transportation	125 Rock Solid	\$17,333.31	Pay Sheet	\$96.30			
	<b>Husband Totals</b>		<b>\$182,805.89</b>	\$0.00	<b>\$1,015.59</b>		Was 1005.44	Was \$841.01
3.09%	Purdy, Roger	38	\$52,627.43	Daily Rate	\$292.37			
	Purdy, Roger	38 - Late Run	\$11,464.90	Daily Rate	\$67.05			
	Purdy, Roger	P50	\$26,365.82	Pay Sheet	\$146.48			
	<b>Purdy Totals</b>		<b>\$90,458.15</b>		<b>\$502.55</b>			
2.66%	Sickler, Steve Jr. & Scott	25	\$37,219.69	Daily Rate	\$206.78			
	Sickler, Steve Jr. & Scott	25 - SCCTC	\$40,549.54	Pay Sheet	\$225.28	Added mileage		
	<b>Sicker Totals</b>		<b>\$77,769.23</b>		<b>\$432.05</b>	Was 413.28		
3.52%	Smarkusky Busing	29	\$49,203.84	Daily Rate	\$273.35			
	Smarkusky Busing	30	\$53,906.48	Daily Rate	\$299.48		New Bus	
	<b>Smarkusky Totals</b>		<b>\$103,110.32</b>		<b>\$572.84</b>		Was 553.18	
1.34%	Smith's Transportation LLC	27	\$39,135.60	Daily Rate	\$217.42			Added Student
1.49%	Traver Transportation LLC	28	\$43,709.34	Daily Rate	\$242.83			Was \$216.16
	Walters Transport Inc	3	\$59,454.23	Daily Rate	\$330.30			
	Walters Transport Inc	8	\$63,151.85	Daily Rate	\$350.84			
	Walters Transport Inc	8 - Late Run	\$11,006.30	Daily Rate	\$64.36			
	Walters Transport Inc	9	\$66,420.81	Daily Rate	\$369.00			
	Walters Transport Inc	14	\$61,773.75	Daily Rate	\$343.19			
	Walters Transport Inc	22	\$52,695.98	Daily Rate	\$292.76			
	Walters Transport Inc	34	\$59,618.48	Daily Rate	\$331.21			
	Walters Transport Inc	141 TA	\$5,410.21	Daily Rate	\$30.06			New 1/2 day run
	Walters Transport Inc	142 TA	\$19,765.00	Daily Rate	\$109.81			Added student/miles
	Walters Transport Inc	143 TA	\$22,834.66	Daily Rate	\$126.86			
	Walters Transport Inc	144 TA	\$26,282.89	Daily Rate	\$146.02			
	Walters Transport Inc	155 TA	\$26,925.98	Daily Rate	\$149.59			Added student/miles
	Walters Transport Inc	156 TA	\$19,894.19	Daily Rate	\$110.52			Added student/miles

RECEIVED

JAN 23 2017



## 2016-2017 Bus/Van Contract Amounts

% Owend by  
Contrator

Contractor Name	Bus #	Yrly Contract \$ Amount	Monthly Cont. \$ Amount	Daily Cont. \$ Amount	Jan Adjustments	Dec Adjustments	Nov Adjustments
Walters Transport Inc	34 - SCCTC	\$29,446.69	Pay Sheet	\$163.59			
Walters Transport Inc	140 CSC	\$44,058.87	Pay Sheet	\$244.77	Added Student		Removed Stud/Miles
Walters Transport Inc	142 EI	\$24,210.74	Pay Sheet	\$134.50			Added student/miles
Walters Transport Inc	155 EI	\$19,176.10	Pay Sheet	\$106.53			
Walters Transport Inc	156 EI	\$18,006.83	Pay Sheet	\$100.04			New run
Walters Transport Inc	157 NS Wyoming	\$36,947.07	Pay Sheet	\$205.26			
Walters Transport Inc	162 EL	\$36,947.07	Pay Sheet	\$205.26			
Walters Transport Inc	163 EL	\$32,603.98	Pay Sheet	\$181.13			
<b>Walters Totals</b>		<b>\$736,631.68</b>		<b>\$4,092.40</b>	<b>Was 4086.45</b>		<b>Was 3,818.29</b>
<b>Grand Total</b>		<b>\$2,927,421.18</b>		<b>\$15,183.40</b>			

25.16%  
100.00%

Car Contracts	Daily Rate	State rate
0.54		Changed .535
Gordon, Ardonna	\$38.88	\$38.52
Kudrako, Agnes	\$28.08	\$27.82
Patrick McKenna	\$51.84	\$51.36
Myers, Richard	\$21.60	\$21.40
Ross, Marcy	\$28.08	\$27.82
Stapleton, Richelle	\$19.66	\$19.48

New Contract

### Transportation KPI's

	Bus Only	Van Only	Bus/Van	Car	Total
<b>Total Contractors:</b>	<b>19</b>				
	10	1	3	5	19
<b>Total Bus/Van/Car Runs:</b>	<b>84</b>				
In District	35	16		4	55
Out of District	2	22		2	26
Late Run	3				3
<b>Total Students Transported:</b>	<b>2246</b>				
Bus	2119				2119
Van - In District		51			51
Van - Out of District		66			66
Car - In District				9	9
Car - Out of District				1	1
<b>Total Daily Miles:</b>	<b>7639.8</b>				
Loaded Miles - In District	1953.2	793.5		90.2	2836.9
Unloaded Miles - In District	910.6	688.3		90.2	1689.1
Loaded Miles - Out of District	92	1504		84	1680
Unloaded Miles - Out of District	46	1303.8		84	1433.8
<b>Total Schools Transported to:</b>	<b>17</b>				
In District Buildings	6				
Special Education Schools Out of Dist	5	CSC, Elk Lake, New Story (Throop & Wyoming), DePaul			
Placement Schools	1	Path			
Private Schools	4	OLP, ACA, Rock Solid, River of Life			
Early Intervention	1	EI @ Evans Falls			

TO: Members of the Component School District Board of Directors of the Luzerne Intermediate Unit #18.

At the regular meeting of the Luzerne Intermediate Unit Board of Directors held on January 25, 2017, the Board authorized the following:

That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve member School Districts, by March 1, 2017, that the following one (1) Director be elected to fulfill the unexpired term of their district previously appointed and elected representatives to the Luzerne Intermediate Unit Board.

<u>NAME</u>	<u>DISTRICT</u>	<u>TERM EXPIRES</u>
Vincent Zola	Hazleton Area	June 30, 2019

\*\*\*\*\*

**BALLOT - DIRECTORS**

The undersigned being a member of the \_\_\_\_\_ School District Board of Directors votes as follows with reference to the above motion concerning the appointments by their respective Boards of the following one (1) School Director to fill the unexpired term:

**Hazleton Area**

Vincent Zola            ( ) Yes                      ( ) No                      ( ) Abstain

Please check the appropriate block, sign the ballot and return to the Luzerne Intermediate Unit, ATTN: Mary Jo Fulton, 368 Tioga Avenue, Kingston, PA 18704.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

TO: Members of the Component School District Board of Directors of the Luzerne Intermediate Unit #18.

At the regular meeting of the Luzerne Intermediate Unit Board of Directors held on January 25, 2017, the Board authorized the following:

That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve member School Districts, by March 1, 2017, that the following four (4) Directors whose terms expire on June 30, 2017 on the Luzerne Intermediate Unit Board of Directors will be nominated for another term of three (3) years and the ballot by the member districts shall be via mail:

**Len Olzinski**  
**Lorraine Farrell**  
**John Adonizio**  
**Lori Bennett**

Greater Nanticoke Area School District  
Lake Lehman School District  
Pittston Area School District  
Tunkhannock Area School District

\*\*\*\*\*

**BALLOT – DIRECTORS**

The undersigned being a member of the \_\_\_\_\_ School District Board of Directors votes as follows with reference to the above motion concerning the appointments by their respective Board of the following four (4) School Directors for three (3) year terms beginning July 1, 2017 through June 30, 2020:

**Greater Nanticoke Area School District**

Len Olzinski                     Yes                     No                     Abstain

**Lake Lehman School District**

Lorraine Farrell                 Yes                     No                     Abstain

**Pittston Area School District**

John Adonizio                     Yes                     No                     Abstain

**Tunkhannock Area School District**

Lori Bennett                     Yes                     No                     Abstain

Please check the appropriate blocks, sign and return the ballot to the Luzerne Intermediate Unit, ATTN: Mary Jo Fulton, 368 Tioga Ave., Kingston, PA 18704.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_